



TIDEWATER COMMUNITY COLLEGE  
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Tidewater Community College - Classified Association  
Meeting Minutes

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**Date:** 7/15/22

**Time:** 10:30 a.m.

**Place:** Zoom

**Attendance:** Barbara Vinson-Ratliff (P), Christie Bradley (C), Chrystal Sellers (P), Debbie Willis (P), Ellen Langston (P), Gia Lawrence (P), Larissa Reed (VB), Paula Wood (VB), Roosevelt Gray (VB), Stacey Newton (N/D)

**Absent:** Emily Simmons (VB), Jackie Fernandez (PD Fund Admin), Jennifer Wilkinson (N/D), Kendal Howard (N/D), Leona Davis-Daniels (P), Loretta Bingham (C), Ruth DeCarmo (P)

**Special Guest:** Beth Lunde, Liaison

**Call to order:** The meeting was called to order by Barbara Vinson-Ratliff with 10 voting members present. Barbara acknowledged the work of the Classified Association members over the past year and expressed appreciation to all. Beth Lunde was welcomed to our meeting.

**Minutes:** All outstanding minutes will be sent via email for approval/corrections.

**Classified Professional Development Fund update: Jackie Fernandez**

|                    |             |
|--------------------|-------------|
| Requested Amt:     | \$5,098.30  |
| Balance Remaining: | \$84,401.70 |
| Percent Allocated: | 5.7%        |
| Amt. Paid Out:     | 0           |

**Discussion:**

- 8/18/22: College Convocation, Chesapeake Campus
- Review of the new CDC guidelines regarding Covid-19
  - K12 & summer camps, masks not required but recommended
  - Test Positive: quarantine 5 days and a negative test result
  - Exposed to someone positive but without symptoms, no need to quarantine
- Webpage Updates: Updates of all outstanding minutes and reports are being submitted to Web Management for updating the Classified Association page. Steven Cartwright (web contact), Naima Ford (administrator)

- Per Beth Lunde, we have approximately 3-400 full-time staff and about 400 wage.
- Christie Bradley has created a flyer that will be shared appropriately to be included in the “This Week at TCC” to encourage VCCA membership and conference interest.
- Membership Fees: Request funds through the CPDF process. Use a POR form for college approval of membership. An approved POR form is needed even if a college Pcard is being used to make the payment for the membership.

## **Campus Reports**

**Chesapeake:**  
**Staff Changes:**  
**Events:**

**Norfolk:**  
**Staff Changes:**  
**Events:**

**Portsmouth:**  
**Staff Changes:**  
**Events:**

**Virginia Beach:**  
**Staff Changes:**  
**Events:**

**Next Meeting:** 8/12/22

Submitted by  
Christie Bradley, Vice Chair/Secretary

Approved: 8/17/22