



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: January 21, 2015

Time: 12:20 p.m.

Place: Virtual Meeting

Attendance: Coby Dillard, Diane Parker , Joyce Banks, Inda Walker, Toni Dixon, Nancy Jones, Kathy Richardson, Leona Davis, Tiffani Wright

Absent: Joyce Green, Paula Wood, Marie Elroy-Bell, Paula Wood, Bobby Bennett, Gloria Singleton, Stacy, Armstrong, Trisha Ok, Paulette Eloy-Bell, Roosevelt Gray, Joyce Green

Call to order: Meeting was called to order by Coby Dillard at 12:20pm

Minutes: Not available for review

Old Business

- The agenda for Professional Development day was discussed. The following three speakers were suggested:
 - Dr. Okema Bowers, Portsmouth Campus; Mr. Thomas Chatman, Norfolk Campus and Nichole Walker, Portsmouth Campus.
- Suggestions for breakout sessions were made with the idea of having sessions presented from 10:45 a.m.-12 and 1:15 p.m.-2:30 p.m. Sessions could be held with breaks between sessions. The following ideas for the breakout sessions were suggested:
 - Health care related- Cynthia Duncan with CommonHealth of Virginia; Culinary arts- possible demonstration; PED Sessions- Yoga- Lacy Wharton; “Chair exercise”- Chuck Thomas. Training for new travel documents; Human Resources- Beth Lunde. Coby Dillard will check on availability.
- Members will check with the various people suggested on their campus and notify Coby Dillard of their availability and preference for morning or afternoon sessions.
- Joyce Banks suggested the following breakfast and lunch menus:
 - Breakfast- muffins, Danish, croissants , juice, coffee
 - Lunch- Hamburgers; hot dogs, salad, Fried Chicken, Potato salad, cookies, iced tea

- The menu was approved by the group and Joyce Banks will put the order into the e-VA system. Nancy Jones will send the account information to Joyce.
- Tiffany Wright asked about getting shirts for our giveaway. Discussion ensued and this idea was tabled as taking too long to process and trouble with sizes.
- We will be providing candy bars or Granola bars for table favors. Coby has wrappers for the candy.
- Coby will send out a save the date notice. It will go out by Friday. Registration will be opened the last Thursday in February and run 2/19-3/5/2015. The meeting will be held on the Chesapeake Campus Thursday, March 12, 2014.
- Coby will reserve the college photographer.
- Several suggestions were made for our service project. Suggestions to make donations to Vets House or Food Bank. Toni suggested YMCA of South Hampton Roads. They take in women who have dealt with domestic violence and sexual abuse. The group decided to go with the Food Bank for this Professional Development Day. Coby will get signs and boxes.
- Nancy brought the mermaid pins that we had previously discussed. There is no deadline for selling the pins. We should have the pins available for purchase at Professional Development Day.

New Business

- Classified Support Staff of the Year was discussed.
 - Anyone can be nominated for this award
 - Coby will send out a reminder
 - Award is usually awarded for service that is college wide

Campus Reports

Brief campus reports were presented.

Next Meeting: February 4, 2015 Norfolk Campus 1:30pm

Submitted by – Inda Walker

Approved: