

Faculty Professional Development Committee

Minutes

February 1, 2022

Zoom

2:00-4:00 pm

Attendees: Jeanne Hopkins (chair), Thomas Geary, Katie DiSanto, Renee Hosang, Jenefer Snyder, Amanda Goldstein, Tiffany Putman, Monica McFerrin, John Morea, Josh Jordan (NFA- guest)

- I. Call to order. 2:04 pm by Jeanne Hopkins
- II. Approval of Minutes from November 2021– Motion to accept- Katie; Second- Monica; Minutes approved.
- III. Chair’s report- Jeanne Hopkins
 - a. Midyear report submitted and waiting to be approved by PAPC
 - b. Increase in FPD Funding for full time faculty to \$2175 and adjunct faculty to \$1050.
 - c. New notable position – Dr. Jenefer Snyder Associate Vice President for Sponsored Programs & Center for Teaching Excellence
 - d. PAPC (general) concerns about masks and capacities for COVID safety. Administration was asked about capacities and chairs in classrooms.
 - e. DLTC- Harmonize, software housing, faculty webpages- Harmonize can improve interaction with discussion boards and currently 10 faculty members are piloting it along with NFA. The feedback from students is positive and faculty will be surveyed at the end of the semester. Iris Wang is the point of contact for faculty webpages.
 - f. Faculty Senate- compensation survey, Casino training space- The Portsmouth campus will be used for casino training space. The 3-week courses had a 78% success and there was discussion about how this is determined (Dr. Woodhouse is looking into this). There is also a proposed lower cap for Zoom classes to decrease from 30 to 20.
- IV. Ongoing Business
 - a. New Faculty Academy- Monica McFerrin- The Spring 2022 cohort has started, which is the first time doing a full session for new faculty orientation in the Spring semester. Monica is working on sessions with Iris Wang to remain as a resource as well as be able to update. The Fall 2021 cohort is currently in the first 5-week session on instructional design, delivery, and effectiveness-pedagogical approaches. Monica is using Harmonize which provides milestone due date, however, there are issues with communication between Canvas and Harmonize for milestone due dates. Josh gave feedback regarding Harmonize as well as number of assignments/requirements along with teaching requirements which is challenging for new faculty. There was discussion about supporting new faculty and setting them up for success with possibly providing release time to develop their courses.
 - b. Batten Fellowship- no update
- V. New Business
 - a. Learning Institute (LI) Review- John Morea – The LI was a 1 day virtual compressed event with a total of 213 attendees at the most and 144 at the last presentation. The survey results were low (31 people) most likely due to back to back sessions vs. time in between sessions to complete surveys. The On-Demand videos are posted. John was seeking feedback and committee members expressed preference of a 2-day event due to the amount of information and extended

sitting time. There was discussion that the request for a 2-day event needs to be brought to Senate. The committee agreed that John and his team did a great job with keeping presenters on time and the presentations were very informative.

b. New Horizons

- i. Charge #5: Collaborate and build relationships with local, regional, and/or statewide professional development groups to extend opportunities to faculty. Jeanne suggested to promote New Horizons to faculty as an opportunity to address this charge. After reviewing the information about New Horizons, Chrome River has a tip sheet to assist faculty with registration as well as hotel information. Jeanne will draft an email and send to Dr. Woodhouse to promote the event and provide further information to faculty.
- ii. Funding increased by \$500 (Full time Faculty)/\$250 (Adjunct Faculty) for this academic year.

VI. Items from the Floor – None.

VII. Next Meeting March 1, 2022 from 2-4 pm

VIII. Adjournment. 3:00pm - Tom motion to adjourn; Monica second