



TIDEWATER COMMUNITY COLLEGE
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Tidewater Community College - Classified Association Meeting Minutes

Date: Friday, 3/8/19

Time: 1:40 p.m.

Place: Portsmouth Campus

Attendance: Christie Bradley (C), Dianne Parker (C), Bobbi Jean James (C), Toni Dixon (N/D), Stacey Newton (N/D), Nancy Jones (P), Kathy Richardson (P), Paula Wood (VB), Roosevelt Gray (VB)

Absent: Inda Walker (N/D), Leona Davis-Daniels (N/D), Charles Dennis (P), Trisha Ok (VB), Diane Graham (P)

Special Guest:

Call to order: Meeting was called to order at 1:40 p.m. by Nancy Jones, Co-Chair. A teleconference option was available for this meeting and four members took advantage of this option. It worked well.

Minutes: The minutes of the Feb. 2019 meeting were approved with corrections.

Outstanding Business

Classified Professional Development Fund update: Leona Davis-Daniels sent in her report: "As of February 15, 2019, the Budget Committee approved all professional development funds at the same amount. There were no changes to the amount each group would receive for the current fiscal year." It was suggested that we start looking for someone to replace Leona Davis-Daniels as PD Fund coordinator so that they can work alongside Leona before she retires next year.

New Business

- **Professional Development Day, March 15, 2019, Portsmouth Campus Student Center**
 - Much time was spent finalizing and confirming the plans for the March 15, 2019 PD Day.
 - The plan for the day is to have an Information Fair in the morning, a morning speaker, lunch, followed by an afternoon of four concurrent sessions on various health related topics.
 - **Food Assignments:**
 - Chesapeake: Breakfast bars, plates & napkins for breakfast table

- Daye: Donuts
- Nancy: Coffee, Tea, Cake, extra plates & forks for cake
- Paula, VB: pastry, muffins
- Roosevelt Gray: bottles of water
- **Lunch:** Toni has worked with Yummy Goodness and shared services to plan and order lunch. Menu: Citrus and Herb Chicken, Creamy Mashed Potatoes & Gravy, Veggies, Garden Salad, Fresh Baked Bread and butter. There will be sweet tea and lemonade. Nancy Jones is providing a cake for dessert.
- **Treat Bags:** Christie brought bags with “appreciation” labels on them to stuff with candy. At the close of the meeting, those that could stayed and stuffed the treat bags.
- **Service Project:** We decided to collect food items for the TCC campus food pantries. We have asked attendees to bring non-perishable snack items and toiletries, things that would be appropriate to give a student who come to class in need. Nicole Wilson will speak briefly about the Portsmouth campus pantry project.
- **Publication/Signage:**
 - Christie sent out the invitation on 2/19 and will close registration on Monday, 3/11, at 5:00 p.m.
 - Christie has prepared table identification signs for the Information Fair tables, door signs for the concurrent sessions, agendas, concurrent session guides and attendance cards. There will be “suggestion” forms on each table to encourage table members to make suggestions for future topics or presentations.
- **Agenda:**
 - **8-8:30 a.m.** Registration/Breakfast Snacks
 - **8:30-9:30 a.m.** Welcome and TCC Updates, Dr. DeCinque
 - **9:30-11:00 a.m.** Tables for Information Fair
(We have **VGEA** [Roosevelt Gray], **VCCA** [Peggy Manuelito], **Organize your life with Thirty-One** [Rachel Blake], **Healthy Alternative Essential Oils** [Brittany Jackson], **Take care of our skin with Mary Kay** [Nikki Moriarty], **Relax and renew with Massage** [Reamie Tabin], **Ideal Organizing Solutions Organize and Declutter** [Tria Presher], **CommonHealth** [provided by Cindy Duncan], Sattvic Space Yoga [Denise Alejandro], Weight Management [assorted literature].
 - **11-12:00 p.m.** Speaker, Dr. Stacy Waters-Baily, “Overcoming Non-Academic Barriers to Student Success”
 - **12-12:45 p.m.** Lunch – Yummy Goodness
 - **1-1:45 p.m.** Concurrent Session 1
 - **1:45-2:30 p.m.** Concurrent Session 2
 - **2:30-3:15 p.m.** Concurrent Session 3
 - **3:15-4:00 p.m.** Concurrent Session 4
The group will be divided up so that everyone gets an opportunity to attend all sessions.
Chuck Thomas – Chair Fitness
Christy Dodge – Healthy Foods
Diane Graham – Zentangle
Reamie Tabin – Meditation (www.wellnessagencyva.com)
- **Registration Desk:**
Will be manned by Inda Walker and Dianne Parker.

Campus Reports

Chesapeake:

Staff Changes:

Yvonne Sandoval: Administrative Assistant to the Chesapeake Provost, is joining the President's staff as the Administrative Assistant to the President, 2/26/19.

Jennifer Wilkinson: Administrative Assistant to Dean Thomas Stout, is joining the Chesapeake Provost Office as the new Administrative Assistant, 2/26/19.

Events:

2/15/19: TCC-C.A.R.E.S. students volunteered to work with the CAST (Chesapeake Assistance Service Team) at Great Bridge United Methodist Church. Participating facilities work with CAST to provide the local homeless with safe shelter, meals, and relaxation for the night. The TCC students agreed to come and play board games with any guests interested. A good time was had and by the end of the evening, two of the students had volunteered to come back another night to help again. The students did an outstanding job and their enthusiastic participation was much appreciated.

3/18/19: Dr. DeCinque will hold a campus meeting of 25 faculty and staff at Chesapeake.

3/25/19: Celebrating Women's History Month with a keynote presentation from **Mrs. Monica Barnes**. Mrs. Barnes is a retired NASA engineer and is the first African-American female graduate of Virginia Tech's Electrical Engineering program. This year's keynote presentation will take place on Monday, March 25th at 12:30p.m. in the Big Otter Room inside of the Chesapeake Student Center.

Norfolk:

Staff Changes:

Events:

Portsmouth:

Staff Changes:

Events:

Virginia Beach:

Staff Changes:

Events:

Next Meeting: April 12, 2019, at the Virginia Beach Campus, Joint-Use Library, 2nd Floor, Room 206.

Submitted by
Christie Bradley, Vice Chair/Secretary

Approved: April 12, 2019