



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: Friday, 4/2/21

Time: 2:00 p.m.

Place: Zoom

Attendance: Christie Bradley (C), Jackie Fernandez (PD Fund Admin), Stacey Newton (N/D), Jennifer Wilkinson (N/D), Leona Davis-Daniels (P), Nancy Jones (P), Debbie Willis (P), Chrystal Sellers (P), Ellen Langston (P), Gia Lawrence (P), Paula Wood (VB),

Absent: Jill Hartney (C), Toni Dixon (N/D), Inda Walker (N/D), Diane Graham (P), Trisha Ok (VB), Roosevelt Gray (VB)

Special Guest: Daye Faulks-Brayboy (HR Rep.), Loretta Bingham, Angel Hicks

Call to order: The meeting was called to order by Christie Bradley at 2:00 p.m. with 10 voting members present along with our PD Fund Admin. and 3 guests.

Minutes: The Mar. 5, 2021 minutes were approved as amended.

Outstanding Business

- **4/9/21 Mini-Event Update: (Christie Bradley)** Scheduled for 9:45 a.m. to 12:45 p.m. Plans for the event were discussed. All preparations are set with the speaker; the video speaker intro was shared with the group; the slide for the service project for April was reviewed and will be shared on 4/9; and the follow-up survey was discussed with the separate embedded survey for the 150 free copies of the eBook, "Hide Your Goat" given us by the presenter, Steve Gilliland. www.stevegilliland.com
- **Constitution Updates:** A copy of the constitution with its revisions as suggested by the subcommittee were discussed. Additional revisions were made and a "clean copy" will be sent to the committee for a final review. We are on hold waiting for the college's new diversity statement so that this section can be updated accurately. Once all revisions are complete, the constitution will be presented to the campus Assemblies for a vote of ratification.

Classified Professional Development Fund update: (Jackie Fernandez)

Allocated Total	\$21,114.50 (incl. the first speaker fee of \$1000)
Allocated Percent	23.6%
Allocated Amount Paid	\$12,965.50
Unallocated Balance	\$68,385.50

New Business

Canvas Update: (Nancy Jones, Christie Bradley, Jill Hartney) Nancy Jones consulted with Iris Wang and the new Canvas site for the Classified Association is set. A “sandbox” has also been established for us to play and become familiar with the site and processes. The group was asked and it was agreed that Nancy Jones, Christie Bradley, and Jill Hartney would be responsible for developing and maintaining the site.

Though Jill Hartney could not be present at this meeting, she sent her updates. She has been in touch with Naima Ford in Visual Communications, Marketing, regarding getting a logo and branding for our organization. Jill and Christie have started playing with a few ideas. We await further word from Visual Communications. Jill has begun entering some information from our TCC website into the sandbox so we can start visualizing it a bit.

Campus Reports

Chesapeake:

Staff Changes:

Events:

Norfolk:

Staff Changes:

Events:

Portsmouth:

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

Events:

Next Meeting:

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 6/4/21