

CTLTC YEAR-END REPORT 2017-2018
Classroom Teaching and Learning Technology Committee

MEMBERSHIP

DLTC Membership for 2021-2022

DLTC Membership			
POSITION	CAMPUS REP NAME	BEGINNING	ENDING
Pathway Teaching Faculty (representing each campus)		TERM	TERM
Maritime and Skilled Trades	VACANT	2021	2023
Social Sciences & Education	Leah Hagedorn	2020	2022
Health Professions	Lisa Whitaker	2021	2023
Public & Professional Services	Jennifer Hopkins	2021	2023
Engineering, Science & Math	Judy Gill	2021	2023
Manufacturing & Transportation	Richard Dyer	2021	2023
Arts & Humanities	Sarah Stevenson	2021	2023
Business, Computer & IT	Kim Perez	2021	2023
Two Academic Affairs Representatives (at least one being from Dept. of DL)			
Representative 1	Heather Brown	standing	
Representative 2 (DL)	Iris Wang	standing	
PAPC members (up to 3 representing different campuses)			
PAPC representative 1	Michele Marits	2021	2023
PAPC representative 2	Ané Pearman	2021	2023
PAPC representative 3	Norris McClain	2021	2022
College-wide Counselor/Adviser	VACANT		
Educational Accessibility Representative	Beth Callahan	standing	
College-wide Librarian	Bethany Wright		

Student Services Representative - name change?	VACANT		
Student Representative	VACANT		
Administrative Liaison	John Morea		
OIS Representative	Rashad Ridley		
Academic Dean Representative	Nancy Prather-Johnson		
Chair	Ané Pearman		

Vacancies for 2022-2023

1. 1 Social Sciences and Education representative
2. 1 PAPC appointee
3. 1 Student Services representative
4. 1 Student Representative

CHARGES

- a) **CHARGE:** Review and make recommendations regarding add-on software for Canvas

STATUS: Charge Completed – Subcommittee reports in Appendix

- b) **CHARGE:** Review remote proctoring contracts

STATUS: Charge Completed – Subcommittee report in Appendix

- c) **CHARGE:** Conduct a classroom needs assessment to assist with on campus and synchronous remote learning

STATUS: Charge Could Not Be Completed – Could not complete charge. Subcommittee did not receive requested support and information from OIS.

- d) Addressed three additional charges.

- I. Faculty webpages: directory now on TCC page, and distance learning provided templates for faculty webpages
- II. Draft statement regarding continuing synchronous course: received update from Dean Woodhouse that they will continue to be offered
- III. Request rationale for scheduling: moot

II. Charges

- a) Review and make recommendations regarding add-on software for Canvas
Met. Harmonize Faculty Survey was reported on last month, and the Student Survey is currently ongoing
- b) Review remote proctoring contracts
Met. Received report
- c) Conduct a classroom needs assessment to assist with on campus and synchronous remote learning
Could not complete charge. Subcommittee is still waiting on requested information from OIS.
- d) Addressed three additional charges.
 - I. Faculty webpages: directory now on TCC page, and distance learning provided templates for faculty webpages
 - II. Draft statement regarding continuing synchronous course: received update from Dean Woodhouse that they will continue to be offered
 - III. Request rationale for scheduling: moot

III. Reports

- a) requested from subcommittees: see Appendix
- b) Ané submitted midyear report to PAPC

IV. New Business

- a) Update on Zoom Training
Everyone agrees there should be training available; the question is whether it should be required.
Faculty should lead the conversation. The new Center for Teaching Excellence would have ownership.
There are current discussions about developing policy and procedures for synchronous teaching.
- b) Confirm vacancies in membership: Leah and Norris are rotating off
- c) Election of new officers will be conducted by email
 - I. Sarah volunteered to be secretary
 - II. Members can self-nominate
- d) A list of available hardware and software from distance learning is on the Remote Teaching Research Request Form <https://docs.google.com/forms/d/e/1FAIpQLScE6Jec22FkGSPpvXv9H-mR5AwPStGIJQKYxymRj-CJPEg/viewform>
If faculty need computers or laptops, they should speak to their deans
- e) Hyflex classrooms suggested as charge for next year
John gave a presentation on the HyFlex design Workshop