

## Faculty Professional Development Committee

March 5, 2019

Virginia Beach BCTE

3 p.m.

**In attendance:** Jeanne Hopkins, Cheryl Nabati, Tom Geary, David Wright, Sandra Weber, Tiffany Puttman, Vy Calhoun, John Morea

**Guest:** Jaedda Hall (Google Hangouts)

I. Call to order at 3:04 pm.

II. Approval of minutes from Feb. 5, 2019.

Sandra made a motion to approve the minutes; Tiffany seconded. Motion passed unamamously.

III. Chair's report-Tom

Tom repored updates from the PAPC meeting. President De Cinque was in attendance. His main goal is to get the organization moving forward, as we are such a large, complex institution. Actions will be taken very soon regarding Pathways. He will continue to have Town Halls. Faculty Senate is planning to go to the College Board with major concerns of Pathways and faculty advising. Up 19% in dual enrollment. Strategic Planning will be set aside for new president. Global and Intercultural Learning committee is hosting a Potlatch. Diversity and Inclusion task force will be working with us on planning the Institute. GILC planning a trip to Ecaudor to explore OER opportunities. President De Cinque stated that he supported a Batten Fellow. President De Cinque would like to begin Implementing Friday coffee times for faculty and staff to informally talk and ask questions.

IV. Old business

A. New Faculty & Adjunct Academy reports- Jeanne

No New Faculty Report.

Adjunct Faculty Academy- Dr. McCrary and John both support AFA. John and Jeanne have been communicating about implementing a new version of AFA (Canvas, Pathways). John is about to speak at a dean's meeting and can mention a summer implementation. Jeanne will provide a registration link.

B. Faculty Development Day / STEM event- Tom

Friday, April 19 at the Joint Use Library. Jaedda and John have been working on registration link and will get a "save the date" out over the next few weeks. Working on food; limited funding. Jaedda is working on grant money to provide lunch for all. There's a possibility of opening up this event to the Tidewater RCTE. Schedule- keynote, lunch, 2 hours of break out sessions (diversity, inclusion, culturally relevant STEM). Jeanne suggests sending out a request for proposals, mentioning how presenting could be a great opportunity for something to include include in the APPDP.

C. Canvas training updates- John Morea

Norfolk had a great training event that Nancy Prather-Johnson headed up. This included participants. There weren't many dates on the Portsmouth campus, but they have been added. John asked Iris to set up numerous Beach sessions. Adam Gauce (VCCS) will

coming March 14 to ensure Canvas training has been implemented. Jeanne raises concern about the number of faculty that may not be in the migrating/building online courses and will be building last minute. She asked if deans could be asked to remind faculty to begin this process for summer implementation if possible. Dianne mentioned how she could view other institution's Canvas classes and thought that was cool. John stated that this can be done by using Commons.

#### D. Learning Institute planning updates

Planning team met last on February 22<sup>nd</sup>. It will be one day, May 14; all day event. Since that this falls around final grade submission deadline. Kelly Sorrie said that a one day extension (15<sup>th</sup>) would be granted for those who teach the last day before graduation. Mock sessions will be held on March 26 from 1:30-4:30 on VB campus. Sessions will be on EAB Navigate, general advising, faculty advising, and forms/advisement/notetaking. John asked if the committee would be recruiting people for mock sessions from outside the committee. Tom will e-mail faculty to recruit. Jeanne asks Tiffany (counselor) if we (faculty) will have access to be able to do things such as change degree codes, etc. Tiffany was not sure of the answer.

#### E. By-laws vote

Dianne moves to approve the following amended committee bylaws. Vy seconds. Motion carries anonymously.

##### II.E-F:

- E. Provide faculty input and support to the Faculty Professional Development Managers, as well as to the Associate Vice President for Faculty Professional Development.
- F. Provide faculty input and recommend resource support for faculty professional development.

##### III.3A

- A. An Academic Dean will be appointed by the chair to serve on the committee. Representatives from the teaching faculty will be elected college-wide by peer group. A Counselor and Librarian will be elected college-wide by their peers. A Faculty Professional Development team member will be appointed by the Associate Vice President for Faculty Professional Development. One at-large adjunct faculty representative will be elected by his or her peers.

##### Committee Members

- 14. 1 representative of the Faculty Professional Development team
- 16. Ex-officio members (1-2), non-voting member(s), including the Associate Vice President for Faculty Professional Development and immediate past Chair

##### VI.5

- 5. Designate the Past Chair to preside over the meeting in his or her absence. If the Past Chair is unavailable, the Associate Vice President for Faculty Professional Development Chair shall appoint a substitute Chair for that specific meeting.

#### F. Batten Fellow updates- John Morea

Batten General Fund has \$28,000. Endowment is \$128,000. General funds pay for Instructors for NFA and AFA. Will need to revisit how to finance this once money runs out. The Endowment fund is reoccurring (interest) but has to go towards a Batten Fellow.

#### V. New Business

- A. Call to open elections and fill vacancies

Dianne is finishing her last term, but can be a PAPC appointee (up to 3)- Arts & Humanities; so is Tom (same Pathway). However, Tom cannot serve as chair.  
Vacant: Business, Health Professions, Computer Science and IT, Manufacturing and Transportation  
Up for re-election: Jenefer, Tiffany, Vy, Jeanne  
Jeanne, Tiffany, and Dianne all want to re-run.  
Officer positions: chair, recorder  
New officers June 1

C. RCTE events and Advisory Board

Send RCTC sponsored event to all faculty, Student Success Symposium. Tuesday, March 26 from 9:30 am – 2:30 pm at Franklin Workforce Center.

How can we get more involved with the RCTE Advisory Board?

VI. Next meeting

- A. Tuesday, April 2, 2019  
3 – 5 p.m.  
Virginia Beach BCTE

VII. Adjournment

Jeanne motions to adjourn at 4:34 pm. Cheryl seconds. Motion passes unanimously.