

To: **Joseph J. Fairchild, J.D.** Academic Dean, Division of Social Sciences and Public Services

From: Mary Gable, Curriculum Committee Chair

Date: May 24, 2018

Subject: Year End Report, 2017 – 2018

Charges:

1. Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the Curriculum Committee; assist in drafting new policy and procedures, if needed.
2. Recommend curriculum development training for faculty (full-time and adjunct) and new members to the Curriculum Committee.
3. Determine the committee's role in advancing Guided Pathways.

Officers:

Chair – Mary Gable

Vice Chair – Jennifer Dixon-McKnight

Recorder – Alexandra Harrington

Actions/Approved Motions

Charges were accepted.

1. **Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the Curriculum Committee; assist in drafting new policy and procedures, if needed:**

The committee completed the following:

- Recommended four Requisite Proposals
- Recommended ten New Courses and Official Course Outlines
- Recommended three Course Revisions
- Recommended the following Curriculum Revisions:
 - AAS in Accounting
 - CSC in Accounting Specialist
 - AAS in Diagnostic Medical Sonography
 - AAS in Health Information Management
 - AAS in Information Systems Technology (specializations Cyber Security, Network Administration, Network Infrastructure Specialist, and Programming and Mobile Applications Development)

- CSC in Cyber Security, Network Administration, Network Infrastructure Specialist, and Programming and Mobile Applications Development
 - AAS in Horticulture
 - AAS in Early Childhood Development
 - CSC in Early Childhood Instruction
- Recommended New Curriculum of CSC in Photographic Media Arts.
 - Recommended New Degree Program of AAS in Hospitality Management specialization (Event Planning)
 - Recommend New Curriculum of CSC in Hospitality Management - Event Planning
 - Recommend New Degree Program of AAS in Technical Studies
2. **Recommend curriculum development training for faculty (full-time and adjunct) and new members to the Curriculum Committee:** Annual training for new Curriculum Committee members was conducted at the beginning of the Fall semester.
3. **Determine the committee's role in advancing Guided Pathways:** The Curriculum Committee will support the development and implementation of Guided Pathways by overseeing any curricular policies, procedures, development or revisions that will be necessary to support the Guided Pathways Initiative.

Additional actions taken by the Curriculum Committee this academic year

- Training for new members
- Discussion of and use of the new Shared Governance Portal
- Discussion of Bylaws: changes made and approved by Curriculum Committee and PAPC
- All vacancies for the 2018 – 2019 academic year were filled except for two (English and Developmental English)
- Officers were elected at the April meeting:
 1. Chair: Linda Williams
 2. Vice Chair: Sandra Burton
 3. Recorder: Alexandra Harrington