

TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 297

MAY 11, 2017

Meeting number two hundred and ninety-seven of the Tidewater Community College Board was held on Thursday, May 11, 2017, in the TCC Regional Workforce Solutions Center in Suffolk.

Members Present: Edna V. Baehre-Kolovani Jerome A. Bynum
Paulette D. Franklin-Jenkins James N. Lucado
Connie A. Meyer John M. Murray
John D. Padgett Dwight M. Parker
John A. Piscitelli Linda D. Ridenour
Terri N. Thompson

Members Absent: Lynn B. Clements Cynthia S. Free

Others Present: Curtis K. Aasen, Director of Institutional Effectiveness & Interim Vice
President for Information Systems
Matthew J. Baumgarten, Executive Director for Real Estate
Development/COO of Facilities
Jeffrey S. Boyd, Provost of Norfolk Campus
Daniel T. DeMarte, Vice President for Academic Affairs & CAO
Michael "Todd" Estes, Interim Associate Vice President for Business &
Corporate Solutions & Director of the Apprenticeship Institute
Susan M. James, Special Assistant to the President & Chief of Staff
Sarah Elizabeth (Beth) Lunde, Associate Vice President for Human
Resources
Bruce Meyer, TCC Alumni
Corey L. McCray, Vice President for Workforce Solutions
Phyllis F. Milloy, Vice President for Finance
R. Lynn Rainard, Chair of Administrative Association
Lisa B. Rhine, Provost of Chesapeake Campus
Michael D. Summers, Provost of Virginia Beach Campus
James P. Toscano, Vice President for Institutional Advancement & Executive
Director of the Educational Foundation
Michelle W. Woodhouse, Provost of Portsmouth Campus

1. **Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:30 p.m.

2. Program Highlight

Dr. McCray, Vice President for Workforce Solutions, was invited to present the program highlight on the Virginia Ship Repair Association and Apprenticeship Program. He then invited Mr. Estes, Interim Associate Vice President for Business & Corporate Solutions & Director of the Apprenticeship Institute, to join him in the presentation.

The Hampton Roads Ship repair and ship building industry is engaged in a collaborative effort with the Virginia Ship Repair Association (VSRA), a Pre-Hire program, and the Apprenticeship/Pre-Apprenticeship population consisting of adult and high school students who are taught by TCC. As the second largest cluster of jobs in the area, a skilled and sustainable workforce is critical to the survival of this industry. Statistically, ship building and ship repair has the highest location quotient (45.2), with average earnings of \$62,966. Through the VSRA Pre-Hire training program, the fields offered include Marine Coating, Marine Electrical, Marine Welding, and Marine Pipefitting. Prospective VSRA program participants, endure a screening process and selected candidates receive training from established ship repair curriculum and ship repair standards. The training is based on industry demand and VSRA hiring needs. TCC's Workforce Solutions administers 120 instructional hours each in Marine Welding and Marine Pipefitting at its facility to support industry demand in the creation of skilled tradesmen. The college further provides some, or all of the Apprenticeship Related Instruction (ARI) for 10 shipbuilding/ship repair employers. The ARIs include for-credit and non-credit courses leading to stackable academic credentials. To that end, the VSRA and TCC partnership, creates pipelines of qualified workers, increases opportunities for career pathways, and supports industry needs.

3. Adoption of Consent Agenda

Ms. Thompson inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Mr. Parker, seconded by Mr. Murray, the board approved the consent agenda as presented.

4. Approval of Action Items on Consent Agenda

Referring to Tabs 4a through 4d of the meeting packet, the board approved Meeting Minutes #296 for March 23, 2017; Proposed 2017-18 Business and Industry Advisory Committees; Proposed 2017-18 Local Fund Budgets, and the Resolution Honoring John A. Piscitelli (attached).

5. Curriculum & Student Development Committee Report – Mr. Dwight M. Parker, Chair

a. None.

6. Finance & Facilities Committee Report – Mr. John M. Murray, Chair

a. Routine Financial Statements for Month Ending March 31, 2017. At the invitation of Mr. Murray and referring to Tab 6a of the meeting packet, Ms. Milloy noted that the budgets reflect activity for nine months of the fiscal year. The Cities of Chesapeake, Norfolk and

Portsmouth made their contributions for FY16-17, however, the \$5,100 pledge from the City of Virginia Beach was not yet received.

- b. State Budget Update. Dr. Baehre-Kolovani reported that the college's State E&G Budget was reduced by 4.2% equating to an estimated \$2.5 million. The General Assembly actions for FY18 resulted in employee compensations (pay increases) of 3% for Classified Staff and 2% for Faculty, of which, the college must fund 40% of both increases. If the State Board for Community Colleges approves an additional 1% increase for Faculty, and up to 3% for Adjunct Faculty, and Wage Employees, the college would be required to fund 100% of the increases for a total cost of \$1.7 million to the college. To offset some of those expenditures, in FY17, the college eliminated and froze vacant positions, restricted travel, reduced Adjunct and Wage budgets, and reduced its operating costs, resulting in savings of over \$7 million. Anticipating similar challenges in FY18, plans are at-play to reduce the budget by \$8.5 million which consists of layoffs, elimination of Wage positions, Administrative, Teaching and Classified positions, and reductions to Wage, Operating, and Professional Development Budgets, among other strategies.
- c. Real Estate Foundation Update. Mr. Baumgarten remarked that a meeting with the Mayor of Suffolk, City Manager, and Director of Economic Development is being planned to discuss the Suffolk property development. Preparations are underway to demolish the Beazley building in 2017. The Princess Anne Hospitality Hotel project is still in the planning stages and there is a proposal to give TCC a new marquee campus entranceway on the Virginia Beach Campus. Planning for the expansion of the Culinary Arts Program and the Regional Automotive Center are in the early stages with the City of Norfolk and embedded in the Major Gifts Campaign, respectively.

7. Advocacy Committee Report – Ms. Linda D. Ridenour, Chair

- a. Committee Update. As part of the Advocacy Committee's 2016/17 Work Plan, specifically, *strengthen relationships with the municipalities, by collaborating with the president to invite city representatives to College Board meetings and offering the opportunity for representatives to make a presentation on local visions for higher education and the role of community colleges...*, the committee plans to extend an invitation to one or both representatives from the Norfolk and Portsmouth school districts to give a presentation to the board about important school developments at the September/November 2017 board meeting.

8. Discussion & Approval of Action Item(s) Removed from the Consent Agenda

- a. Nothing to report.

9. President's Report

- a. Spring/Summer/Fall Enrollment. Dr. Baehre-Kolovani invited Mr. Aasen to give the enrollment update. The college's annualized FTE and student headcount for 2016-17 is down 8.6% and 8.1%, respectively, from 2015-16. The VCCS Spring 2017 FTE enrollment is -5.6% overall with TCC at -9.8% in student headcount. Conversely, Spring enrollment in

nine academic programs increased. Summer FTE enrollment is down and Fall 2017 FTE enrollment is projected to be -8.0%. First-time-in-college students is expected to be +2.2% and high school graduates +10.9% which are positive indicators for Fall 2017.

- b. Women's Center STEM Promise Program. At the invitation of Dr. Baehre-Kolovani, Dr. Toscano addressed the STEM Promise Program. On May 8th, Governor McAuliffe joined TCC to announce the launch of the TCC Women's Center STEM Promise Program. The program will provide two full academic years of tuition and fees to students who are pursuing STEM disciplines in Science, Technology, Engineering, and Mathematics. The program encourages more women and minority students to pursue the STEM disciplines at no cost.
- c. Major Gifts Campaign Update. Dr. Toscano reported that feedback from the feasibility studies were positive on the priority areas. Emphasis will be placed on scholarships for the programs identified, and dual-enrollment partnerships in addition to the other categories identified.

10. Chair's Report & Announcements

- a. Report of Board Nominating Committee. At Ms. Thompson's invitation and referring to Tab 10a of the meeting packet, Mr. Parker, Nominating Committee Chair, gave his report. Mr. Parker stated that his Committee comprised of John Murray, Linda Ridenour, and Connie Meyer, voted to advance Ms. Meyer to a one-year term as Vice Chair commencing July 1, 2017. At the conclusion of his report, Chairwoman Thompson inquired if there were any other nominations from the floor. At that request, Mr. Lucado nominated Mr. Murray for the one-year term as Vice Chair and Mr. Murray accepted the nomination. Hearing no further nominations, the nominees were invited to address the board regarding their nomination. Subsequently, the floor was opened for discussions. Following the protocol of the *Tidewater Community College Board Policies & Procedures Manual College Board By-Laws*, the board conducted its election in open session. By a vote of six to two, Mr. Murray was elected as Vice Chair for a one-year term commencing July 1, 2017.
- b. Proposed 2017-18 Board Meeting Schedule. Referring to Tab 10b of the meeting packet, the board reviewed the proposed 2017-18 Board Meeting Schedule. After some discussion, the proposed January 16, 2018 date was changed to January 23, 2018. On a motion by Mr. Padgett, seconded by Mr. Bynum, the board approved the amended meeting schedule attached.
- c. Executive Committee Report. Ms. Thompson noted that the Executive Committee met on April 24, 2017 and discussed the President's Self-Evaluation; reviewed the College Board's Assessment of the President's Performance, and continuation of the Presidential Housing Supplement as detailed in Tab 10c of the meeting packet. Subsequently, and considering the overall package, Ms. Thompson will submit a signed evaluation letter to the Chancellor for consideration.
- d. Joint Board Recognition Reception—June 27th, 4:30 – 5:30 PM, Student Center Norfolk Campus. Ms. Thompson advised that the Recognition Reception will convene on June 22nd

instead of June 27th. She noted that at this annual event, the board will bid a fond farewell to John Piscitelli, Vice Chair, as his tenure on the board ends.

11. Adjournment

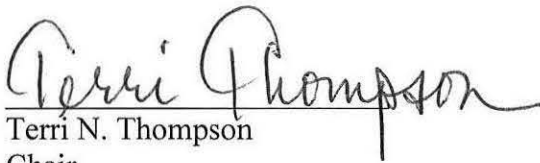
There being no further business to come before the board, Ms. Thompson adjourned the meeting at 6:56 p.m.

Respectfully submitted,



Edna V. Baehre-Kolovani, Ph.D.
Secretary to the Board

APPROVAL



Terri N. Thompson
Chair



Resolution

Whereas, John A. Piscitelli was appointed by the Virginia Beach City Council as a member of the Tidewater Community College Board in July 2009 and was subsequently reappointed to the Board in July 2013; and,

Whereas, John A. Piscitelli served ably and diligently as a member of the Curriculum and Student Development Committee from 2009 to 2010, and as Chair of that same committee from 2015 to 2016; and,

Whereas, John A. Piscitelli served knowledgeably as a member of the Finance and Facilities Committee from 2010 to 2011 and from 2014 to 2015, and as Chair of that same committee from 2011 to 2014; and

Whereas, John A. Piscitelli served with dedication as College Board Vice Chair from July 1, 2016, to June 30, 2017; and

Whereas, John A. Piscitelli demonstrated outstanding devotion to all of his duties as a College Board member, including regular attendance at College Commencements, Joint-Board Dinners, Dedications, Groundbreakings, State Board Annual Meetings, Virginia Community College System Legislative Receptions, Convocations, and Scholarship Programs:

Now, Therefore, Be It Resolved that the Tidewater Community College Board and College President, on behalf of the faculty, staff, and students, recognize the outstanding contributions, dedication, and exemplary service of John A. Piscitelli to the mission of Tidewater Community College and those it serves; and

Be It Further Resolved that a copy of this resolution be given to John A. Piscitelli with our warmest wishes, on this the _____ day of _____, 2017 and that the resolution be recorded in the meeting minutes of the Tidewater Community College Board.



/s/

Terri N. Thompson
Chair, College Board

/s/

Edna V. Baehre-Kolovani, Ph.D.
President

TIDEWATER COMMUNITY COLLEGE BOARD

2017-18 MEETING SCHEDULE

Thursday	August 10, 2017	Student Center Chesapeake Campus (Work Session)
Tuesday	September 12, 2017	Student Center Portsmouth Campus
Tuesday	November 14, 2017	Student Center Norfolk Campus
Tuesday	January 23, 2018	Green District Administration Building Norfolk
Thursday	March 15, 2018	TCC Regional Workforce Solutions Center, Suffolk
Tuesday	May 15, 2018	TCC Regional Automotive Center Chesapeake
Thursday	August 9, 2018	Student Center Virginia Beach Campus (Work Session)

Notes

1. All regular meetings of the board commence at 4:00 p.m. on the second Tuesday of the month, unless otherwise noted, and typically conclude by 6:00 p.m.
2. The August meeting is framed as the board's annual planning session.