



## TCC Administrators Association Executive Board Minutes

Date: August 11, 2022

Time: 9:00 am

Location: Zoom

**Present:** Misty Lyon, Jennifer Perkinson, Steven Borden, Kia Hardy, ClauDean Kizart, Nicole Wilson, Willie Williams

**Absent:** Emily Hartman, Anthony Fontes, Beth Callahan, Michele Barnes

I. **Call to order and welcome:** by Dr. Lyon at 9:02

II. **Review of Minutes** from meeting July 14th, 2022; motion accepted: Jen, Steven seconds.

III. **Review of Old Business**

**Subcommittee discussion:**

**Funding Committee:**

- Steve has offered to chair the funding committee
- We are getting a good number of requests for funding already that have been routed to us from HR. Priority is for funding. Breaking down what the funding amounts will be and the process to request the funding.
- Discussion about how much to put toward funding vs. professional development
- Jen/Misty will forward funding interest to Steve for tracking.



- Previous year's funding varied based on conference/class. Funding for education- should it be related to the position at the college?
- Review of the constitution to determine who qualifies for funding. Steve will research and dive into the policy regarding this. Plans to review other associations' contacts to determine their breakdown of other association funding.

**Professional Development Committee:**

- Jen will initiate the meeting for the profession's development committee
- Ideas for professional development: a panel of people to talk about being in a doctoral program while working a full-time job/other responsibilities and how to manage.

**Additions to the Google Drive:** ClauDean requested access to Administrative Association Google Drive.

**Notification of general membership:** Agreement that we need to get things in order related to each subcommittee before we announce broadly to the group.

**Survey development:** professional development day committee will discuss general questions for the survey development.

Both committees will meet before the next committee meeting.

**IV. New Business:**

Steve discussed the Investiture Ceremony and 55th anniversary of the college coming up in mid-March. Association is being asked to participate in some capacity to prepare.

**V. Other Business: No new business**

**Meeting Adjourned at 9:40 am** Steve motioned, Nicole seconds, committee approved.