

## ***INSTRUCTION COMMITTEE***

### ***Meeting Minutes***

September 9, 2022

10:33 a.m. via Zoom

**Chairs:** Michael Blankenship (C), Stacey Laney (B)

**Recorder:** Sydney Gordon (Library – B)

**In Attendance:** Michael Blankenship (English-C), Debra Dart (Information Systems-B), Sydney Gordon (Libraries-B), Rebecca Greene (Director, General Education Assessment and Curriculum Management - N), David (Steve) DeLong (EM & ST -B), Thomas Slopnick (History-B), Angela Slaughter (Business Management-B), Evgenia Harrison (Math - C), Lisa Carter (Business Management-B).

**Absent:** Steve Litherland (AVP-Library - District), Peter Agbakpe (Science & Mathematics – Chesapeake Dean), Jennifer Briggs (Health - B), Stacey Laney (A&H – B).

#### **I. Roll call/ Introductions**

The meeting was called to order at 10:33 a.m. Quorum was established at 10:32 a.m.

#### **II. Approval of Minutes from May Meeting**

Minutes approved @ 10:37 a.m. with one correction: Stacey Long to Stacey Laney

#### **III. Chair Updates**

PAPC update – no meeting at this time.

#### **IV. Open Business**

Scientific Literacy rubric to be worked on for the 2022 to 2023 academic year.

Civil Engagement is due to be accessed for Fall 2022 for the 2022 to 2023 academic year.

Professional Readiness is due to be accessed for Spring 2023 for the 2022 to 2023 academic year.

#### **V. New Business**

##### **Proposed Charges for 2022 to 2023 - Charges accepted at 11:44 a.m.**

1. Facilitate review of the Scientific Literacy rubric and make revisions that align with the college's General Education Assessment Plan and associated learning outcomes.
2. Review syllabus structure in lieu of the Transfer Virginia course objectives – **Remove charge**
3. Investigate and disseminate information to faculty concerning the impact textbook and material costs have on student enrollment, course load, and success.
  - a. Students look at textbook costs to determine selecting a major. Certain departments are using OER, some departments more than others.

- b. Make faculty aware that students select the institution based on the cost of textbooks.
  - c. Information on how to make classes show for L (low cost materials) or no costs for textbooks that use OER when registering for classes.
  - d. Steve Litherland presented on Virginia Course Materials that was conducted by Virginia's Academic Library Consortium (VIVA).
  - e. Debra will check on Hotspots to see if they will be available to help students in need that do not have access to the Internet.
4. Develop and maintain content pertaining to instructional effectiveness for inclusion in the Instructional Resource Repository (this is ongoing).

### **Scientific Literacy Rubric - Review**

- Committee took a brief look at the Scientific Literacy Rubric.
- Definition cannot be changed on the Scientific Literacy Rubric.
- Get feedback and assistance from the science department, but don't limit just to the science department and other faculty that have scientific literacy in their courses.
- Compare the language and is it consistent with the other rubrics.
- Review over the next month and then bring up concerns at the next meeting.
- Look at other rubrics to compare the language of the Scientific Literacy with other rubrics we have reviewed recently.

### **VI. Next Meetings**

2022-2023 Academic Meeting Dates. Location: Zoom for Fall semester, September 9 (Zoom), October 7 (Zoom), November 4 (Zoom), December 2(Zoom), Zoom for Spring semester January 6 (TBD), February 3 (TBD), March 3 (TBD), April 7 (TBD), May 5(TBD).

### **VII. Adjournment**

The meeting adjourned at 11:58 a.m.