

TCC Curriculum Committee Minutes

Date: Thursday, November 19, 2015

Time: 2:00 PM

Location: Whitehurst 2057, Chesapeake Campus

Attendance

Present: Diana Branton, Forrest Crock, Kimberly Curry-Lourenco, Teresa Dees, Susan Dozier, Jack Hollinger, Jeannetta Hollins, Robert House, David Kiracofe, Maura Lansing, Cheryl Nabati, Larry Nobles, Jim Perkinson, Calvin Scheidt, Maura Spreen

Ex Officio: Rhonda D'Amore, Thomas Stout

Absent: Greg Frank, Jessica Gorber, Jennifer Hopkins, Kellie Sorey, Jeannie Taylor, David Warren, Linda Williams, Tiffani Wright

- I. Call to order: by Forrest Crock at 2:05 PM**

- II. Corrections and approval of the minutes from October 15, 2015.**
 - a. Motion to accept proposed meeting minutes passed unanimously.**

- III. PAPC Report**
 - a. SACSCOC was discussed.**

- IV. Curriculum Procedures Handbook revision**
 - a. 1.2 pp. 3-4 Curriculum Committee**
 - b. Chapter 21 pp. 64-66**
 - c. Motion to accept proposed changes passed unanimously.**

- V. Forrest Crock – Changes in Curriculum Committee Bylaws**
 - a. Tabled for January meeting**

- VI. Guest Speakers:**

Joe Fairchild for Revision for A.A.S. in Administration of Justice

Proposal for A.A.S. in Administration of Justice Specialization: Forensic Science

Proposal for A.A.S. in Administration of Justice Specialization: Homeland Security

Proposal for A.A.S. in Administration of Justice Specialization: Public Law

Proposal for C.S.C. in Law Enforcement

Proposal for C.S.C. in Forensic Science

Proposal for C.S.C. in Homeland Security
Proposal for C.S.C. in Public Law
ADJ 100 – Survey of Criminal Justice – Official Course Outline
ADJ 171 – Forensic Science I – Official Course Outline
ADJ 172 – Forensic Science II – Official Course Outline
ADJ 173 – Forensic Science Photography I – Official Course Outline
ADJ 275 – Forensic Pathology – Official Course Outline

Motion to recommend approval of the Proposals for A.A.S in Administration of Justice Specialization: Forensic Science, Homeland Security, and Public Law as presented. Motion to recommend approval of the Proposals for C.S.C. in Law Enforcement, Forensic Science, Homeland Security, and Public Law. Motion to recommend with edits approval of Official Course Outlines: ADJ 100 (Survey of Criminal Justice), ADJ 171 (Forensic Science I), ADJ 172 (Forensic Science II), ADJ 173 (Forensic Science Photography I) and ADJ 275 (Forensic Pathology). Motions passed unanimously.

Bill Clement and Peter Kane for Revision for Hospitality Management Programs (Both A.A.S. and C.S.C) Curriculum Change Proposal

Motion to recommend approval of the Proposals for Revision in both the A.A.S. and C.S.C. in Hospitality Management. Motion passed unanimously.

Bill Clement, Gregg Tennefoss, and Jared Oliverio for Revision for A.A.S. in Information Systems Technology

Revision for C.S.C. in Cloud Computing
Revision for C.S.C. in Cyber Security
Revision for C.S.C. in Database Specialist
Revision for C.S.C. in Geographic Information Systems
Revision for C.S.C. in Geospatial Intelligence
Revision for C.S.C. in Network Administration
Revision for C.S.C. in Network Infrastructure Specialist
Revision for C.S.C. in Programmer Trainee
Revision for C.S.C. in Server Infrastructure Administrator - Windows 2012
Revision for C.S.C. in Virtualization
Revision for C.S.C. in Web Development Specialist
ITN 101 – Introduction to Network Concepts – Faculty Requisite Form
ITN 293 – Infrastructure Security (CCNA Security) – Faculty Requisite Form
ITP 247 – Native Mobile Programming (iOS) – Faculty Requisite Form

Motion to recommend approval of the Proposals for Revision for A.A.S. in Information Systems Technology and the following C.S.C.s: Cloud Computing, Cyber Security, Database Specialist, Geographic Information Systems, Geospatial Intelligence, Network Administration, Network Infrastructure Specialist, Programmer Trainee, Server Infrastructure Administrator – Windows 2012, Virtualization, Web Development Specialist. Motion to recommend approval for Faculty Requisite Forms for ITN 101 (Introduction to Network Concepts), ITN 293 (Infrastructure Security CCNA), and ITP 247 (Native Mobile Programming iOS). Motion to recommend

approval with edits of Official Course Outlines for ITN 293 (Infrastructure Security CCNA) and ITP 247 (Native Mobile Programming iOS). Motions passed unanimously.

Edward Francis, and Tom Siegmund for Revision for A.A.A. in Studio Arts

Revision for A.A.A. in Studio Arts Specialization: Glass
Revision for A.A.A. in Studio Arts Specialization: Photographic Media Arts
Revision for A.A.A. in Studio Arts Specialization: Pre-Art Therapy
Art 231 – Sculpture I - Faculty Requisite Proposal
Art 242 – Painting II - Faculty Requisite Proposal
Art 271 – Printmaking I - Faculty Requisite Proposal
Art 280 – Graphic Design for Studio Arts - Faculty Requisite Proposal
PHT 126 – Introduction to Video Techniques - Faculty Requisite Proposal
PHT 164 – Introduction to Digital Photography - Faculty Requisite Proposal
PHT 171 – Imaging and Concepts in Photographic Media Arts - Faculty Requisite Proposal
PHT 201 – Advanced Photography I - Faculty Requisite Proposal
PHT 221 – Studio Lighting I - Faculty Requisite Proposal
PHT 222 – Studio Lighting II - Faculty Requisite Proposal

Motion to recommend approval of the Proposals for Revision for A.A.A. in Studio Arts, A.A.A. in Studio Arts-Specialization: Glass, Photographic Media Arts, Pre-Art Therapy. Motion to recommend approval for Faculty Requisite Forms for ART 231 (Sculpture), ART 242 (Painting II), ART 271 (Printmaking I), ART 280 (Graphic Design for Studio Arts), PHT 126 (Introduction to Video Techniques), PHT 164 (Introduction to Digital Photography), PHT 171 (Imaging and Concepts in Photographic Media Arts), PHT 201 (Advanced Photography I), PHT 221 (Studio Lighting I), PHT 222 (Studio Lighting II). Motions passed unanimously.

Ann Ambrose for Prerequisites for Required Courses in C.S.C. in Pharmacy Technician

HLT 290 – Coordinated Internship - Faculty Requisite Proposal
HLT 298 – Seminar and Project - Faculty Requisite Proposal

Motion to recommend approval for Faculty Requisite Forms for HLT 290 (Coordinated Internship), HLT 298 (Seminar and Project). Motion passed unanimously.

Ann Ambrose and Harlan “Skip” Krepcik for Revision for A.A.S. in Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC/R) and Certificate in Air Conditioning and Refrigeration

AIR 112 – Air Conditioning and Refrigeration Controls II - Faculty Requisite Proposal
AIR 116 – Duct Construction and Maintenance - Faculty Requisite Proposal
AIR 122 – Air Conditioning and Refrigeration II - Faculty Requisite Proposal
AIR 154 – Heating Systems I - Faculty Requisite Proposal

AIR 158 – Mechanical Codes - Faculty Requisite Proposal
AIR 160 – Introduction to Indoor Air Quality - Faculty Requisite Proposal
AIR 163 – Heating Systems for Energy Auditors - Faculty Requisite Proposal
AIR 164 – Residential Energy Auditors - Faculty Requisite Proposal
AIR 168 – Mechanical Systems for Multi-Family Dwellings - Faculty Requisite Proposal
AIR 178 – Fundamentals of Weatherization for Installers and Technicians - Faculty Requisite Proposal
AIR 181 – Planning and Estimating I - Faculty Requisite Proposal
AIR 200 – Hydronics - Faculty Requisite Proposal
AIR 206 – Psychrometrics - Faculty Requisite Proposal
AIR 207 – Heat Loads and Psychrometrics - Faculty Requisite Proposal
AIR 240 – Direct Digital Controls (DDC) I - Faculty Requisite Proposal
AIR 273 – Refrigeration III - Faculty Requisite Proposal
AIR 278 – HVAC System Startup and Commissioning - Faculty Requisite Proposal
AIR 281 – Energy Management I - Faculty Requisite Proposal
AIR 282 – Energy Management II - Faculty Requisite Proposal

Motion to recommend approval of the Proposals for Revision for A.A.S. in Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC/R) and Certificate in Air Conditioning and Refrigeration Curriculum Change Proposal. Motion passed unanimously.

Motion to recommend approval for Faculty Requisite Forms for AIR 112 (Air Conditioning and Refrigeration Controls II), AIR 116 (Duct Construction and Maintenance), AIR 122 (Air Conditioning and Refrigeration II), AIR 154 (Heating Systems I), AIR 158 (Mechanical Codes), AIR 160 (Introduction to Indoor Air Quality), AIR 163 (Heating Systems for Energy Auditors), AIR 164 (Residential Energy Auditors), AIR 168 (Mechanical Systems for Multi-Family Dwellings), AIR 178 (Fundamentals of Weatherization for Installers and Technicians), AIR 181 (Planning and Estimating I), AIR 200 (Hydronics), AIR 206 (Psychrometrics), AIR 207 (Heat Loads and Psychrometrics), AIR 240 (Direct Digital Controls (DDC) I), AIR 273 (Refrigeration III), AIR 278 (HVAC System Startup and Commissioning), AIR 281 (Energy Management I), AIR 282 (Energy Management II). Motion passed unanimously.

**Discontinuance of C.S.C: Supervision in Ship Repair – Presented by Rhonda D’Amore
Discontinuance of C.S.C: Customer Service and Sales - Presented by Rhonda D’Amore**

**Motion to recommend approval for discontinuance of C.S.C. Supervision in Ship Repair. Motion passed unanimously.
Motion to recommend approval for discontinuance of C.S.C. Customer Service and Sales. Motion passed unanimously.**

VII. Next meeting: January 21st, 2016 – Location TBD

VIII. Adjournment: 4:35 PM

Submitted by Susan Dozier

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