

Subject: Conferring Posthumous Awards

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1. Purpose

The purpose of this policy is to establish the college’s standards and procedures for conferring posthumous awards.

2. Policy

Tidewater Community College shall confer a posthumous award for a deceased student based upon the recommendation of the Program Head, the Academic Dean, and the Vice President for Academic Affairs and Chief Academic Officer, with final approval by the President.

The following criteria must be met:

- Official enrollment status was “active student” at the time of death.
- At least 75% of all course requirements for the degree or certificate must have been completed, or “in progress” status.
- Cumulative grade point average earned for all courses included in the degree or certificate must be 2.50 or higher.

3. Responsibilities

The Vice President for Academic Affairs and Chief Academic Officer (“Vice President”) shall be responsible for developing and maintaining procedures that are consistent with this policy and that comply with the policies and principles of the VCCS, SACSCOC, and SCHEV.

4. **Procedures**

Procedures related to proposing, reviewing, selecting and conferring posthumous awards are detailed in The Faculty Handbook.

5. **Definition**

Active Student: A student who was enrolled at the college at the time of her/his death.

Posthumous Award: A degree or certificate awarded to a deceased student who was actively pursuing her/his award at the time of death, and who meets the college's criteria for conferring the degree or certificate posthumously.

6. **References**

[Virginia Community College System Policy Manual Section 5.1.7](#)

7. **Review Periodicity and Responsibility**

The Vice President for Academic Affairs shall review this policy at the anniversary of its approval and, if necessary, recommend revisions.

8. **Effective Date and Approval**

The revision of this policy is effective upon its approval by the College President on February 7, 2022.

Policy Approved:

Procedure Developed:

Dr. Marcia Conston
President

Dr. Michelle Woodhouse
Vice President for Academic Affairs
and Chief Academic Officer

9. **Review and Revision History**

The initial version of this policy was approved on August 6, 2015.

- Revision 1 changes the wording to include degrees, diplomas, and certificates.

Revision 1 approved on March 29, 2018 by President Edna V. Baehre-Kolovani, Ph.D.

- Revision 2 updates position titles and adds "in progress" to the policy statement for criteria to be met.

Revision 2 approved on March 15, 2021 by President Marcia Conston, Ph.D.

- Revision 3 removed the procedures from the document and refers the reader to The Faculty Handbook where they are published.

Revision 3 approved on February 7, 2022 by President Marcia Conston, Ph.D.