

**TCC CURRICULUM COMMITTEE  
OCTOBER MEETING MINUTES**

**Date:** Thursday, October 17, 2024

**Time:** 2:00pm -5:00pm

**Location:** Virtual Meeting via Zoom

**The meeting was called to order at 2:02 pm. A quorum of the voting members was present.**

**In Attendance**

Thomas Stout (C), Trish Caroccia (N), Chris Cartwright (P), Johnna Harrell (P), Gabrielle Pennington (P), Tony Jones (P), Carolyn Phillips (N), Jeannie Smith (B), Randy Sturgill (C), Lisa Whitaker (B), Ivory Warren (N), Andrell Ford (WFD), Becky Greene (D)

Guests: Michael Mehaffey (P), Matthew Gorris (C)

**Action Items**

**September meeting minutes** were approved unanimously.

**Committee Charges:** The committee reviewed and approved the following charges.

1. Recommend procedures and/or best practices to ensure sufficient full-time faculty oversight at TCC off-campus instructional sites to ensure curriculum and program quality, integrity, and review.
2. Review and recommend action for curriculum proposals put forth by faculty, staff, and academic administrators.
3. Develop and implement by December 1, 2024, a process for collecting and sharing program prioritization feedback and recommended changes to applicable faculty, deans, and the Vice President/CAO.
  - Motion to approve the charges approved unanimously.

**Information Items**

Tom Stout shared the PAPC has asked all governance committees to use Sharepoint to house committee documentation. He recognized the committee for its excellent work in accurately keeping minutes, agendas and documentation for the past several years.

Credit for Prior Learning Polic 2109. Please review for November meeting.

**Presentations and Proposals:**

1. Maritime Courses/Programs – Proposal to streamline maritime curriculum  
Tony Jones and Michel Mehaffey – Faculty  
Chris Cartwright – Dean

**Programs to Discontinue**

- AAS: Maritime Technologies (Electrical) (746-01)
- AAS: Maritime Technologies (Mechanical) (746-02)
- AAS: Maritime Technologies (Structural) (746-03)
- AAS: Maritime Technologies (HVAC) (746-04)
- AAS: Maritime Technologies (CAD) (746-05)

- AAS: Maritime Technologies (Industrial Management) (746-06)
- AAS: Maritime Technologies (Occupational Safety) (746-07)
- AAS: Maritime Technologies (Pipefitter) (746-08)
- AAS: Maritime Technologies (Inside Machinist) (746-09)
- CSC: Maritime Welding (221-953-30)

### **Two New Courses Proposed**

- MRT 1XX – Ship Plans & Systems Iden Identification, 3 credits  
Covers essential skills and knowledge to read and interpret ship plans and identify standard compartmentation components and their labels/designations. Includes identifying various propulsion plant types and their respective application environments and classifying the predominant types of ships utilized in the commercial and military sectors.
- MRT 1XX Shipyard Techniques, Construction and Overhaul Methods, 3 credits  
Covers essential shipyard techniques, safety measures, material strengths, welding and cutting skills, ship construction methods, and common fabrication processes. Includes fundamentals of ship construction methods and structures.
- Purpose of new course development
  - Bring additional maritime curriculum in to the program so students have a better understanding of ship terminology and ship systems for employment in local shipyards (last check about 50,000 job opportunities in the field)
  - ODU is beginning to expand its maritime offerings
  - Nuclear exposure in the curriculum gives TCC students a step up in the workforce
  - Motion to recommend approval for the removal of the HLT/PED elective from the Fire Science Technology program was approved unanimously.

### **Program Modifications**

#### **The following programs will be modified**

- AAS: Maritime Technologies (746)
- AAS: Maritime Technologies (Trades Technician) (746-10)
- CSC: Maritime Technologies (221-953-38)
- CSC: Pipefitter (221-995-79)
- CSC: Inside Machinist (221-952-03)
- CSC: Marine Mechanical (221-953-20)

#### **Changes effective for the 2025-2026 academic year.**

Motion to recommend approval for the proposed discontinuances, two new courses, and program modifications approved unanimously with one revision to MRT 1XX Ship Plans Learning Outcome #1 – change “accurately read” to “understand”

## 2. Theatre

Matthew Gorris – Faculty  
Carolyn Phillips - Dean

The Theatre degree will need to change to align with the state-wide common curriculum for theatre developed as part of the TransferVA process. This requires the **discontinuance of the A.S. in General Studies with a specialization in Theatre Arts** and the **creation of the A.A. in Liberal Arts, Major in Theatre.**

This change will better prepare TCC students for transfer to four-year institutions to pursue bachelor's degrees in Virginia in the performing arts field without loss of credit.

### **Course Updates**

CST-251 Stage Lighting and Sound – will be discontinued

VCCS courses in the MCF will be activated as part of the new Theatre major

CST 160    Improvisation I    3 credits

CST 258    Scenic Design    3 credits

CST 210    Dramatic Literature    3 credits

CST 132    Acting II

### **Change effective for the 2025-2026 academic year.**

- Motion to recommend approval for the proposed new Liberal Arts, Major in Theatre program and the discontinuance of the General Studies: Theatre specialization approved unanimously.

**Meeting adjourned at 3:24 pm.**

**The next meeting of the Committee will be November 21, 2024, 2:00-5:00, via Zoom.**

**Becky Greene/Thomas Stout**