TCC Curriculum Committee Minutes

Date: Thursday, November 15, 2018
Time: 2:00 PM

Location: Chesapeake Campus, Student Center, Little Otter Room

Present: Eric Beaver, Denise Bieszczad, Michael Blankenship, Kevin Brady, Joseph Fairchild, Mark Frederick, Mary Gable, John Gallo, Diane Graham, Steve Litherland (proxy for Librarian vacancy), Michael Mitchell, Ryan Muldowney, Jimmy Peterson, Tiffany Putman, Adriel Robinson, Jenefer Snyder, Linda Williams

Ex officio: Greg Frank, Rhonda D'Amore, Becky Greene

Guests: Ian Bolling, Forrest Crock, Andrea Palmisano, Laura Sanders, Tiffanye Sledge, Geraldine Wright,

I.   Call to order: **2:04pm**

II. Corrections and approval of the minutes from October 18, 2018 meeting
    Motion to approve October minutes with revision to item #3 regarding the review of the acceptance to be listed as a discussion item for the January 2019 meeting. Motion passed unanimously.

III. Welcoming of new Curriculum Committee members
    Of the five vacancies announced at the October 18, 2018, meeting the following have been filled and the new members were announced.
    Michael Blankenship (C) – English
    Shana Haines (P) – Developmental English
    Ryan Muldowney (VAC) – Art & Design
    Diane Graham (VAC) – Classified Employee
    Steve Litherland (N) – representing **Librarian** until position is filled

    With the departure of Sandra Burton (Vice-Chair) and Alexandra Harrington (Recorder), two officer's positions have a vacancy. New officers for these positions will be nominated and voted in at the January meeting.

IV. Action Items/Guest Speakers

    • Melanie Basinger (via phone)

      PTH 105 - Introduction to Physical Therapy Assistant (Faculty Requisite Proposal)

      Motion to recommend approval of the requisite request for the following co-requisites in the Physical Therapy Assistant program as presented. Motion passed unanimously.

      PTH 105 – Co-requisites: PTH 121, PTH 151
      PTH 121 – Co-requisites: PTH 105, PTH 151

PTH 151 – Co-requisites: PTH 105, PTH 121
PTH 110 – Co-requisites: PTH 115, PTH 122, PTH 131
PTH 115 – Co-requisites: PTH 110, PTH 122, PTH 131
PTH 122 – Co-requisites: PTH 110, PTH 115, PTH 131
PTH 131 – Co-requisites: PTH 110, PTH 115, PTH 122
PTH 210 – Co-requisites: PTH 226, PTH 227, PTH 251
PTH 226 – Co-requisites: PTH 210, PTH 227, PTH 251
PTH 227 – Co-requisites: PTH 210, PTH 226, PTH 251
PTH 251 – Co-requisites: PTH 210, PTH 226, PTH 227
PTH 225 – Co-requisites: PTH 252, PTH 255
PTH 252 – Co-requisites: PTH 225, PTH 255
PTH 255 – Co-requisites: PTH 225, PTH 252

- Bill Clement

  ITN 261 - Network Attacks, Computer Crime and Hacking (Faculty Requisite Proposal)
  ITN 262 - Network Communication, Security and Authentication (Faculty Requisite Proposal)
  ITN 263 - Internet/Intranet Firewalls and E-Commerce Security (Faculty Requisite Proposal)

  Motion to recommend approval of the requisite request of ITN 171 (as a prerequisite). Motion passed unanimously.

  AS in Science: Computer Science (Proposal for AS Specialization Revision)

  Motion to table AS revision request due to conflict in CSC 110 and CSC 201 requisite requirements. Recommend alteration of presented AS degree and re-submit at January 2019 meeting. Motion passed unanimously.

- Don Averso

  HRI 245 – Labor Cost Control (New Course Proposal)
  HRI 245 – Labor Cost Control (Faculty Requisite Proposal)

  Motion to recommend approval for the new course proposal with amendment to one Course Learning Outcome and corrected spelling errors as identified. Motion passed unanimously.

  Motion to recommend approval for the requisite request for HRI 245 of Placement into MTH 130 or higher (as a prerequisite). Motion passed unanimously.

- David Ekker

  EGR 110 - Engineering Graphics (Faculty Requisite Proposal)
  EGR 125 - Introduction to Engineering Methods (Faculty Requisite Proposal)
  EGR 245 - Engineering Mechanics - Dynamics (Faculty Requisite Proposal)

  Motion to recommend approval of the requisite request for EGR 110 of EGR 120 (as a prerequisite) in addition to the current prerequisite of MTH 162 (or MTH 164), MTH 167 (or MTH 166), or placement into MTH 263 (or MTH 173). Motion passed unanimously.

Motion to recommend approval of the requisite request for EGR 125 of removal of current requisite EGR 110 (as a prerequisite) leaving EGR 120 as the only prerequisite for this course. Motion passed unanimously.

Motion to recommend approval of the requisite request for EGR 245 of PHY 241 and MTH 264 (as prerequisites) in addition to the current prerequisite of EGR 140. Motion passed unanimously.

- Debra Dart

  AAS in Administrative Support Technology (Proposal for AAS Revision)
  AAS in Administrative Support Technology: Medical Administrative Assistant (Proposal for AAS Specialization Revision)

  Motion to recommend approval for the AAS in Administrative Support Technology revision request to remove AST 201, replace ACC 220 with ACC 211, replace the approved elective substitution for AST 297 with "or AST 299 or AST 290", and re-sequence courses within the plan. Motion passed unanimously.

  Motion to recommend approval for the AAS in Administrative Support Technology: Medical Administrative Assistant revision request to remove AST 201, replace ACC 220 with ACC 211, replace the approved elective substitution for AST 297 with "or AST 299 or AST 290", and re-sequence courses within the plan. Motion passed unanimously.

- Nancy Prather-Johnson

  AAS in Accounting (Proposal for AAS Revision)
  AAS in Management (Proposal for AAS Revision)
  AAS in Management: Small Business Management and Entrepreneurship (Proposal for AAS Specialization Revision)

  Motion to recommend approval for the AAS in Accounting revision request to replace the approved Business Elective substitution for ACC 297 with "or ACC 299 or ACC 290". Motion passed unanimously.

  Motion to recommend approval for the AAS in Management revision request to replace the approved Business Elective substitution for BUS 297 with "or BUS 299 or BUS 290". Motion passed unanimously.

  Motion to recommend approval for the AAS in Management: AAS in Management: Small Business Management and Entrepreneurship revision request to replace ACC 220 with ACC 211, replace the approved BUS/FIN/MKT Elective substitution for BUS 297 with "or BUS 299 or BUS 290". Motion passed unanimously.

- Kevin Brady/Jenefer Snyder

  AS in Social Sciences (Proposal for AS Revision)
  Motion to recommend approval for the AS in Social Sciences revision request to remove the Health/Physical Education Elective and replace the Approved Electives with specific social sciences courses that will serve as an

introduction for students preparing for transfer to a four-year college or university to pursue a degree in one of the social or behavioral sciences. Elizabeth Harris provided information to dispute this change in favor of adding additional elective courses that would satisfy teacher licensure for students pursuing that educational goal. The committee discussed the possibility of a future Specialization for Teacher Licensure and recommended that the revision for Social Sciences be approved as presented. Motion passed unanimously.

V.   Action/Information Items

   a.   Health Professions Discussion on NAS 2 Prerequisite to BIO 141/142

   Ellyn Hodgis and Stacey Deputy presented the committee with statistics regarding the pass/fail rate of students who complete the NAS 2 requisite before they complete BIO 141. Due to the additional time it causes Health Professions students to complete NAS 2 (in order to enter their respective program) the faculty has recommended removing the NAS 2 prerequisite and fund special tutoring sessions with the money that would be used to hire adjunct faculty to teach a NAS 2 course. The committee advised the faculty presenting return to a later meeting with a Faculty Requisite Request and a proper vote recorded from all BIO faculty for consideration.

   b.   Representative to General Education Committee

   A request will be made at the January 2019 meeting for a committee member to sit on the General Education Committee as a voting member as well as remain on the Curriculum Committee as a voting member. This will allow the newly appointed members to record a vote.

VI.   Next meeting **January 17, 2019 – Virginia Beach Campus (room TBD)**

VII.   Adjournment **5:06 pm**