TCC Curriculum Committee Agenda

Date: Thursday, October 18, 2018
Time: 2:00 PM

Location: Chesapeake Campus, Student Center, Little Otter Room

Present: Eric Beaver, Kevin Brady, Jennifer Briggs (proxy for Denise Bieszczad), Sam Duncan, Joe Fairchild, Mark Frederick, John Gallo, Michael Mitchell, Jimmy Peterson, Adriel Robinson, Vickie Rogers, Jenefer Snyder, Linda Williams

Ex officio: Greg Frank, Kellie Sorey, Rhonda D'Amore, Becky Greene

I.   Call to order: **2:05pm**

II. Corrections and approval of the minutes from June 21, 2018 meeting
     Motion to approve June minutes; motion passed unanimously.

III. Review and discussion of Committee Charges
     Discussion of Committee Charges where #2 is concerned. (*Inform the college's academic plan through reviewing current program data against labor market needs, job and gainful employment potential, to include transfer potential, and competition analyses.*) Kellie Sorey provided clarification of the charge and will deliver a detailed report to members of the Committee for review. The Committee accepted the charge and will convene in January at the next scheduled meeting to review the delivered report and further discuss what steps might be taken to bring this charge to fruition.

IV. Proposed Revisions to TCC Curriculum Procedures Handbook
     Reviewed edits made to the *TCC Curriculum Procedures Handbook* for the 2018-2019 academic year. Vote not necessary.

V.   Review of Changes to Curriculum Committee Bylaws
     Discussed revision of Bylaws where elimination/merger exists for subjects that may no longer constitute representation by a committee member due to a lack of full-time faculty availability to serve (i.e. merger of EGR and IND). Bylaws revision accepted by the committee and will be submitted to the PAPC for recommendation of approval.

VI. Guest Speakers
     - Bill Clement

       CSC in Cloud Computing (Proposal for Discontinuance)

       AAS in Information Systems – Cloud Computing (Proposal for Discontinuance)

       CSC in Virtualization (Proposal for Discontinuance)

       AAS in Information Systems – Virtualization (Proposal for Discontinuance)

Motion to recommend approval for discontinuation of the CSC and AAS in Cloud Computing and the CSC and AAS in Virtualization as presented; motion passed unanimously.

- Nancy Prather-Johnson

  BUS 280 - Introduction to International Business (Faculty Requisite Proposal)

  Motion to recommend approval for the prerequisite request of BUS 100 for BUS 280, as presented; motion passed unanimously.

- Melanie Basinger

  PTH 105 - Introduction to Physical Therapy Assistant (Faculty Requisite Proposal)

  Requisite request postponed until a later meeting at the request of the presenter.

VII.   Action/Information Items

   a.   Representative to General Education Committee

   Request made for a committee member to sit on the General Education Committee as a voting member as well as remain on the Curriculum Committee as a voting member. Joe Fairchild presides on both committees as a voting member in a Dean capacity. The Committee Chair will request clarification on the requirements from the General Education Committee Chair before a recommendation is made. This will also allow more time to recruit for the five vacancies listed below.

   b.   Membership Update and Vacancies

   Five positions currently vacant (1-Art & Design, 1-Engineering Technology, 1-Developmental English, 1-English, 1-Humanities/Fine Arts). Chair will provide vacancy information to the PAPC and request members to possibly fill the PAPC Appointee vacancy (0-3 members).

VIII.   Next meeting **November 15, 2018 – TBD**

IX.   Adjournment **3:17pm**