

To: Daniel Demarte, Vice President for Academic Affairs and CAO

From: Forrest Crock Chair of the Curriculum Committee

Date: May 25, 2016

Charges:

- Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the Curriculum Committee, e.g., the Curriculum Procedures Handbook, Requisite Policy, i-INCURR.
- Recommend curriculum development training for faculty via the Batten Center for Teaching Excellence, i.e., new faculty via the Faculty Academy, and new members to the Curriculum Committee, all teaching faculty including adjuncts.

The Curriculum Committee held meetings in September, October, and November. We had a quorum with each meeting. We approved of our charges as given to us by Dr. DeMarte. Before the first meeting Forrest Crock was elected as the Chair by an email vote. During the September meeting Susan Dozier was elected as the recorder. Maura Lansing was the recorder for the September meeting, after that Susan Dozier was our official recorder.

Fall Semester

- Recommend - Revision for A.A.S. in ASL – English Interpretation Curriculum Change
- Recommend - Revision for C.S.C. in American Sign Language Curriculum Change
- Recommend - Revision for C.S.C. in Fire Science and Supervision Curriculum Change
- Discussed redesign of four MTE courses
- Decided the Committee would review course outline revisions when requested by the dean of a particular department or by Kellie Sorey
- Brought up Assessor training for Curriculum Committee Members, it was decided that it was not necessary for the committee members. Members are encouraged to attend if they wish to.
- SACSOC accreditation was discussed as well as a meeting in April with Curtis Aasen.
- Accepted proposed amendments to the Curriculum Procedures Handbook
- Recommend - Discontinuance of C.S.C. Supervision in Ship Repair
- Recommend - Discontinuance of C.S.C. Customer Service and Sales
- Recommend - Revision for C.S.C. in Cloud Computing, Cyber Security, Database Specialist, Geographic Information Systems, Geospatial Intelligence, Network Administration, Network Infrastructure Specialist, Programmer Trainee, Server Infrastructure Administrator – Windows 2012, Virtualization, and Web Development Specialist

- Recommend - Revision for A.A.A. in Studio Arts Specializations: Glass, Photographic Media Arts, and Pre-Art Therapy
- Recommend - 10 Official Course Outlines
- Recommend - 58 Requisite Changes
- Discusses changes in the by-laws to be voted on in January

Spring Semester:

- Approved revisions for A.A.S. in Fire sciences
- Approved revisions for C.S.C. in Collisional Repair Technology Non-Structural
- Approved revisions for C.S.C. in Collisional Repair Technology Refinishing
- Approved of new Curriculum C.S.C in Pipefitter
- Approved of a Curriculum Revision: Renewable Energy Technologies
- Discontinuance of C.S.C Early Childhood Development – Infant and Toddler Care
- Approved 20 Official New Course Outline
- Approved of 8 Faculty Requisite forms
- Approved of Changes in the Curriculum Procedures Handbook
- Changes in the By-Laws
 - Part III Membership:
 - “As a governing body of TCC, the Curriculum Committee will make every attempt to reflect our diverse population when comprising our membership.”
 - Part V Election of Officers
 - a.Voting of officers – V.Election of Officers, A - change September to April meeting; B – change term to from June to June
 - Part VI Officers
 - c.Past-Chair vs Vice-Chair – VI. Officers:A, 5 – change Past Chair to Vice-Chair