

TCC Curriculum Committee Minutes

Date: April 16, 2015

Time: 2:30 PM

Location: Regional Automotive Center, Conference Room

Attendance

Present: Diana Branton, Susan Dozier, Forrest Crock, Kimberly Curry-Lourenco, Greg Frank, Jeannetta Hollins, Jack Hollinger, Maura Lansing, Cheryl Nabati, Larry Nobles, Jim Perkinson, Thomas Stout, Jeannie Taylor, David Warren, and Tiffani Wright

Absent: Kevin Brady, Jessica Garber-Morales, Phyllis Gowdy, Alison Harwell, Jennifer Hopkins, Robert House, David Kiracofe, Calvin, Scheidt, and Linda Williams

Ex Officio: Kellie Sorey, Rhonda D'Amore

- I. **Call to order:** by Thomas Stout at 2:30 p.m.
- II. **Introductions:** suspended by Thomas Stout.
- III. **Corrections and approval of the minutes from March 2015.**

Motion to accept proposed meeting minutes passed unanimously.

IV. **PAPC Report**

There was no meeting the previous week.

V. **Guest Speakers:**

Jim Perkinson and Thomas Stout

MEC 148 (Industrial Pipefitting) Official Course Outline

Motion to recommend approval of the MEC 148 (Industrial Pipefitting) Official Course Outline as amended. Motion passed unanimously.

Joseph Fairchild

AAS in Administration of Justice (Curriculum Title Revision Proposal)

Motion to recommend approval of the AAS in Administration of Justice Curriculum Title Revision Proposal. Motion passed unanimously.

Kellie Sorey

Curriculum Procedures Handbook (Revision)

1. The Curriculum Committee is now listed on page 3 as one of the college constituencies with curricular responsibility. Also on page 23 in the process to develop curriculum faculty must consult with division faculty from other campuses to determine if there is support for the proposal. Faculty must also consider the purpose of the request, the needs of the students, and the needs of the community.

Motion to recommend approval of the Curriculum Procedures Handbook in its current form. Motion passed unanimously.

2. Curriculum Committee Bylaws (Revision)

We will be adding a diversity and inclusion statement. We will vote on this during the next meeting. There is a proposal to add a new ex officio member. This would be the Dean's Course Review Committee Member.

VI. Information Item

Congratulations to Dr. Jeannetta Hollins!

No meeting in May due to the Learning Institute. Please attend.

VII. Next meeting: June 18, 2015 – Location TBD

VIII. Adjournment 5:01

Submitted by Maura Lansing