



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association
Meeting Minutes

Date: Friday, October 11, 2019

Time: 1:30 p.m.

Place: Chesapeake Campus, w Phone-In Option

Attendance: Christie Bradley (C), Jill Hartney (C), Dianne Parker (C), Jackie Fernandez (N/D), Toni Dixon (N/D), Inda Walker (N/D), Leona Davis-Daniels (N/D), Stacey Newton (N/D—Phone in), Nancy Jones (P), Kathy Richardson (P), Debbie Willis (P), Alicia Wilson (P), Paula Wood (VB), Roosevelt Gray (VB)

Absent: Charles Dennis (P), Diane Graham (P), Trisha Ok (VB)

Special Guest:

Call to order: The meeting was called to order at 1:30 p.m. by Nancy Jones. Fourteen members were present either in person or by phone and quorum was met. Lunch was provided by the Chesapeake Assembly officers.

Minutes: The September 2019 minutes were approved as corrected/amended. August minutes have been posted to the web.

Outstanding Business

Christie Bradley and Jackie Fernandez will continue to work on the webpage updates to ensure accuracy and currency.

Classified Professional Development Fund update:

Jackie Fernandez updated the committee on the status of our Professional Development Fund.
\$89,500.00 Start of FY Balance, includes \$4000 to cover our Fall and Spring PD Days
\$16,514.00 Amount spent, about 18.5%, last month we were at 16.3% spent
\$72,986.00 Remaining funds for this fiscal year

All professional development funds are now awarded through campus code 00.

Fall Professional Development Day, Nov. 8, 2019, Chesapeake Student Center, 8:00-4:00 p.m.
Continued Planning and Updates:

- **Food:**

- **Breakfast:** We were able to get waivers and will be purchasing yogurt and toppings at the local grocery. We will offer coffee and tea. There will be further discussion at the next meeting to determine what we might want to contribute on the breakfast table from the committee.
- **Lunch:** Jill Hartney has submitted our food order in eVA for Yummy Goodness. (salad, turkey and gravy, green beans, stuffing)
- **Dessert:** Cake will be provided by Nancy Jones.
- **Paper Goods:** Christie Bradley has small plates and napkins for the breakfast table and the cake table. (orange)
- The Chesapeake Student Center will provide **bottled water**.
- **Service Project:** Food for the Foodbank and Socks/Hats/Gloves/Scarves for Salvation Army. Roosevelt Gray agreed to gather our donations and deliver them to the appropriate location after the event. There will be a tree set up in the lobby that the Salvation Army donations can be displayed on.
- **Tables:** Fall colors on tables, fall leaves, table signs (12 tables anticipated)
- **Dress:** Members agreed to wear fall colored shirts and Christie will make name badges for the CA officers.
- **Agenda:**
 - 8:00-8:30 a.m. Registration and breakfast
 - 8:30-8:45 a.m. Welcome, Dr. James Edwards, Interim Provost Chesapeake
 - 8:45-9:00 a.m. Dr. Gregory DeCinque, Interim President & Mr. Tim Mallory
 - 9:00-9:30 a.m. Mr. Tim Mallory, Director of Public Safety
 - 9:30-9:45 a.m. Jackie Fernandez, Webpage and PDF Funds
 - 9:45-10:00 a.m. Break
 - 10:00-11:00 a.m. Team Building Exercise, Sara Hair
 - 11:00-12:00 p.m. Customer Service Presentation, Professor Ashanti Watts
 - 12:00-12:50 p.m. Lunch
 - 1:00-1:50 p.m. Breakout session 1
 - 2:00-2:50 p.m. Breakout session 2
 - 3:00-3:50 p.m. Breakout session 3
- Breakout Sessions presented 3 times: Difficult Patrons; Collaborative Customer Service; Chair Yoga
- 3:50-4:00 p.m. Final Announcements and Wrap-Up
- **Signage/Communication:** Christie is working on the invitation, agendas, and evaluation poll for after the event. She will have name badges for the officers, table signs, and holders.

New Business:

Several of our current Association members are planning to retire soon. Dianne Parker (December 20), Kathy Richardson (Feb. 1), and Leona Davis-Daniels (Spring 2020).

Campus Reports

Chesapeake:

Staff Changes:

Events:

- 9/15—10/15/19: Hispanic Heritage Month (Library Display)

- 9/22—9/28/19: Banned Book Week (Library Display and Button Making Event)
- 10/2/19: TCC Presidential Candidate Open Forum (1)
- 10/3/19: TCC Presidential Candidate Open Forum (2)
- 10/7/19: Movie Monday, Student Center
- 10/8/19: TCC Presidential Candidate Open Forum (3)
- 10/11/19: Breast Cancer Awareness—Illuminated Memories 11 a.m. – 2 p.m. Decorating luminaries for a loved one or in support of Breast Cancer Awareness, to be displayed at Bra-Ha-Ha fundraising event 10/18/19.

Other News: The Bra-Ha-Ha display will remain in the Chesapeake Student Center 10/18-10/27/19.

Norfolk:

Staff Changes: The Office of the Norfolk Campus Provost has selected Kizzie Jackson as the Administrative Assistant. She began in July 2019.

- The Norfolk Campus hosted a Mental Health Awareness walk on Thursday, October 10, 2019 which included community and outreach organizations who could support students with mental issues and suicide prevention. Following the vendor expo, students, faculty and staff walked down Boush Street for a few blocks.
- The Norfolk Campus and the District Office are gearing up for participation in the 2019 Neon District Festival. The events will be held on October 17 & 18.

The [NEON Festival](#), presented by Business Consortium for Arts Support and Old Dominion University, in Downtown Norfolk's NEON (New Energy of Norfolk) District will be held Thursday, October 17 and Friday, October 18, 2019. Celebrating its fifth year, the free festival welcomes everyone to experience the NEON District's offerings through art exhibitions, local and national performances and mural tours.

- Student Center Activities -
 - October 1 -- SGA Meet & Greet
 - October 3 – 2K Tournament
 - October 8 – Relationship workshop – “Should you stay with Bae”?
 - October 10 – Mental Health Walk
 - October 10 – Red Flag Day
 - October 14 – Hispanic Heritage Celebration
 - October 15 – SGA Student Panel
 - October 16 – Security Awareness Workshop
 - October 22 – Returning Women’s Mixer
 - October 24 – Munch & Movie
 - October 29 – Dia De Los Muertos Celebration – Day of the Dead
 - October 31 – Trivia O Treat

Other News:

- VCCA Conference was held in Norfolk, VA at the Sheraton Hotel from September 25- 27, 2019. Informative Workshops were held including a Banquet Awards Cruise held on the Spirit of Norfolk.

- Key Questions asked in the Chancellor's Meeting
 - Shared Services – Is operating procurement under one roof an effective practice?
 - Pay disparity amongst new hires and individuals currently performing the job
 - Candidates for TCC President

Also, TCC's food pantry was the recipient of the funds raised from the 50/50 raffle and the vendor baskets.

- The Norfolk Campus Café will close effective Thursday, October 10, 2019. The eLite Management Group, LLC, who provides the college's food services has decided to terminate its contract at the Norfolk Campus. There has been much consideration taken, prior to the final decision being made. Sales as it relates to the Norfolk Campus Café has steadily declined and at its current pace, it is not sustainable to operate and remain open.
- College-wide News - Interviews of three candidates for the position of President of Tidewater Community College.
- Governor Ralph Northam held a Town Hall meeting at the Norfolk Campus on September 17 at 1:00 PM. We also have a new Diversity and Inclusion Director at the State level and one newly hired by the VCCS.

Our VCCS representative is: Carla J. Kimbrough, CDP, VCCS Diversity & Strategic Recruitment Manger/Diversity Officer – ckimbrough@vccs.edu – 804.819.4937

Portsmouth:

Staff Changes:

- Kathy Richardson has announced her retirement date of Feb. 1 after almost 43 years.
- Amy Nordmeyer – wage employee in Student Services has taken a position at ODU. Not sure of her start date.
- Lakeisha Edmonds-wage - has started working in the business office.

Events:

- Student Services is offering a variety of activities for our students this month.
- Play to Win October 9: encourages student retention and completion of work towards their individual goals
- Fall Festival Oct 17
- Classified Association will sponsor the Portsmouth Campus Chili Cook Off October 31 in the Forum.

Virginia Beach:

Staff Changes:

- Pamela Slack: New Evening Housekeeping Supervisor for Joint-Use Library
- Garrison Libby's Last day was September 20, 2019, resigned to take a new position at Central Piedmont Community College

Events:

- Enterprise Resource Planning Meeting in the AV Crystal at the Joint-Use Library Friday, August 16, 2019
- TCC Welcome Back Week August 20, 2019

- TCC Student Leadership Academy Lecture Tuesday, September 10, 2019
- Virginia Opera's Goldie Locks & the Three Singing Bears, AV Crystal Joint-Use Library, Saturday 21, 2019
- Salem High School Arts, Friday, September 27, 2019
- VBPL Staff Meeting with Drones, Thursday, October 3, 2019
- Tallwood High School Global Studies Academy Tours, Thursday, October 3, 2019 and Friday October 4, 2019

Other News:

- Student Center Activities: Zumba, Friday August 30, 2019
- Cornhole Tournament, Wednesday, September 4, 2019
- Fiber Arts; Knitting and Crocheting at Joint-Use Library, Saturday, September 7, 2019
- Red Cross Blood Drive, Wednesday, September 11, 2019
- Downton Abby Celebration, at Joint-Use Library Saturday, September 14, 2019
- International Coffee Day, Tuesday, October 1, 2019
- Voter Registration Drive, Thursday, October 3, 2019

Next Meeting: The next meeting will be held in Norfolk, Friday, November 1, 2019. Details to follow regarding location and call-in option.

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 12/19/19