



Tidewater Community College - Classified Association
Meeting Minutes

Date: Friday, June 4, 2021

Time: 2:00 p.m.

Place: ZOOM

Attendance: Christie Bradley (C), Jill Hartney (C), Sharon Braziel (C), Toni Dixon (N/D), Jackie Fernandez (PD Fund Admin), Stacey Newton (N/D), Andrea Koltz (P), Leona Davis-Daniels (P), Debbie Willis (P), Chrystal Sellers (P), Gia Lawrence (P), Paula Wood (VB), Larissa Reed (VB)

Absent: Loretta Bingham (C), Inda Walker (N/D), Jennifer Wilkinson (N/D), Ellen Langston (P), Roosevelt Gray (VB)

Special Guest: Nancy Jones, Daye Faulks-Brayboy

Call to order: The meeting was called to order by Christie Bradley with 10 voting members present.

Minutes: The minutes for April and May 2021 were approved as corrected.

Outstanding Business

- **Next Mini-Event.** Because of scheduling conflicts with upcoming presenters, we voted to change the date to July 16, 9:45 a.m. – 12:30 p.m.
- Christie Bradley will send out a “Hold the Date” since the date changed from July 9 to July 16.
- Program as follows:
 - Workforce Solutions: 30-minute presentation, 15 Q&A
 - Nancy Prather-Johnson, Dean of Business: 30-minute presentation, 15 Q&A
 - Some sort of trivia exercise. Stacey Newton, Gia Lawrence, and Toni Dixon have agreed to set this up.

Canvas Site: Much work has taken place on our new Classified Association Canvas Site. The site was reviewed by the attending membership and suggestions offered. Christie Bradley, Jill Hartney, and Nancy Jones are on this sub-committee.

Classified Professional Development Fund update:

Allocated Total: \$22,042.50 (amt. requested by Classified Staff to date for FY21)
Allocated Percent: 24.6% (\$22,042.50 divided by \$89,500)
Allocated Amt. Pd: \$16,713.50 (amt. pd. by college to date for FY21 of the \$22,042.50)
Unallocated Bal: \$67,457.50 (available funds for FY21; Beg. Budget \$89,500 - \$22,042.50)

New Business

Elections were held for the new year. Jill Hartney agreed to the nomination of Chair and was unanimously approved. As there were no other volunteers, Christie Bradley agreed to continue to serve as Acting Secretary.

PAPC: Jill Hartney will attend as our new chair and Christie Bradley will continue to attend as our Classified Staff appointee.

Campus Reports

Chesapeake:

Staff Changes:

Events:

Norfolk:

Staff Changes:

Events:

Portsmouth:

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

Events:

Next Meeting: July 2, 2021. Watch your email for new Zoom link information.

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: 7/2/2021