

TCC General Education Committee Meeting Minutes

Date: Friday, October 11, 2019

Time: 1:00 pm

Location: Chesapeake Campus, New Academic Building, Room 4318

In attendance:

Bryant, Sandra (PR); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Frank, Greg (Dean); Goudy, Rhonda (Counseling); Harris, Elizabeth (adjuncts); Kiracofe, David (CT); Mendonsa, Don (QL); Tedrow, Lara (CE)

Absent: Duffy, Debra (SL); Thiele, Douglas (WC)

Guests in attendance:

none

Meeting Summary:

- The General Education Committee (GEC) met on October 11th and quorum was established.
- Due to receipt of materials from only one course (CST 141), the course review for CST and ENG classes will occur during the May meeting.
- The Committee discussed the 2019-2020 charges.
- A discussion took place regarding a revision of the General Education Course Proposal and Review Worksheet.
- The schedule was updated for the review of Humanities General Education Transfer Elective courses.

I. Call to order

- David Kiracofe called the meeting to order at 1:08pm.
- Quorum was established.

II. Guest speakers

- None

III. Minutes

- The September minutes were approved with no dissenting votes or abstentions.

IV. Reports

- Heather Fitzgerald presented a summary of the September 27th PAPC Meeting.

V. Open Business

A. Review of Humanities General Education Transfer Electives

- Due to receipt of materials from only one course (CST 141), the course review for CST and ENG classes will occur during the May meeting.
- Proposed updated schedule (with addition of deadline for submission of packet materials):

Course(s)	Review Date by GEC	Deadline for Submission of Packet Materials
PHI 101, 102, 111, 220, 226	November 8	October 25
REL 200, 210, 230	November 8	October 25
ART 101, 102, 201, 202	January 10	December 27
MUS 121, 122, 221	January 10	December 27

FRE 101, GER 101, RUS 101, SPA 101, 102, 203	February 14	January 31
CST 141, 151, 152, 229	March 20 or 27	March 6 or 13
ENG 125, 211, 241	March 20 or 27	March 6 or 13
ASL 101, 102, 125	March 20 or 27	March 6 or 13
HUM 201, 202, 246, 256, 260	April 10	March 27

VI. New Business

A. 2019-2020 Academic & Student Affairs Governance Charges

- David Kiracofe shared the new charges for the GEC:
 - Charge 1: Utilize instructional data to make recommendations regarding general education course usage.
 - Charge 2: Recommend pathway strategies to improve student progression at 12 credit hours and 24 credit hours.
 - Charge 3: Follow-up on recommendations made by the GEC in 2018-2019 regarding Social Science courses.
- Regarding Charge 2, the Committee made two recommendations: (1) Pathways may want to start a conversation about program-specific courses in the first semester and how this affects students who move to different pathways. How can loss of credits be minimized? (2) The Committee proposed a discussion within pathways about SDV and the potential for an SDV re-design that may include course content similar to SDV 107-Career Exploration.
- The Committee discussed a plan to address Charge 3.

B. General Education Course Proposal and Review Worksheet

- Heather Fitzgerald led a discussion on the revisions on the General Education Course Proposal and Review Worksheet
- Changes were intended to provide clear instructions for faculty in preparing an information packet for course review.

C. Passport and Uniform Certificate of General Studies (UCGS)

- It was shared that the Passport was approved and launch date is TBD.
- There was no update on the UCGS.

VII. Next Meeting(s)

- The next meeting will be on Friday, November 8th from 1-2:30pm, Chesapeake Campus, New Academic Building, Room 4318.
- Future meetings: Dec. 13, Jan. 10, Feb. 14, Mar. 20 or 27, Apr. 10, May 8

VIII. Adjournment

- The meeting adjourned at 3:00pm.

Submitted by
Heather Fitzgerald