

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 308

MARCH 12, 2019

Meeting number three hundred and eight of the Tidewater Community College Board was held on Tuesday, March 12, 2019, in the Student Center on the Virginia Beach Campus.

Members Present: Barry C. Brown
Steven W. Cantrell
Gregory T. DeCinque
Paulette D. Franklin-Jenkins
Chris Lee (phone)
Delceno C. Miles
Terri N. Thompson
Jerome A. Bynum
Lynn B. Clements
Glenn DuBois (phone)
Cynthia (Cindy) S. Free
James (Jay) N. Lucado
John D. Padgett

Members Absent: William (Bill) W. Crow, John M. Murray

Others Present: Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness
Marian Anderfuren, Vice President for Institutional Advancement
Katina Barnes, Coordinator of Dual Enrollment Academies/Academic Advisor
Matthew J. Baumgarten, Executive Director of Real Estate Foundation/COO of Facilities & Public Safety
Maureen Cahill, Faculty
Emanuel Chestnut, Interim Provost of Norfolk Campus
Stacey Deputy, Chair of College Faculty Senate
Matthew Gorris, Faculty
James Edwards, Interim Provost of Chesapeake Campus
Latesha D. Johnson, Executive Assistant to the President
Steve Jones, Interim Chief Fundraising/Chief Development Officer
Sarah (Beth) Lunde, Associate Vice President for Human Resources
Corey L. McCray, Interim Executive Vice President for Academic & Student Affairs and Vice President for Workforce Solutions
Phyllis F. Milloy, Vice President for Finance
David Ring, Faculty
Michael D. Summers, Provost of Virginia Beach Campus

1. **Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:32 p.m.

2. Chancellor: Brief Board on Presidential Search Process

Chancellor DuBois and Dr. Lee joined the meeting via teleconference to brief the board on the Presidential Search Process. The process is designed and executed within the Virginia College Community Systems (VCCS). It starts by engaging the College Board, TCC community and others. The timeframe for selection is approximately four to six months and consists of the following steps: 1) vacancy announcement, 2) president interim, 3) initiating the search, 4) recruiting and interviewing, 5) systems-level interviews, 6) certification, 7) campus and community interviews, 8) announcement of selection, and 9) closing the search, detailed in the document attached. Chairwoman Thompson thanked Chancellor DuBois, Dr. Lee and Ms. Waldron for providing the board with details on the search process.

Ms. Thompson welcomed new board member, Steven Cantrell from the City of Portsmouth.

3. Program Highlight

At the invitation of Dr. DeCinque, Dr. Woodhouse and Ms. Barnes updated the board on Initiatives at the Portsmouth Campus as the featured program highlight. They shared a video on Dual Enrollment Academies. Dr. Woodhouse noted that Dual Enrollment Pathways started two years ago with Dr. Elie Bracey, the new Superintendent of Portsmouth Public Schools. Working with the school system in NC, Dr. Bracey recognized a distinct focus on degree completion with 9th grade students as opposed to having so many courses and credits completed. As a result, he suggested changes and the Portsmouth Campus started the new program. Eligible 9th, 10, and 11th graders enrolled in Portsmouth Public Schools can earn a high school diploma concurrent with a general education certificate or an associate's degree. Qualifying 12th graders are offered an opportunity to graduate high school with at least 18 college credit hours, focused on college transfer or automotive technology coursework. There are 72 scholars currently enrolled in the Early College Academy, 17 scholars in the First College Scholars Academy, 218 scholars in the First College Academy, and 33 scholars in Career & Technical Education for spring 2019. High school seniors and juniors can enroll in Dual Enrollment (DE) Career & Technical Education. High school juniors have an opportunity to earn Career Studies Certificate. In addition to the Dual Enrollment Academies update, Dr. Woodhouse noted that the Portsmouth Campus receives tremendous support from the Beazley Foundation, to include full-time dedicated individual in schools, intrusive advising, additional student cohorts, scholarship funding for free/reduced lunch student (\$25,000), increasing employability of students, and meeting community needs.

4. Adoption of Consent Agenda

Ms. Thompson inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Mr. Padgett, seconded by Mr. Bynum, the board approved the consent agenda as presented.

5. Approval of Action Items on Consent Agenda

Referring to Tabs 5a and 5b of the meeting packet, the board approved Meeting Minutes #307 for January 15, 2019, and the Resolution Honoring Linda D. Ridenour (attached).

6. Educational Foundation Liason Report – Ms. Delceno Miles

At the invitation of Dr. DeCinque, Mr. Jones provided a brief update on the Major Gifts Campaign. He reported that the Perry Center is the top priority, which has the shortest timeline and the largest goal. Currently, the Foundation has approximately \$7.5 million “in-ask” out and another \$5 million “ask” going out next week. There are 96 more senior executives/companies that the committee will target as potential donors. More information will be provided at the May board meeting.

7. Advocacy Committee Report – Ms. Cynthia (Cindy) Free, Chair

a. General Assembly Visit Feedback. Ms. Free reported that the General Assembly Visit was very successful. Dr. DeCinque, board members, TCC staff, students, and persons from the Newport News Shipbuilding divided into three groups and met with several delegates and senators. The key issues that were discussed included Advising, FastForward (Workforce Credential Grant), and G3/Debt-free Community College/“Virginia Promise”. Ms. Free also noted that TCC received its 50th Anniversary Proclamation from the City of Virginia Beach in February.

8. Curriculum & Student Development Committee Report – Mr. John M. Murray, Chair

a. Nothing to report.

9. Finance & Facilities Committee Report – Mr. James (Jay) Lucado, Chair

a. Routine Financial Statements for Month Ending January 31, 2019. At the invitation of Mr. Lucado and referring to Tab 9a of the meeting packet, Ms. Milloy noted that the budgets reflect activities as expected for January 31, 2019. Local Investments and Contributions for FY17-18 were collected from all cities. The average yield for January on investments of \$44.1 M was 1.61%, earning \$59,331. The interest earned year-to-date is \$321,877.

b. Mid-Year Report on 2018-19 State Operating Budget. Ms. Milloy referred to Tab 9b of the meeting packet to review the mid-year adjustments on the 2018-19 State Operating Budget. Last year, legislative approved higher education the ability to start a reserve. A projected \$2.1 million reserve is being accomplished through reductions in wage and operating budgets college-wide.

c. Future Lease Between TCC and TCCREF for Perry Center. Mr. Baumgarten noted that the cost of construction is estimated at \$19 million and will come from money raised specifically for the project during the college’s Major Gifts Campaign, as well as long-term financing secured by the TCC Real Estate Foundation. The financing plan requires the college to support \$7 million (long-term debt) of the \$19 million it will cost to build the project. The Real Estate Foundation will lease the building to TCC for 30 years to recover the cost of the long-term debt. Mr. Baumgarten stated that Chancellor DuBois is apprised of the project. In addition, he presented the proposal to the State Board in June 2018 for informational purposes. However, due to the size of the lease, the dollar amount over the life and extent of the lease, it requires College Board approval prior to State Board approval. If approved, the lease will not

be executed and no debt will be incurred until the college secures 100% financing for the project.

On a motion by Ms. Clements, seconded by Dr. Brown, the board approved the future lease between TCC and TCCREF for the Perry Center, contingent upon 100% financing of the project.

10. Real Estate Liaison Report – Mr. John Padgett

Mr. Padgett noted that the report was presented by Mr. Baumgarten. However, for the benefit of Mr. Cantrell, he apprised him of additional information regarding the Real Estate Foundation, TCC's properties, and the Perry Center project. Dr. DeCinque reported that he, Mr. Jones, Mr. Baumgarten, and Dr. McCray had a meeting with the Norfolk City Manager and his staff to ensure all are on the same page and to further explore what the city's contribution may be towards the Perry Center project.

11. Discussion & Approval of Action Item(s) Removed from the Consent Agenda

a. Nothing to report.

12. President's Report

a. Proposed 2018-19 Emeritus Appointment Resolutions. Directing the board's attention to Tab 12a of the meeting packet, Dr. DeCinque appointed three faculty to emeritus status, respectively:

- Paul English, Professor of Economics and Geography
- Eugenia Taylor, Associate Professor of Mathematics
- Kim Utley, Professor of Radiography

The appointments were vetted through the college's formal policies and procedures governing emeritus status and comes with Dr. DeCinque's endorsement. On a motion by Mr. Padgett, seconded by Ms. Free, the board approved the appointments as presented.

In addition to his report, Dr. DeCinque formally introduced Dr. James Edwards, Interim Provost of the Chesapeake Campus, to the board.

Dr. DeCinque also shared that he and the President's Cabinet are currently engaged in discussions with VCCS and Eastern Shore Community College to determine what services TCC can provide while ESCC is going through a three-year reboot. The Chancellor assured Dr. DeCinque that TCC will not incur any costs during this process. Mr. Padgett asked if Ms. Milloy's time working with ESCC will be compensated. Dr. DeCinque said he will work with VCCS to write a contract regarding the costs for our services.

13. Chair's Report & Announcements

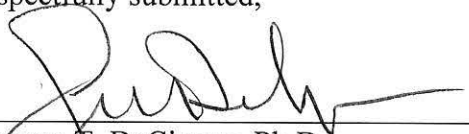
a. Chancellor's Presidential Selection Process. The report of the Chancellor's Presidential Selection Process is noted above.

- b. Announcements. Ms. Thompson encouraged participation in the college's Commencement Exercises on Monday, May 13th, at 4:00 PM in the Ted Constant Convocation Center. She also noted that the board's next meeting is May 14th at 4:00 p.m. at the Regional Workforce Solutions Center.

14. Adjournment

There being no further business to come before the board, Ms. Thompson adjourned the meeting at 6:14 p.m.

Respectfully submitted,



Gregory T. DeCinque, Ph.D.
Secretary to the Board

APPROVAL



Terri N. Thompson
Chair