



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: 6/1/2023
Time: 11:00 a.m.

Place: Zoom

Attendance: Barbara Vinson-Ratliff (Ex-Officio), Debbie Willis (P), Ellen Langston (P), Gia Lawrence (P), Larissa Reed (VB), Paula Wood (VB), Ruth DeCarmo (P), Stacey Newton (N/D)

Absent: Adrian Baker (P), Emily Simmons (VB), Jackie Fernandez (PD Fund Admin), Jennifer Wilkinson (N/D), Roosevelt Gray (VB),

Voting membership is currently 14, quorum equals 8

Call to order: The meeting was called to order by Gia Lawrence, with 7 voting members present.

Minutes: Minutes from May meeting were emailed to all for approval. So far seven members have approved.

Classified Professional Development Fund update: (Jackie Fernandez was out but sent information to Debbie Willis)

FY23

Allocated: \$55,793.56
Percent Allocated: 62.3%
Remaining Funds: \$33,706.44

FY24

Allocated: \$4,202
Percent Allocated: 4.7%
Remaining Funds: \$85,298

Discussion:

- * Gia thanked committee for working to select FT and Wage Employee of Year winners.
 - A suggestion was made during selection process to consider allowing more than one recipient of the award yearly. Gia will ask PAPC if that is allowed.
 - A suggestion was made to recognize the recipients and those nominated at the Professional Development Day gathering.
 - In the past, we have alerted nominees that they were nominated. Gia will ask Laura Sanford if we should do this.

*Gia asked for volunteers to serve on the Professional Development Day committee. Barbara, Larissa, Paula and Debbie will serve along with Gia.

*Gia discussed how changes at the college, Pathways, department cuts, etc. have affected employees. Gia asked that anyone who has seen changes in their job or now has tasks not in their job description, let her know. Faculty Senate is looking into this and how EWP's might need to be updated. Classified and Wage might need the same attention.

*Gia will speak to Dr. Hartman about need for representatives from the Chesapeake Campus to serve on the Classified Committee.

- *Barbara recommended continuing through FY24 with the same officers that we currently have since they did not really begin until December.
 - Motion was made and seconded. Debbie will send out an email requesting any discussion about this so it may be voted on.
 - Suggestion was made to change officer positions to a two-year term.

Campus Reports

Chesapeake:
Staff Changes:
Events:

Staff Changes:
Events:

Portsmouth:

Staff Changes:
Events:

Virginia Beach:
Staff Changes:
Events:

Next Meeting: Thursday, 7/6/23 @ 11:00 am

Submitted by
Debbie Willis, Secretary

Approved: 6/13/2023