

1TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 309

MAY 7, 2019

Meeting number three hundred nine of the Tidewater Community College Board was held on Tuesday, May 7, 2019, at the Workforce Solutions Center in Suffolk.

Members Present: Barry C. Brown
Lynn B. Clements
Paulette D. Franklin-Jenkins
James (Jay) N. Lucado
John M. Murray
Terri N. Thompson
Jerome A. Bynum
Gregory T. DeCinque
Cynthia (Cindy) S. Free
Delceno C. Miles
John D. Padgett

Members Absent: William (Bill) W. Crow

Others Present: Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness
Marian Anderfuren, Vice President for Institutional Advancement
A. J. Bafetti, Student
Matthew J. Baumgarten, Executive Director of Real Estate Foundation/COO of Facilities & Public Safety
Emanuel Chestnut, Interim Provost of Norfolk Campus
Stacey Deputy, Chair of College Faculty Senate
Sarah DiCalogero, Faculty Senate
James Edwards, Interim Provost of Chesapeake Campus
Chris Gollogly, Student
Paul Gordy, Faculty
Alice Hoy, Faculty
Latesha D. Johnson, Executive Assistant to the President
Sean Lacroix, Faculty
Sarah (Beth) Lunde, Associate Vice President for Human Resources
Corey L. McCray, Interim Executive Vice President for Academic & Student Affairs and Vice President for Workforce Solutions
Heather McCraig, Associate Vice President for Finance
Phyllis F. Milloy, Vice President for Finance
Nancy Prather-Johnson, Business Pathway Dean
Kellie Sorey, Associate Vice President for Academics
Michael D. Summers, Provost of Virginia Beach Campus
Michelle Woodhouse, Provost of Portsmouth Campus

1. Welcome and Call to Order

Ms. Thompson, chair, determined the presence of a quorum, called the meeting to order at 4:29 p.m., asked Ms. Miles to provide an invocation, and welcomed guests.

Amended Agenda

Ms. Thompson called on Dr. DeCinque to introduce special guests. Before doing so, he asked Dr. Edwards to share a student success story. Dr. Edwards shared a video that he received from a parent, highlighting TCC's partnership with Chesapeake Public Schools in the dual enrollment program in Mechatronics. Ryan, a student at Great Bridge High School, received an advanced diploma and certificate in Mechatronics from TCC. Because of his commitment and good grades, he was invited to attend a conference at the College of Future Science in Technology Leaders in Boston. The conference increased Ryan's interest in Robotics. In addition, he visited UVA, Virginia Tech and ODU. Because of the program, Ryan is interested in Engineering and Robotics and plans to remain at TCC until he transfers to a four-year college to complete his Bachelor's Degree.

At the invitation of Dr. DeCinque, Dr. Summers introduced Mr. Gordy and AJ Bafetti and Chris Gollogly, students at TCC. Mr. Gordy shared that students are able to work on special projects through an Engineering Club at the college. AJ Bafetti, a Grassfield High graduate who was born without a lower left arm has been quick to adapt to life's challenges. He decided to study in an academy that focuses on Science, Technology, Engineering, and Math (STEM). AJ and Chris Gollogly, a fellow classmate, designed and manufactured a prosthetic arm with the help of a 3D printer in the Advanced Technology Center Lab at TCC. Designing and fine-tuning the prosthetic took about five months. He tried other prosthetics but found them heavy, uncomfortable and easily breakable. His self-designed device, which he calls a "light arm" not only helps him with daily activities, but also has inspired others. Mr. Gordy oversaw the project but let them figure things out on their own. AJ will finish the coursework for his associate of science degree in engineering by the end of summer and transfer to ODU this fall for his bachelor's in mechanical engineering.

Ms. Thompson welcomed new board member, Steven Cantrell from the City of Portsmouth.

2. Program Highlight

At the invitation of Dr. DeCinque, Mr. Baumgarten updated the board on the Suffolk property as the featured program highlight. He displayed photos of College Point, the original home of Tidewater Community College, provided history of the property, and shared the status and future plans for the 1.3 miles of shoreline noted in the document attached.

3. Adoption of Consent Agenda

Ms. Thompson inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Ms. Franklin-Jenkins, seconded by Mr. Murray, the board approved the consent agenda as presented.

4. Approval of Action Items on Consent Agenda

Referring to Tabs 4a through 4e of the meeting packet, the board approved Meeting Minutes #308 for March 12, 2019, the Proposal for Spin-Off A.S. Computer Science Degree, the Proposal for Career Studies Certificate in Magnetic Resonance Imaging, the Proposed 2019-20 Local Fund Budgets, and the Resolution Honoring John M. Murray. In addition, the board approved Tabs 6a and 12c, the Proposed 2019-20 Business and Industry Advisory Committees and the Proposed 2019-20 Board Meeting Schedule.

5. Advocacy Committee Report – Ms. Cynthia (Cindy) Free, Chair

- a. 50th Anniversary Proclamations. Ms. Free reported that the college received its 50th Anniversary Proclamations from the cities of Chesapeake, Norfolk, Portsmouth, and Virginia Beach. She shared photos of the event.
- b. Proposed Joint Board Meeting for Presentation on RVA-Hampton Roads Mega Region Initiative. Ms. Anderfuren provided background information regarding the initiative. She reported that Tom Frantz and Ted Chandler are leading the new initiative. Their goal is to start conversations and collaboration that could lead to the creation of a mega region for Hampton Roads and Richmond. Together, they would be one of the top 20 largest metro areas in the U.S. Therefore, Ms. Anderfuren stated that community colleges should be at the table when the discussion turns to higher education. Ms. Free and Ms. Anderfuren will invite Mr. Frantz to brief the TCC boards on the initiative at a joint board meeting.

6. Curriculum & Student Development Committee Report – Mr. John M. Murray, Chair

- a. The board approved the proposed 2019-20 Business and Industry Advisory Committees as noted above.
- b. Dr. McCray provided an update on Pathways. He noted that Guided Pathways will be in full implementation July 1, although much work is still needed. Pathways and Academic Restructuring provide an academic support structure across the college, transition to the one-college concept—academic and curricular consistency across the college, facilitates faculty and program leadership to improve student learning and student progression outcomes, and efficient course scheduling. Academic Restructuring required reviewing some position descriptions. Provosts remain the campus Chief Operating Officer (COO). In addition, they are responsible for specific Pathways to ensure students are successful. Pathway Deans work directly with and report to the Pathway Provosts to ensure instruction, student transfers, employment opportunities, and student success. The Discipline Deans also report to the Pathway Provosts. They support the day-to-day operations of the Pathways and will have discipline responsibilities. Department Chairs support the Pathways as it moves forward, ensuring student success. A major concern from faculty was their direct report and who would complete their evaluation. Dr. McCray addressed the concern and he informed faculty of their supervisor April 30, 2019.

Wave 1 Pathways launched July 1, 2018. There were successes during the implementation and some challenges that needed work. However, the Pathway Deans determined what worked well for them. Dr. McCray noted that Wave 2 Pathways will launch July 1, 2019 and will be somewhat different. Chairwoman Thompson asked Dr. McCray to elaborate on the challenges from Wave 1. He asked Dr. Prather-Johnson to give further details. Some of the challenges were coding classes to ensure they were identified as a pathway, making sure everyone knew their direct report, and a lot of organizational work. Ms. Miles asked what was in place to ensure there were no inconsistencies with customer service. Dr. Prather-Johnson noted that Pathway Deans created a system of processes in order to continue open dialogue with faculty and communication with students. Ms. Miles stressed the importance of excellent customer service. Because the Academic Restructuring affected faculty, Mr. Lucado asked if they learned anything during Wave 1 that would ease the transition for Wave 2. Dr. McCray reported that both groups worked together. In addition, the Academic Council, comprised of district and campus administration, as well as faculty and staff, was established to resolve disagreements, discover unintended consequences, and establish new protocols. Dr. DeCinque emphasized that change is essential for future success. Guided Pathways and Academic Restructuring will help with enrollment decline and improve student success.

Mr. Aasen reported on external responsibilities and Pathways assessment as noted in the document attached.

7. Finance & Facilities Committee Report – Mr. James (Jay) Lucado, Chair

- a. Routine Financial Statements for Month Ending March 31, 2019. At the invitation of Mr. Lucado and referring to Tab 7a of the meeting packet, Ms. Milloy noted that the budgets reflect activity for nine months of the fiscal year. Local Investments and Contributions for FY18-19 were collected from all cities. The average yield for March on investments of \$46.9 M was 1.86%, earning \$72,617. The interest earned year-to-date is \$462,164.

8. Educational Foundation Liason Report – Ms. Delceno Miles

Ms. Miles provided an update on the Major Gifts Campaign. The Hampton Roads Community Foundation awarded the college \$500,000. The Foundation must still raise \$5.7 million of the \$9.5 million budget for the Perry Center. The committee met with Walmart to request five trucks for the CDL Program. In addition, they plan to meet with Norfolk City Officials again to request more support.

9. Real Estate Liaison Report – Mr. John Padgett

The program highlight covered the report. Mr. Padgett noted the Real Estate Foundation Board Retreat was scheduled for May 8. The board will discuss the future of the Foundation.

10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda

- a. Nothing to report.

11. President's Report

- a. Spring/Summer Enrollment. At the invitation of Dr. DeCinque, Mr. Aasen provided an update on Spring/Summer Enrollment. He reported that the 2018-19 FTE Enrollment is +2.7%

(summer), -9.1% (fall) and -7.3% (spring). The 13,977 Annualized FTE is down 6.7% from 2017-18. In addition, Headcount Enrollment is -1.5% (summer), -8.1% (fall), and -5.6% (spring). The 31,090 Headcount is down 5.7% from 2017-18. As of today, the college is down -18.4% in headcount and -17.9% in FTE. Registrations for Workforce Enrollment FY2019 decreased -5.0%. However, average contact hours per student increased +17.7%.

- b. Update on ESCC Reboot. Dr. DeCinque asked Ms. Milloy and Mr. Aasen to provide an update on TCC's participation of the ESCC Reboot. Ms. Milloy provided some history of how the reboot started. The General Assembly charged JLARC to do a review with VCCS. The 2017 report required VCCS to examine viability of small campuses by either consolidation or closure. As a result, the Chancellor formed a task force to determine how TCC could help ESCC. Initially, the task force only assisted in the Administrative and Financial areas. However, they began to look at other areas including Academics, Student Affairs, Workforce, Human Resources, Institutional Effectiveness, Grants, Marketing, and Safety. Consequently, the task force established a list of functions (230) that TCC could provide ESCC. Those functions were distributed between ESCC, VCCS, Shared Services Center, and with TCC receiving 85 of them. The Chancellor arranged a three-year plan for ESCC Reboot. At the end of three years, Eastern Shore's system office will assess where they are and decide if they can function without assistance, continue with TCC's help, or become consolidated with another college. TCC staff will be compensated for services provided to ESCC. Ms. Milloy will hire two full-time employees in the finance department to assist with the assignments. In addition, others who are affected by the three-year reboot will receive compensation for their additional responsibilities.

12. Chair's Report & Announcements

- a. Chancellor's Presidential Selection Process. Ms. Thompson provided the board with an estimated timeline. She noted that the survey closed April 27. There were approximately 600 responses to include the following: 35.8% (students), 14.7% (staff), 19.5% (full-time faculty), 7.8% (part-time faculty), and 8.7% (administrators). The next steps include: 1) establish 3-5 institutional priorities based on responses of the survey, 2) Screening Committee formed to include Ms. Thompson, Ms. Miles, Mr. Lucado, and Mr. Padgett, and 3) groundwork for the search—job posting created.
- b. Announcements
- The Joint Board Recognition Reception is June 27 at the Glass Wheel Studio. The board will honor Mr. Murray for his service and years on the College Board.
 - Mr. Steven Cantrell resigned from the College Board, effective May 1. He is relocating to Tennessee.
 - Spring Commencement Exercises is Monday, May 13 at 6:00 PM in the Ted Constant Convocation Center. Ms. Ruth Jones-Nichols is the speaker.
 - The Graduation Brunch is May 11 at 10:00 AM in the Chesapeake Campus Student Center.
 - TCC's 50th Anniversary Family Picnic is May 16 at 4:00 PM at the Virginia Beach Campus.

- The next College Board meeting is August 8 at 4:00 p.m. at the Portsmouth Campus Student Center.
- The Build Virginia Meeting is tomorrow at 8:00 AM at the Skilled Trades Academy. The Governor is attending.

Chairwoman Thompson acknowledged the Faculty Senate. She stated the board received a copy of the motions passed by the senate in 2018-19. If the board had any questions, Ms. Thompson noted that she would include it on the agenda at the next board meeting.

13. Adjournment


There being no further business to come before the board, Ms. Thompson adjourned the meeting at 6:56 p.m.

Respectfully submitted,



Gregory T. DeCinque, Ph.D.
Secretary to the Board

APPROVAL



Terri N. Thompson
Chair