<u>TCC Curriculum Committee Minutes</u>

Date: February 19, 2015
Time: 2:00 PM
Location: Chesapeake Student Center (Big Otter Room number 3300)

Attendance
Present: Kevin Brady, Diana Branton, Forrest Crock, Kimberly Curry-Lourenco, Greg Frank, Jessica Garber-Morales, Alison Harwell, Jeannetta Hollins, Robert House, David Kiracofe, Maura Lansing, Cheryl Nabati, Larry Nobles, Jim Perkinson, Thomas Stout, Jeannie Taylor

Absent: Susan Dozier, Phyllis Gowdy, Jack Hollinger, Jennifer Hopkins, Calvin Scheidt, David Warren, Linda Williams, Tiffani Wright

Ex Officio: Rhonda D'Amore

I.   **Call to order** by Thomas Stout at 2:06 p.m.

II.   **Introductions** suspended by Thomas Stout.

III. **Corrections and approval of the minutes from January 2015.**

      Motion to accept proposed meeting minutes passed unanimously.

IV.   **PAPC Report**

      At the PAPC meeting last month there was a discussion about rewriting the mission and vision statements for the college. It was decided to wait until after the accreditation cycle. There was mention of a new committee called the Professional Development Governance Committee.   It will have approximately 22 members. Instructional Committee requested a change in the bylaws to reduce the number of members serving on the committee and change what constitutes a quorum. They believe this will allow them to carry out the mission of the committee better.

V.   **Membership Review**

      All of the members that were in attendance at the meeting and had not responded to the email were asked if they intended to continue on the curriculum committee for the 2015-2016 academic year.

VI.   **Guest Speakers:**

      Paul Gordy
      EGR 125 - Introduction to Engineering Methods - Faculty Requisite Proposal
      EGR 218 – Introduction to Modeling and Simulation - Faculty Requisite Proposal
      EGR 230 – Discrete Event Simulation - Faculty Requisite Proposal
      EGR 270 – Fundamentals of Computer Engineering - Faculty Requisite Proposal and VCCS 103/104 Course
                Revision Proposal
      Motion to recommend approval of EGR 125 (Introduction to Engineering Methods) Faculty Requisite Proposal, EGR 218 (Introduction to Modeling and Simulation), Faculty Requisite Proposal, EGR 230 (Discrete Event Simulation) Faculty Requisite Proposal and EGR 270 (Fundamentals of Computer Engineering) Faculty Requisite Proposal and VCCS 103/104 Course Revision Proposal as amended. Motion passed unanimously.

Jason Ambrose
EMS 152 – Advanced EMT Completion – Official Course Outline
Motion to recommend approval of EMS 152 (Advanced EMT Completion) Official Course Outline as amended. Motion passed unanimously.

Marcee Andersen and Maureen Cahill
ENG 250 – Children's Literature – Official Course Outline
Motion to recommend approval of ENG 250 (Children's Literature) Official Course Outline as amended. Motion passed unanimously.

David Ekker and John Gallo - 4:00 to 4:15
MTH 243 – Probability and Statistics I – Official Course Outline
Motion to recommend approval of MTH 243 (Probability and Statistics I) Official Course Outline as amended. Motion passed unanimously.

MSC 132 – Naval Sciences Laboratory I - Official Course Outline and VCCS 103/104 Course Revision Proposal
MSC 232 – Naval Science Laboratory II - Official Course Outline and VCCS 103/104 Course Revision Proposal
Tabled for next meeting.

VII. **Information Items**
Instructional Committee will be reviewing procedures for outline revisions.

VIII. **Next meeting: March 19th, 2015 – Location TBD**

IX. **Adjournment** 3:50

Submitted by Maura Lansing