



TIDEWATER COMMUNITY COLLEGE  
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## Tidewater Community College - Classified Association Meeting Minutes

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**Date:** 9/7/2023

**Time:** 11:00 a.m.

**Place:** Zoom

**Attendance:** Adrian Baker (P), Barbara Vinson-Ratliff (Ex-Officio), Debbie Willis (P), Ellen Langston (P), Emily Simmons (VB), Gia Lawrence (P), Jennifer Wilkinson (N/D), Larissa Reed (VB), Paula Wood (VB), Ruth DeCarmo (P), Stacey Newton (N/D)

**Absent:** Jackie Fernandez (PD Fund Admin), Roosevelt Gray (VB),

Voting membership is currently 13, quorum equals 8.

**Special Guest:**

**Call to order:** The meeting was called to order by Gia Lawrence, with 11 voting members present.

**Minutes:** Minutes from last meeting not yet approved.

**Classified Professional Development Fund update: Jackie Fernandez**  
(Jackie was on leave and did not present update.)

**Discussion:**

\*HR is conducting a compression study on EWPs to uncover any wage discrepancies. Concerns that TCC may not be competitive with our wages to draw candidates for needed positions.

\*We are planning a virtual Professional Development Mini Session on 11/3/23.

- Invite Beth Lunde to present an HR update session.
- Invite motivational speaker (Barbara will speak to professor at Va. Beach campus)

\*Discussed goal for this year.

- Continue to increase use of Professional Development Funds.
- Work to recruitment member for Classified Assoc.

\*Stacey Newton is being honored at the 2023 VCCA conference.

\*Jennifer Wilkinson volunteered to participate as second Classified Assoc. member in PAPC meetings.

\*Professional Development Day committee will work to lock down a date in March for in in-person full day meeting.

## **Campus Reports**

### **Chesapeake:**

**Staff Changes:**

**Events:**

**Staff Changes:**

**Events:**

### **Portsmouth:**

**Staff Changes:**

**Events:**

### **Virginia Beach:**

**Staff Changes:**

**Events:**

**Next Meeting:** Thursday, October 5, 2023

Submitted by  
Debbie Willis, Secretary

Approved: September 13, 2023