

# TIDEWATER COMMUNITY COLLEGE BOARD

## MEETING NO. 336 NOVEMBER 15, 2023

Meeting number three hundred thirty-six of the Tidewater Community College Board was held on Tuesday, November 15, 2023, at the Virginia Beach Campus Student Center.

**Members Present:** Dr. Barry C. Brown  
Dr. Marcia Conston  
James (Jay) Lucado  
Connie Meyer  
Matthew Stakes  
Lynn B. Clements  
Dr. Kirk T. Houston  
Kim R. McCallum  
Hope Sinclair  
Charles A. Tysinger

**Members Absent:** Jerome Bynum, William Crow, Ron Green

**Others Present:** Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness  
Christopher Bryant, Vice President for Institutional Advancement  
Karen Campbell, Vice President for Student Affairs  
Latesha D. Johnson, Executive Assistant to the President  
Sarah (Beth) Lunde, Associate Vice President for Human Resources  
Laura Hanson, Interim Vice President for Workforce Solutions  
Heather Hardiman, Vice President for Administration and Chief Financial Officer  
Bruce Meyer, State Board Member  
Ciera Streeter, Program Admin. Manger II  
Michelle W. Woodhouse, Vice President for Academic Affairs & Chief Academic Officer

### 1. **Welcome and Call to Order**

Ms. Clements, chair, called the meeting to order at 4:08 p.m. and determined the presence of a quorum. She welcomed all in attendance.

### 2. **Program Highlight**

Dr. Woodhouse presented Childcare Centers as the featured program highlight. TCC child development centers focus on high quality learning experiences for the children in its care. The center's mission is to create a safe and nurturing environment where children of all abilities, regardless of socio-economic or cultural background, can learn and grow together. We are committed to implementing developmentally appropriate practices that meet the needs of every child. Childcare scholarships are provided to TCC students which result in low cost or no cost, reducing financial burden and removing completion barriers. In addition, students can use financial aid to cover childcare costs. The first center opened August 21, 2023, at the Portsmouth campus. There are 15 children currently enrolled, ages 2 ½ to 5 years. A second center will open in January 2024 on the Norfolk campus.

The largest student demand for childcare is on the Virginia Beach campus for children under 3 years of age. A timeline and budget are being assessed to support this opening.

**3. Adoption of Consent Agenda**

Ms. Clements inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Dr. Brown, seconded by Ms. Sinclair, the board approved the consent agenda as presented.

**4. Approval of Action Items on Consent Agenda**

Referring to tabs 4a and 4b of the meeting packet, the board approved meeting minutes #335 for September 12, 2023, and the updated Crisis and Emergency Management Plan (CEMP).

**5. Curriculum, Student Development, & Workforce Committee Report – Dr. Barry C. Brown, Chair**

a. **Academic Affairs Update** – Nothing to report.

b. **Student Affairs Update** – Nothing to report.

c. **Workforce Update** – Workforce Solutions Fast Forward registrations increased 12%. Top programs included Health Professions, Skilled Trades, Information Technology, and Transportation. Program expansions included medical billing and coding and the healthcare lab. Renovations at the Skilled Trades Academy are scheduled to begin November 2023. Carson Caddy, a skilled trades student, won 2<sup>nd</sup> place at the Virginia Talent Pipeline Project MFG Maritime Welding Competition. The Virginia Energy Efficiency Council received a grant to support a Hampton Roads training program pilot. TCC was selected as the training partner to focus on HVAC and decarbonization, collaborating with TRANE.

**6. Finance & Facilities Committee Report – Dr. Kirk Houston, Chair**

a. **Local Fund Financial Statements for Month Ending September 30, 2023.** Ms. Hardiman highlighted revenues and expenditures for the student activities budget (28% and 14%), institutional auxiliary budget (28% and 39%), student center budget (27% and 59%), and auxiliary services budget (48% and 31%). Investments of \$51 million earned \$551,413 since July 31, 2023.

b. **Student Financial Aid Cohort Default Rate.** As of March 2020, federal student loan payments have been on pause with no payments required, no interest charged, and all collection activities on hold; this period is set to end December 31, 2022. As a result of the payment pause, the current default rate for all colleges and universities is zero; repayment began October 1, 2023. TCC's default rates were 14.1%, 4.8%, and 0.0% respectively in 2018-2020.

c. **Proposed Revised Auxiliary Services Budget.** The Student Development (SDV) orientation to college course is a mandatory course that provides success strategies and information to students. The college will encourage new students coming into the Spring semester to take the SDV course early in their academic career. This scholarship will target and encourage 400 students to participate and may increase enrollment. The anticipated fund balance at the end of fiscal year 2023-2024 will be \$9,627.339. It was recommended that the College Board approve reallocating \$77,000 to college-wide scholarships. On a motion by Dr. Houston, seconded by Ms. McCallum, the board approved the proposed revised auxiliary services budget for 2023-24.

**7. Advocacy Committee Report – Ms. Kim McCallum, Chair**

Ms. McCallum reported that Dr. Conston will host a legislative luncheon on Wednesday, December 13, 2023, at the Virginia Beach Campus to share legislative priorities for the Virginia Community College System (VCCS) and TCC stakeholders. Legislators from the Hampton Roads area will be invited to attend. The VCCS Legislative Reception will be held on Tuesday, January 24, 2024, in Richmond. TCC's General Assembly Visit is confirmed for January 31, 2024. Dr. Conston will send a congratulatory letter to senators and delegates from the November 7<sup>th</sup> election and invite them to visit and tour TCC's campuses.

**8. Educational Foundation Liaison Report – Mr. Andy Tysinger**

Mr. Tysinger reported that the Educational Foundation Board will expand its board membership by adding 2-3 new members. He also noted that the budget was approved, to include staffing for the Office of Institutional Advancement.

**9. Real Estate Foundation Liaison Report – Dr. Kirk Houston**

Dr. Houston reported that the Real Estate Foundation had a retreat on October 12. Dr. Belle Wheelan, President of SACSCOC, and Dr. Alvin Schexnider, former chancellor of Winston-Salem State University and a former executive vice president and interim president of Norfolk State University presented on best practices for foundation boards. The Real Estate Board agreed to take Dr. Schexnider's advice to create more cohesion with all TCC boards and schedule a joint meeting with the Real Estate Board and College Board. Dr. Conston noted that she will plan to have a joint board meeting in 2024.

**10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda**

a. Nothing to report.

**11. President's Report**

a. **Enrollment Update** – Fall 2023 - Full-time equivalent (FTE) enrollment is up +0.2% and student headcount are down -2.2%. Fall-to-spring "all student" re-enrollment rate improved by 2.8 percentage points. Full-time students increased by 1.1% resulting in an increase in average credit load. Dual enrollment students and FTE enrollment increased by 0.8% and 5.7%, respectively. On-campus students and FTE enrollment increased by 12.6% and 26.4%, respectively. Mr. Aasen displayed the VCCS enrollment comparison chart, noting that TCC increased in FTE by 0.2% and decreased in student headcount by -2.2%. Spring 2024 classes begin January 8, 2024.

**b. General Updates:**

- Dr. Conston reported she plans to hold a legislative luncheon, tentatively for December 13, 2023. She will invite the Chancellor and the College Board.
- Dr. Conston presented a list of all delegates and senators for Hampton Roads and the Peninsula. She solicited the board's support and influence by inviting legislators to the luncheon on December 13. Mr. Meyer, a State Board member, noted the importance of all legislators attending. However, he emphasized that having Delegate Don Scott, Senator Louise Lucas, and Senator Mamie Locke in attendance would be great.
- Dr. Conston presented an excerpt from ODU's State of the University, noting TCC and ODU's new Monarch Ready Program. The program offers students who need

additional collegiate preparation prior to enrolling at ODU a chance to excel at TCC and guarantees their admission to ODU upon the completion of at least 24-credits at TCC with at least a 2.5 GPA. This program provides students with a new path to higher education. It was created to increase student success in Hampton Roads.

**12. Chair's Report & Announcements**

a. Ms. Clements thanked the board and the President's Cabinet for working together to support our students.

Announcements:

- Commencement will be held on Monday, December 18<sup>th</sup> at Chartway Arena in Norfolk at 4:00 p.m.
- The first meeting of the new year will be held on January 9<sup>th</sup> at 4:00 p.m. at the Portsmouth Campus Student Center.

**13. Adjournment**

There being no further business to come before the board, Ms. Clements adjourned the meeting at 5:25 p.m.

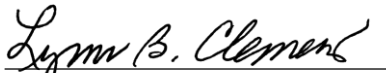
Respectfully submitted,



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Marcia Conston, Ph.D.  
Secretary to the Board

APPROVAL



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Lynn B. Clements  
Board Chair