

Faculty Professional Development Committee
November 5, 2019
Portsmouth Campus (Batten Center)
2 pm

Attendance: Katie Disanto, David Wright, John Morea, Tom Geary, Rhonda Goudy, Tiffany Puttman

- I. Call to order at 2:07 pm.
- II. Approval of Minutes from October 1, 2019. Katie motioned to approve the minutes; David seconded; unanimous approval.
- III. Chair's report/PAPC Report. Tom updated. President DeCinque gave an overall assessment. Culture established where there is not trust between faculty and administration. Dr. DeCinque recommended that committee leader reaches out to new president to introduce and share what each does. Faculty Senate communication plan being drafted currently. Faculty Professional Development Funding page still not available; looping back around to Sharepoint. What could be some possible charges for the PAPC?
- IV. Old Business
 - a. Faculty Academy updates. Y1 had met with their mentors. Next meeting is November 15. Y2 has successfully completed their General Education Assessor training.
 - b. FDEP prep update. 33 faculty have engaged with the Canvas shell averaging from 2 minutes to 45 hours. Few faculty are completing for credit, but many are using it. I have met with 5 faculty members to work on various tasks including the ePortfolio and their APPDP. Feedback has been that ePortfolio labeling is confusing. "My Content Manager" is last evaluation cycle's Portfolio (could it be relabeled by year?) and "Submission Tool" is the current year's e-Portfolio. Although not required, it seems that most deans ask their faculty to submit documentation using e-Portfolio. In working with faculty, they have expressed the need for Canvas workshops to be recorded and archived for them to view. Will run another section in January.
 - c. Batten Fellow progress. Dr. Summers will be meeting with Foundation and will be in touch before advertising to all faculty. As of November 5, Batten fund is "alive and well" and funds are accessible. Next step is to activate the Fellowship via Dr. McCray. Committee agrees that David should request that the money should be activated and approval for advertising and promoting.
 - d. Workshop grants from the Faculty Senate Professional Development Committee. David shared Rhonda's graphic example of what to send out to faculty.
 - e. Learning Institute/Faculty Development Day

Learning Institute surveys went out and had a good response rate. Administrators have been very supportive. First day will be professional development activities and advising. Second day will be in the hands of the Pathway Deans. It's great that we have the opportunity to do professional development during Learning Institute, but the problem is that we only have until January to put it together. 65% want more about Canvas; 50% want to learn about active learning strategies.

List of the Professional Development sessions:

CANVAS Studio

CANVAS Commons/OER

CANVAS Adaptive Release

Zoom (collaborative sessions, virtual office hours, etc.)

Active Learning

Encouraging Student Participation in the Classroom.

Using Rubrics and other grading strategies to “lighten the load”

Everyone agrees on these seven topics.

Should we have faculty to sign up for workshops? Jeanne and Katie said no. Tom and Rhonda were both in favor of having faculty sign up for workshops.

Next planning meeting is in two weeks. Need to seek out volunteer faculty to present. Will send an e-mail out to ask all faculty; include a “nominate someone” option. Need to get out this week so we can review proposals at December meeting.

Jeanne will create a Google Form for David to send out: Name, Discipline, Topic (drop down), Description of workshop, Would you like to co-present, Do you need a computer lab? How many sessions would you be willing to present? Proposal cut-off on November 18th.

- f. Evaluation Kit. David passed out his findings. For 8-week courses, over 42% participation rate (as opposed to this time last year was 6%). Jeanne asked why the sky rocket. Class climate (old) would crash often, notifications in Canvas.

V. New Business/Items from the Floor

VI. Next Meeting December 3
2-4 pm
Location: Virginia Beach BCTE

VII. Adjournment. Jeanne motions to adjourn at 3:35 pm. David seconds. Unanimous vote to adjourn.