

## Faculty Professional Development Committee

### MINUTES

April 11, 2023

Zoom

2:00 – 4:00 p.m.

**Attendees:** Renee Hosang-Alleyne (chair), Tom Geary (recorder), Monica McFerrin, Jeanne Hopkins, Stephanie “Missy” Comer, John Morea, Jenefer Snyder, Beth Callahan, ClauDean Kizart.

- I. Call to order by Renee Hosang-Alleyne @ 2:00 p.m.
- II. Approval of Minutes from March 2023 is unanimous without amendments.
- III. Chair’s report (Renee Hosang-Alleyne)
  - a. There is a second PAPC meeting of the academic year on April 27. FPDC by-law updates will be shared.
- IV. Ongoing Business
  - a. By-laws update
    - a. The by-laws revisions passed. The committee reviews the new, proposed by-laws via Google Docs:  
[https://docs.google.com/document/d/11gQon1BB03JzFdZ0LxDd0kDSEDep\\_FMD2Fyr89qZobs/edit](https://docs.google.com/document/d/11gQon1BB03JzFdZ0LxDd0kDSEDep_FMD2Fyr89qZobs/edit)
    - b. With membership updates, a call needs to go out to faculty to find nominees to fill those roles.
  - b. Review of purpose
    - a. The purpose was updated in the latest proposed by-laws.
  - c. Review of charge #4
    - a. The committee discusses our role in the various forms of professional development offered at the college. The question arises about how specific and deliberate we need to be in defining the partnerships; staying broad can allow for more flexibility.
    - b. The committee might continue its charge #4 next year to continue to define functional partnerships with various entities.
    - c. The committee can serve as a resource and provide direction for the various partners by sharing what faculty needs are.
    - d. The role might be to serve as a conduit between faculty and the different partners. Next year, we could develop a mechanism to gather information from those partners regarding the professional development needed.
  - d. Chair and recorder nominations
    - a. Renee Hosang-Alleyne accepts a nomination and second to serve as chair in 2023-24.
    - b. Tom Geary and Missy Comer are discussed as possible nominees for recorder, but no official nominations are submitted or accepted.
  - e. Center for Teaching Excellence update
    - a. The Center for Teaching Excellence wants to explore the idea of Faculty Learning Communities at the college. There have been exploratory meetings held to discuss the purpose, framework, goals, and objectives.
    - b. An initial document regarding Faculty Learning Communities (FLCs) at TCC is posted online at <https://docs.google.com/document/d/1ez92AQi9nr16mh5-e6zIasTgYLrTbSLMCnrum9pvmOc/edit>
    - c. FLCs would be yearlong, voluntary, and faculty driven. The Center for Teaching Excellence would serve as a support role.

- d. The goal would be for interdisciplinary groups to research in a cohort or topic-based approach toward creating a deliverable.
- e. FLCs would start in the fall to run a full academic year. A summer pilot is discussed as a possibility with their process documented.
- f. The application from the learning community would include the outcome and deliverable.
- g. Participants could be gently nudged to present at Learning Institute and/or New Horizons so that there is accountability to complete a deliverable. There could also be a digital badge or certificate to verify completion.
- h. A manual/FAQ could be created to guide FLCs and facilitators.
- f. New Faculty Academy update
  - a. The New Faculty Academy has been meeting consistently, including this past Friday after the college closed.
  - b. There are challenges of attendance due to faculty schedules.
  - c. The NFA could become a one-year program with a two-cohort model. This would include 8 meetings with the first semester being new faculty orientation and the second semester would be a bite-sized education course titled Foundations in Collegiate Instruction. It would include sessions on who our students are, feedback, accessibility, and DEI and professional development. The committee discusses the importance of showing the positive impacts that the faculty academy has and maximizing the participation of new faculty.
- g. Kizart DEI update
  - a. The spring 2023 diversity, equity, and inclusion professional development series includes events on April 13<sup>th</sup>, 20<sup>th</sup>, and 27<sup>th</sup> on increasing cultural awareness of Asian/Asian American/Pacific Islander, LGBTQIA+, and ESL community, respectively.
  - b. Zoom URLs are shared for the upcoming sessions. Word of mouth regarding the sessions can help increase attendance.
  - c. A variety of badge ideas are shared that could acknowledge those who have completed a series of trainings and/or modules. The goal is to have two badges in place by August.
  - d. The committee shares the idea of in-person tea and conversation events to discuss issues safely and with support.

V. New Business

- a. None.

VI. Items from the Floor

- a. There is a session hosted by the Center for Teaching Excellence on code switching tomorrow by Khadijah Peak-Brown.

VII. Next Meeting – Tuesday, May 2 from 2-4 p.m. via Zoom.

VIII. Adjournment – Motion to Adjourn @ 3:54 p.m. The motion passes by unanimous vote.