

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 339

MAY 14, 2024

Meeting three hundred thirty-nine of the Tidewater Community College Board was held on Tuesday, May 14, 2024, at the Visual Arts and Design Center.

Members Present: Dr. Barry C. Brown
Dr. Marcia Conston
Dr. Kirk T. Houston, Sr.
Connie Meyer
Charles A. Tysinger
Lynn B. Clements
Ron R. Green
James N. Lucado
Matthew Stakes

Members Absent: Jerome A. Bynum, William W. Crow, Kim R. McCallum, Dr. Hope Sinclair

Others Present: Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness
Chris Bryant, Vice President of Institutional Advancement
Dr. Karen Campbell, Vice President for Student Affairs
Sarah DiCalogero, Faculty Senate
Art Hall, Vice President for Workforce Solutions
Heather Hardiman, Vice President for Administration and Chief Financial Officer
Latesha D. Johnson, Executive Assistant to the President
Sarah (Beth) Lunde, Associate Vice President for Human Resources
Jenefer Snyder, Associate Vice President for Sponsored Programs & Center for Teaching Excellence
Bruce Meyer, State Board
Dr. Michelle W. Woodhouse, Vice President for Academic Affairs & Chief Academic Officer

1. Welcome and Call to Order

Ms. Clements, chair, determined the presence of a quorum and called the meeting to order at 4:01 p.m. and welcomed guests.

2. Program Highlight

Dr. Conston invited Dr. Snyder to present the program highlight featuring the college's Office of Grants & Sponsored Programs (OGSP). The OGSP strategic goals are to expand external funding across all college areas; be exemplary of effective grant management through resource stewardship and compliance; and strengthen and expand internal and external partnerships. The college submitted 27 grants and was awarded 17 in 2023-2024. Dr. Snyder shared a list of grants awarded totaling \$3,629,292, as of July 1, 2023. Many of those grants provide elements to include scholarships for TCC students.

3. Adoption of Consent Agenda

Ms. Clements asked the board if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Mr. Tysinger, seconded by Dr. Brown, the board approved the consent agenda as proposed.

4. Approval of Action Items on the Consent Agenda

Referring to tabs 4a through 4h of the meeting packet, the board approved meeting minutes #338 for March 19, 2024; the proposed 2024-25 business and industry advisory committees; the new program request for Career Studies Certificate, Electrified Powertrains Technician; the discontinuance of the Career Studies Certificate in Restaurant Management; proposed Policy 3201, Naming of College Facilities; proposed 2024-25 local fund budgets; the Skilled Trades Academy lease agreement; and the resolution honoring William W. Crow.

5. Academics, Student Affairs & Workforce Development Committee Report – Dr. Barry C. Brown, Chair

- a. **Academic Affairs Update** – Dr. Woodhouse provided a list of dual enrollment programs by school divisions for Chesapeake, Virginia Beach, Norfolk, and Portsmouth. New courses will be offered in Chesapeake, Norfolk Christian High School, and Virginia Beach in 2024-25. The college's dual enrollment headcount for Spring 2024 is 3,209, a +1.2% increase. The full-time equivalent (FTE) increased by +6.2%. Dr. Woodhouse shared a list of colleges that charge less than TCC for dual enrollment. However, the college will have a new pricing model for 2024-25 to provide access to all students in the region. There will be no cost to students taking dual enrollment classes at local high schools taught by high school teachers. The previous cost was \$45 per credit hour. Students who take classes on TCC campuses and are taught by TCC instructors will incur a cost of \$25 per credit hour. The cost for online virtual dual enrollment classes will depend on the instructor. If the instructor is a TCC faculty member, students will be charged \$25 per credit hour. If the instructor is a high school teacher, students will not incur any costs. The \$25 per credit hour also applies to all home school students.
- b. **Student Affairs Update** – Dr. Campbell shared achievements for Student Affairs. She reported that TCC remains the top college that takes students to the Phi Theta Kappa (PTK) Honor Society Awards Luncheon. This year, the college had 10 nominees, with 6 students attending. The CIVIC Scholars Program is a collaborative initiative between the CIVIC Leadership Institute, Old Dominion University, and TCC. Its mission is to foster civic engagement, professionalism, and leadership in college students of Hampton Roads while connecting them to established business and community leaders. The class of 2024 consisted of seven TCC students. The college's STEM Promise Scholarship Program pays the full tuition and fees for twenty students for up to two years. Faculty and staff celebrated eight graduates at the STEM Promise Graduation Luncheon. Enrollment Management and Advising are partnering to provide streamlined support for visiting students seeking to take classes at TCC while home during the summer. Marketing implemented geofencing to

connect with students attending Virginia's four-year institutions. Dr. Campbell reported that 97 students were enrolled in Amazon Career Choice for the spring semester and 64 for the summer semester. Amazon set a goal of 70% for retention of eligible students. TCC exceeded the goal with 91% of students.

- c. **Workforce Update** - Mr. Hall provided an update on Workforce Solutions. Fast Forward-funded enrollments at Workforce increased by 14.57% this year. The Fast Forward Wage data also increased by 73% (+\$19,201 average wage change). In six months, 73% of students were employed. TCC student, Carson Caddy, placed second in the regional welding competition (National Welding League). Carson will compete at the Pennsylvania College of Technology nationals in June 2024. College and Career Exploration Summer Camps (104 total) will begin the week of June 17.

6. Finance & Facilities Committee Report – Dr. Kirk Houston, Chair

- a. **Local Fund Financial Statements for the Month Ending March 31, 2024.** Ms. Hardiman highlighted revenues and expenditures for the student activities budget (71% and 57%), institutional auxiliary budget (72% and 63%), student center budget (70% and 81%), and auxiliary services budget (132% and 63%). FY24-25 local investments and contributions from each city remained as expected. Investments of \$51.5 million earned \$1,300,364 through March 31, 2024.
- b. **Norfolk Campus Walker Building and Roper Theater Update.** Ms. Hardiman gave an update on the Walker Building and the Roper Theater, on the Norfolk campus. The Walker building has a corroded steel beam causing delamination of concrete fireproofing; a fracture in the concrete encasing the steel column indicating possible corrosion of the steel column; and surface rust on exposed steel column and beams. TCC submitted a justification to include the Walker Building on the VCCS Capital Projects List for renovation before 2016 but updated the renovation to replacement in 2021. The Roper Theater is leaning close to the Walker building. Mr. George W. Roper II contributed a substantial donation in 2000 to pay for a major renovation. However, the theater has water infiltration damage. A clear netting was installed. In FY23, TCC submitted information and photos of both buildings to the VCCS Capital Projects List.

7. Advocacy Committee Report – Ms. Kim McCallum, Chair

In the absence of Ms. McCallum, Chairwoman Clements called on Mr. Bryant to provide an update. He shared upcoming events for December 2024 and January 2025. Dr. Conston will invite the newly elected delegates to tour TCC campuses for their respective district in early summer and fall. She will continue to support the Hampton Roads Chamber by purchasing tables for the State of the City Series.

8. Educational Foundation Liaison Report – Mr. Charles (Andy) Tysinger

Mr. Tysinger reported that the Educational Foundation launched its first-ever Day of Giving in May 2024. Faculty, staff, and alumni generous donations helped to provide tuition funding,

books, supplies, computers, and emergency assistance. Mr. Tysinger encouraged the board members to participate.

9. Real Estate Foundation Liaison Report – Dr. Kirk Houston

Dr. Houston reported the rezoning plan for the College Point property in Suffolk is on schedule. The plan includes residential and commercial usage on top of the existing spaces for education and research development. Members of the Real Estate Foundation (REF) had a meeting with the City of Suffolk in May. The Hampton Roads Sanitation District is still planning its installation of the underground pipeline, which will begin this summer and continue through 2024. Access will remain uninterrupted for TCC faculty, staff, and students. The Skilled Trades Academy remains under renovation through early June. This expansion will add 13,000 square feet to the existing 20,000 square feet.

10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda

a. Nothing to report.

11. President's Report

Updates:

- The Nursing Pinning Ceremony was held on May 3, 2024. A total of 27 students graduated. Students completed the NCLEX exam, the world's premier licensure exam, at a pass rate of 100%.
- TCC had 33 students who completed the Occupational Therapy Assistant Program with a 100% pass rate on the National Board Certification Exam.
- Dr. Conston and Mr. Bryant attended the memorial service for Judge Richard Bray.
- Mr. Curt Aasen is retiring from TCC with 24 years of service.

12. Chair's Report & Announcements

a. **General Updates.**

- The College Board Work Session is August 15th at 4:00 pm at the Workforce Solutions Center in Suffolk.
- Bill Crow is rolling off the College Board on June 30, 2024. The board will invite him back to the Joint Board Reception to honor him for his dedication to TCC and years of service on the board. Mr. Al Cobb, appointed by the Chesapeake City Council, will join us at the August meeting.

b. **Nominating Committee Report.** The chairwoman invited Mr. Green to report on the Nominating Committee. The committee, comprised of Mr. Bynum, Mr. Crow, Ms. Sinclair, Mr. Stakes, and Mr. Green as chair, met on April 22, 2024, to develop a slate of officers for 2024-25.

The committee voted unanimously to advance Jay Lucado to a one-year term as board chair and Jerome Bynum to a two-year term as board vice chair. Both terms will commence on

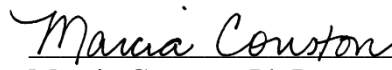
July 1, 2024. Mr. Green invited discussions, of which there were none. The board approved the chair and vice chair nominees.

- c. **Executive Committee Report.** Ms. Clements reported that the executive committee met on April 23 to discuss the president's performance evaluation and the board's assessment. After the meeting, a signed evaluation letter was forwarded to the chancellor for consideration.
- d. **Closed Session.** In accordance with section 2.2-3711(A) of the Code of Virginia, the executive committee moved to meet in closed session. All guests were excused from the meeting. The board later concluded its closed session and reconvened the open session. Ms. Johnson returned to the meeting. A roll call vote was taken, and all board members were present certifying that to the best of each member's knowledge (I) only public business matters lawfully exempted from open requirements under the Freedom of Information Act and (II) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the board.

13. Adjournment

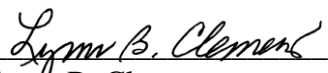
There being no further business to come before the board, Ms. Clements adjourned the meeting at 6:20 p.m.

Respectfully submitted,



Marcia Conston, Ph.D.
Secretary to the Board

APPROVAL



Lynn B. Clements
Chair