

Faculty Professional Development Committee Minutes

March 3, 2020

Portsmouth Campus Batten Center

2 pm

Attending: Jeanne Hopkins, Katie Disanto, David Wright, Tom Geary, John Morea

Guest: Matthew Blanchard

- I. Call to order at 2:20 pm due to technical “learning opportunities” with Zoom
- II. Approval of Minutes from February 4, 2020 (Jan, too). Tom motions to approve January 2020 and February 2020 minutes; Katie seconds. Unanimous vote to approve.
- III. Chair’s report/PAPC Report- no PAPC meeting since the last report; supposed to meet March 6 but Dr. Conston is cancelling again, so Tom is not sure if meeting will be cancelled.
- IV. Old Business
 - a. Faculty Academy updates
New Faculty Academy- Tom on behalf of Monica- did not meet 2/21 due to snow day; will extend next two months of meetings to make up. Trying to ensure all NF receive webcams. Jeanne suggested them using webcams in Batten Centers or download the Zoom app on their cell phone or iPad.

David said he brought up funding for the Academies to Dr. McCray and he agreed we needed funding. David asked John if he should reach out to follow up again and John said yes.
 - b. FDEP prep update- Jeanne- no update. Will only run in fall semesters since it’s when APPDP is being prepared, but Canvas shell will remain open year-round for participants.
 - c. Batten Fellow progress

All agreed on David’s edited Call for Applications, with exception of minor spelling/grammar issues. Katie will make spelling/grammar edits and send to David by Friday, March David will edit, send to Dr. McCray before going to Batten Foundation.
 - d. Diversity Training progress
Nothing scheduled. Amy Anderson (RCTE) is happy to help and also recommended a few speakers. We would like to organize a face to face with virtual attendance available. Jeanne suggested no more than 2 hours. Katie suggests maybe two offerings (the same); one on M or W and one on T or R to increase likeliness of faculty attendance. Possible dates during week of April 23-26. Tom will reach out to a few possible speakers. David asks how we plan to get people to want to attend. Jeanne suggests a video. John suggested sending a calendar invite. Jeanne suggested including some anecdotes about what real life diversity and inclusions issues that will be discussed. Jeanne will look for e-mail about “Teaching African American Students” at TNCC for possible verbiage ideas.

V. New Business/Items from the Floor

a. Evaluation Kit- Mathew Blanchard

Historically, we used Class Climate for student evaluations. Office of FPD used to be in charge of this, but then after RIF (2018) Office of Online Learning (John/Matt) took over. Now we used Evaluation Kit; it is directly linked with Canvas. Launched use in fall 2019. VCCS required to link these and that didn't come until a little ways into the semester, so e-mail launch was done. This resulted in some data discrepancies. Results are better this semester (sp20); completed 4 week survey at a 31% response rate; up from 22% and 16%. 2nd 4-week session launched last Friday and is sitting at 15.76% response rate within 3 business days. Launched at the same time was the first 8-week session; response rate of 29.42%. Proof in the pudding = integrating to Canvas.

Would like to use FPDC committee members as “guinea pigs” for certain features before using with everyone. Would be based by session (4/8/12/16). Volunteer based. Secondary survey process with features turned on. Two types of projects: course evaluation project, survey. Can add us to second 8-week or 16-week sessions this semester.

Abilities:

- Customized questions from instructor
- “Come back later” option (really don't need to test)
- Thank You page, we can customize (for all)- *need to come up with header language*
- Student Alert (students can contact Matt)
- Canvas Grade Blocking (blocks grade viewing in Canvas; NOT SIS)- *need to come up with header language*

Jeanne/David could send out an e-mail to committee members to see who else is interested in volunteering. All in attendance (except for Tom) are willing.

VI. Next Meeting April 7

2-4 pm

Location: Virginia Beach Batten Center

Note: Discuss 2021 Learning Institute, review Purpose and see what else we need to do:

The Faculty Professional Development Committee at Tidewater Community College will review and recommend opportunities for faculty to enhance their teaching and learning. The committee will represent all campuses and report to the PAPC. The committee shall:

a. Research and seek faculty input into the latest pedagogical trends, current scholarship, best practices in college instruction, and 21st century technological innovations in the classroom.

b. Actively participate in planning college-wide professional development activities such as Convocations, Faculty Development Day, and the annual Learning Institute.

b. Help guide the development of the Batten Center for Teaching Excellence and coordinate faculty involvement.

d. Provide faculty input and support to the Faculty Professional Development Managers, as well as to the Associate Vice President for Faculty Professional Development.

- e. Recommend resource support for faculty professional development such as a Batten Fellows Program and criteria for the selection and recognition.*
- e. Collaborate with the Faculty Senate Professional Development Committee to provide opportunities and appropriate funding to faculty.*
- f. Provide support to other committees with shared purpose in revising and/or reviewing the efficacy of the Faculty Evaluation and Development Plan.*
- g. Collaborate with the VCCS Regional Center for Teaching Excellence (Tidewater Region) to promote regional and statewide professional development opportunities to TCC faculty.*
- i. Assist in ensuring that professional development opportunities are well marketed, aligned with curricular goals, and promote proper integration of educational technology.*

VII. Adjournment. Katie motions to adjourn at 4:05 pm, Jeanne seconds, unanimous vote.