



TIDEWATER COMMUNITY COLLEGE  
From here, go anywhere.™

## Tidewater Community College - Classified Association Meeting Minutes

---

---

**Date:** February 4, 2015

**Time:** 1:40 p.m.

**Place:** Norfolk Campus

**Attendance:** Fameaka Turner, Nancy Jones, Toni Dixon, Tiffani Wright, Paulette Elroy-Bell, Dianne Parker, Mattie Bushrod, Paula Wood, Joyce Banks, Coby via phone

**Absent:** Kathy Richardson, Peggy Manuelito Bobby Bennet

**Call to order:** Coby Dillard called the meeting to order at 1:40pm. He apologized for not being in attendance.

### Outstanding Business

- Update for Professional Development Day
  - Agenda is full
  - Two spots for breakout in morning
  - One spot for breakout in the afternoon
  - Beth Lunde will be one of the morning sessions
  - Mary Beth Apperson from Visual Communications may not be available
  - Will ask Mary Beth to send some of the materials that they already have
  - Beth and Common Health will be in the morning sessions
- For the giveaway item
  - May not be able to get the t-shirts
  - Suggested get a nice tote bag or a tumbler with a straw (Tervis type)  
Coby will ask Leona to work on getting a price quote
  - Meeting will be held in the Student Center.
  - Coby will send an agenda for Professional Development Day- the college President will do a question and answer session from 8:45-9:00am.
- Toni talked to Carla Cannon about a session, but she will be on vacation and unavailable.
- Chuck Thomas will do an exercise demonstration.
- Coby reached out to Dr. Lawrence Smith and did not hear back from him.
  - If he is available we do have a spot for him.
  - Travel information session – no response from business office
  - SARS is changing to SAILS- not a session at this time

- Coby has invited the photographer.
- Community Service Project
  - Food Bank
  - They will have signs and boxes for us
  - Be sure someone will pick up (Coby will make arrangements)

#### **New Business**

- Report from PAPC Meeting – There was a proposal presented to form a Faculty Professional Development Committee, a new Governance Committee.
- Discussed the possibility of a Classified Staff Academy. Topics including customer service. We would have a certain number of credits to get a certificate. Run through workforce.

#### **Campus Reports**

Chairs present gave brief campus reports.

**Next Meeting:** March 4, 2015 Chesapeake Campus

Submitted by: Inda Walker

Approved: