

# TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 313

JANUARY 14, 2020

Meeting number three hundred thirteen of the Tidewater Community College Board was held on Tuesday, January 14, 2020, in the Green District Administration Building on the Norfolk Campus.

**Members Present:** Jerome A. Bynum  
Dr. Marcia Conston  
Cynthia (Cindy) S. Free  
Delceno C. Miles  
Charles A. Tysinger  
Lynn B. Clements  
Paulette D. Franklin-Jenkins  
James (Jay) N. Lucado  
John D. Padgett

**Members Absent:** Barry C. Brown, William (Bill) W. Crow, Mark A. Hugel

**Others Present:** Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness  
Marian Anderfuren, Vice President for Communications & Enrollment Management  
Matthew J. Baumgarten, Executive Director of Real Estate Foundation/COO of Facilities & Public Safety  
Rita Bouchard, Associate Dean of Nursing  
Emanuel Chestnut, Interim Provost of Norfolk Campus  
Sarah DiCalogero, Chair of Faculty Senate  
James Edwards, Interim Provost of Chesapeake Campus  
Latesha D. Johnson, Executive Assistant to the President  
Steve Jones, Executive Director, TCC Educational Foundation & Director, Government & Community Affairs  
Sarah (Beth) Lunde, Associate Vice President for Human Resources  
Heather McCraig, Associate Vice President for Finance  
Corey L. McCray, Interim Executive Vice President for Academic & Student Affairs and Vice President for Workforce Solutions  
Phyllis F. Milloy, Vice President for Finance  
Michael D. Summers, Provost of Virginia Beach Campus  
Richie Windley, Chair of President's Advisory & Planning Council  
Michelle W. Woodhouse, Provost of Portsmouth Campus

## 1. **Welcome and Call to Order**

Ms. Free, chair, determined the presence of a quorum and called the meeting to order at 4:30 p.m., and welcomed guests.

**2. Program Highlight**

Dr. Conston invited Dr. Woodhouse and Ms. Bouchard to present the program highlight featuring the nursing program.

Dr. Woodhouse noted that the nursing program has undergone a major restructuring within the VCCS. TCC launched the concept-based curriculum in Fall 2018. Ms. Bouchard discussed admissions and enrollment, outcomes, curriculum, and partnership initiatives. Admissions for 2019-20 included 369 applications, 134 eligible students who met the pre-requisite criteria, and 130 students who were admitted in the program. Total enrollment declined 2% since 2017-18. However, graduates increased 32%. There were 60 graduates in Fall 2019, with an anticipation of 35 graduates in Spring 2020. The program completion rate for 2019 was 56%. A completion rate improvement plan was implemented to focus on student support and advisement. Dr. Woodhouse noted that although completion rates were slightly low, pass rates (96.56%) were extremely high. At the end of the program, students are expected to demonstrate six learning outcomes, as noted in the document attached. Partnership initiatives include Eastern Shore Rural Health, G3 Planning Grant Initiative, and the LPN Program in Development.

**3. Adoption of Consent Agenda**

Ms. Free asked the board if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Ms. Miles, seconded by Mr. Bynum, the board approved the consent agenda as proposed.

**4. Approval of Action Items on Consent Agenda**

Referring to tabs 4a through 4e of the meeting packet, the board approved meeting minutes #311 for September 26, 2019; proposal for Spin-Off A.A.S. in Cyber Security degree; proposal for Specialization in Teacher Preparation (K-8), A.S. in General Studies; proposal for Career Studies Certificate in Cybersecurity and Networking Foundations, and proposal for Career Studies Certificate in PM/RRT to RN.

**5. Curriculum & Student Development Committee Report – Dr. Barry C. Brown, Chair**

a. Nothing to report.

**6. Finance & Facilities Committee Report – Mr. James (Jay) Lucado, Chair**

a. Routine Financial Statements for Month Ending September 30, 2019. The September statements were included in the November meeting packet. Therefore, without any objections, Ms. Milloy moved to report on the Routine Financial Statements for Month Ending November 30, 2019.

b. Routine Financial Statements for Month Ending November 30, 2019. Ms. Milloy provided routine local financial statements reflecting activity for five months of the fiscal year. Referring to tab 6b of the meeting packet, she highlighted expenditures for the student activities budget (41%), institutional auxiliary budget (75%), student center budget (62%), and the auxiliary services budget (49%). FY 19-20 local investments and contributions from each city remained as expected. Investments of approximately \$43.5 million have earned \$327,369 since July 1.

c. Student Financial Aid Cohort Default Rate. Ms. Milloy noted that a default rate of 30% or higher for three consecutive years may result in loss of direct loan and Pell Grant eligibility.

In addition, a default rate of 40% in a single year may result in immediate loss of eligibility for three years. Within the VCCS, TCC's default rate is 16.2%.

**7. Advocacy Committee Report – Mr. Jerome Bynum, Chair**

- a. General Assembly Visit. The General Assembly visit is confirmed for Wednesday, January 29, 2020. Board members and cabinet members are attending. The TCC van will depart from Workforce Solutions Center in Suffolk at 6:00 AM. Steven Jones will provide an itinerary for the meetings with several legislators.

**8. Education Foundation Liaison Report – Ms. Delceno Miles**

At the invitation of Ms. Miles, Mr. Jones provided an update for the Education Foundation. Three major gifts were pledged in December. Those gifts combined closed out fundraising efforts for the Perry Center project. Also, in a couple of weeks, the MOU between TCC and a donor will be finalized for the nursing program. This gift will put the college over its goal on the capital campaign for scholarships. Ms. Miles noted that the foundation will now focus on raising funds for the Skilled Trades Academy and trucks for the CDL program.

**9. Real Estate Liaison Report – Mr. John Padgett**

Mr. Padgett provided a brief update on the Suffolk property. He noted that the Real Estate Foundation board discussed next steps for use of the property at its annual meeting in December 2019. The board will have positive things to report throughout the year.

**10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda**

- a. Nothing to report.

**11. President's Report**

- a. Fall/Spring Enrollment Update (w/Mr. Aasen). In Fall 2019, full-time equivalent (FTE) enrollment declined -8.8% and student headcount declined -9.0%. Spring 2020 FTE declined -11.0% and student headcount declined -11.4%. TCC's enrollment encompasses high school dual enrollment, first-time (curricular), transfer-in, stop-out/returning, and other non-curricular students. Of the categories noted, there was a 1.0% increase in high school dual-enrolled students (Fall 2019), while the other categories experienced a decline in Fall 2019 and Spring 2020. Mr. Aasen displayed a chart of the Fall 2019 and Spring 2020 VCCS FTE enrollment comparisons noting that 17 of 23 and 8 of 23 institutions, respectively, within the VCCS experienced enrollment declines.
- b. December Commencement. Dr. Conston thanked the board and cabinet for inviting her to TCC's December commencement exercise. She had a wonderful time meeting several faculty, staff, and students. Also, during her visit, a pre-session legislative reception was held at the Glass Wheel Studio on December 17, 2019, to meet TCC's new president. Dr. Conston, along with her husband and daughter, had an opportunity to meet board members and several legislators. She acknowledged and thanked all who coordinated the event.
- c. G3 Update. The governor's \$145 million G3 grant program is a major initiative that could help thousands of Virginians access higher education and workforce training. The program focuses on five critical areas to include healthcare, information technology, early childhood education, public safety, and manufacturing and skilled trades. Dr. Conston asked that we continue to discuss G3 with others of influence and reach out to our state legislators to

express their support as well. By doing so, this would help TCC's enrollment. After some discussion, the board consented to draft a resolution stating full support of the G3 bill.

- d. Dr. David Wright. Dr. Conston was excited to share and celebrate TCC's physics professor. She noted that Dr. Wright, along with two TCC students, will appear on the "Kelly Clarkson Show" Thursday, January 16, at 5:00 PM on Fox, WVBT-TV. Dr. Wright's video has received over 27 million views and 500,000 retweets on social media. He is one of many outstanding faculty at TCC who is dedicated to providing exceptional learning experiences for our students.

## 12. Chair's Report & Announcements

- a. New President Transition Process. Ms. Free and Dr. McCray initiated the President's Transition Plan in November 2019. They developed a plan that consists of three teams including a community team, position team, and college team chaired by Steven Jones, Cindy Free, and Dr. Michelle Woodhouse respectively. Dr. McCray noted that the plan is in place for a full year. However, the major objective of the first 100 days is to ensure Dr. Conston is introduced to internal and external stakeholders.
- b. Presentation: Resolution for Terri N. Thompson. Ms. Free called on Mr. Padgett to present Ms. Thompson with a resolution for her years of service to TCC and the college board. He noted that she was a dynamic leader who made an impact that will last a life time. She also did many things behind the scenes and gave so much to the college. As such, the board officially thanked Ms. Thompson for faithfully serving with honor, integrity, and great distinction on the board from June 2012 through July 2019, and as chair of the Tidewater Community College Board from July 2016 – October 2019. The board and cabinet also congratulated Ms. Thompson on her appointment by the governor of Virginia to the Virginia State Board for Community Colleges.

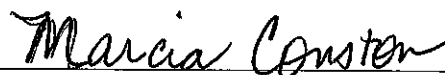
## 13. Adjournment

### Announcements

- The next board meeting is March 10<sup>th</sup> at 4:00 PM at the Workforce Solutions Center in Suffolk.
- For planning purposes, Ms. Free informed the board that the college's next commencement is scheduled for Monday, May 11<sup>th</sup>, at 6:00 p.m. in the Chartway Arena, formerly known at the Ted Constant Convocation Center.

There being no further business to come before the board, Ms. Free adjourned the meeting at 5:55p.m.

Respectfully submitted,



Marcia Conston, Ph.D.

Secretary to the Board

APPROVAL

  
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Cynthia (Cindy) S. Free  
Chair