

TCC General Education Committee Meeting Minutes

Date: Friday, September 13, 2019

Time: 12:30pm

Location: Chesapeake Campus, New Academic Building, Room 4318

In attendance:

Bryant, Sandra (PR); Duffy, Debra (SL); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Goudy, Rhonda (Counseling); Harris, Elizabeth (adjuncts); Kiracofe, David (CT); Mendonsa, Don (QL); Tedrow, Lara (CE); Thiele, Douglas (WC)

Absent: Frank, Greg (Dean)

Guests in attendance:

none

Meeting Summary:

- The General Education Committee (GEC) met on September 13th and quorum was established.
- A change in meeting time for the remainder of 2019-2020 was voted on and approved.
- The Committee reviewed the completed charges for 2018-2019 and discussed proposed charges for 2019-2020.
- A discussion took place regarding the proposed schedule of review for Humanities transfer electives.

I. Call to order

- David Kiracofe called the meeting to order at 12:34pm.
- Quorum was established.
- The Committee welcomed Elizabeth Harris as the adjunct representative.

II. Guest speakers

- None

III. Minutes

- The April minutes were approved with no dissenting votes or abstentions.

IV. Reports

- The next PAPC meeting is Friday, September 27th at 2pm. Heather Fitzgerald will attend as David Kiracofe will be out of town.

V. Open Business

- None

VI. New Business

A. Committee Meeting Time

- A motion was made and seconded to change Committee meeting time from 12:30pm-2pm to 1pm-2:30pm.
- The motion was passed unanimously with no dissenting votes or abstentions.
- The new meeting time will begin with the October meeting.

B. 2018-2019 Charges

- David Kiracofe provided a brief review of the completed 2018-2019 charges.
- The Committee mentioned that the feedback from last year's charges will guide this year's charges.

C. 2019-2020 Proposed Charges

- David Kiracofe facilitated a discussion on the proposed charges for 2019-2020. Charges may include:
 - Utilizing instructional data to make recommendations regarding general education courses that cross multiple pathways. Review of data to include: Navigate usage of general education courses, Transfer Virginia-Uniform Certificate of General Studies, and General Education Assessment results.
 - Recommending pathway strategies to improve student success.
- Heather Fitzgerald suggested that feedback on General Education Assessment results may be gathered if listed as required supporting documentation on the General Education Course Selection and Review form.
- Jennifer Ferguson asked how administrators and faculty are notified about Transfer Virginia. The Committee mentioned that brief mention was made at Convocation.

D. Review of Humanities General Education Transfer Elective Courses

- David Kiracofe shared a schedule for review of humanities courses.
- Proposed course review (dates subject to change):

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| ○ CST 141, 151, 152, 229 | October 11 |
| ○ ENG 125, 211, 241 | October 11 |
| ○ PHI 101, 102, 111, 220, 226 | November 8 |
| ○ REL 200, 210, 230 | November 8 |
| ○ ART 101, 102, 201, 202 | January 10 |
| ○ MUS 121, 122, 221 | January 10 |
| ○ FRE 101, GER 101, RUS 101, SPA 101, 102, 203 | February 14 |
| ○ ASL 101, 102, 125 | March 20 or 27 |
| ○ HUM 201, 202, 246, 256, 260 | April 10 |
- Jennifer Ferguson shared that a Google Drive will be accessible to Committee members with documents pertinent to each review. There will also be a shared form for feedback and discussion.

VII. Next Meeting(s)

- The next meeting will be on Friday, October 11th from 1-2:30pm, Chesapeake Campus, New Academic Building, Room 4318.
- Future meetings: Nov. 8, Dec. 13, Jan. 10, Feb. 14, Mar. 20 or 27, Apr. 10, May 8

VIII. Adjournment

- The meeting adjourned at 1:56pm.

Submitted by
Heather Fitzgerald