

Tidewater Community College
Faculty Professional Development Committee

DRAFT Minutes

August 1, 2017

Present: Amanda Burbage, Cheryl Nabati, Dianne Stanbach, David Wright, Marcee Anderson, Tom Geary, Frank Futyma, Tiffany Putman

Guests: Amanda Goldstein, Monica McFerrin, Tom Lee

- I. Call to order.** Tom calls meeting to order at 3:14 PM.
- II. Approval of minutes from last meeting.** Tabled until Marcee returns to the room.
- III. Old Business**
 - a. Faculty Development Day
 - i. Agenda- check in at 8 AM in cafeteria (volunteers at 7:30 AM), split into two paths- discipline cluster meetings/plenary session, break, switch, lunch/exhibitors, 3 concurrent sessions
 - ii. Presentation grid-- most up to date shared, acceptance e-mails have been sent out. One conflict in the grid is that Josh Howell has requested 90 minutes for LGBT workshop. Josh would also like to present 45 minutes on VA Master Teacher Seminar. Nancy Prather-Johnson would like to do workshop on experimental learning model. Channel Marker would like to do a workshop, as well. Judy Gill requests a Faculty Senate round table. Jeanne volunteers to do another workshop if needed.
 - b. Discuss Batten Center needs
Tom mentions that Advising 101 was a big hit at Learning Institute. Jeanne suggests help with Syllabus Builder over the next few weeks. David suggests help with Faculty Evaluation. Tom suggests a "How Do I Fit In" session for new dean structure.
 - c. New Faculty and Adjunct Academies
 - i. New Faculty Academy (Monica)- changes to be made: prior to semester will be a face to face "Boot Camp" with Orientation

(what you need to know to start class), less discussion boards, add a “Meet Your Professor” Bio discussion, 1st semester- how things work/nuts and bolts, 2nd semester- Evaluation Plan/Teaching Techniques, Governance Committees, Year 2- still cohort model, TOP-Elite, Teaching Squares, peer classroom observations (not evaluated, learning based), Project identification with deans. Amanda shares 3 faculty-delivered workshops that would be great for NFA (video record for use in AFA?)

- ii. Adjunct Faculty Academy (Jeanne)- shares Course Content Grid of design which is 90% completed (includes assessments), shares Blackboard course shell with current development of content. Working with Fred and Amanda B. to lock down enrollees for fall beta test- made up of deans, full time, and adjunct faculty. Notes that Fred’s vision is for both full time and adjunct faculty (not just adjunct). Amanda says there must be some area of content just for adjuncts (work/life balance, etc). Jeanne will start a conversation with Fred to address this. Tom mentions the adjunct PowerPoint on TCC website to utilize. Jeanne invites all to share content that they may run into that would be good for AFA.

IV. New business

- a. Faculty rewards criteria- Dr. DeMarte notes that there is no rubric for this. No current committee; it’s ad-hoc. Tom suggests FPDC take on this responsibility since we are a committee. This needs to go on the discipline meetings list; Tom will contact Dr. DeMarte.
- b. Student evaluations- some faculty in room said that participation went up this summer. Tom says that students complain about getting e-mail reminder every day. Amanda says that they only get the reminder about every 3-4 days. Problem is that students say “link doesn’t work” when they try to complete survey that is closed.
- c. VCCS opportunities- Opportunities coming up- mini-grants and professional development grants (Sept. 15). Most go through TCC’s grant office. Inquiry is rolling with its deadlines now. Looking for brief and longer articles.

V. Next Meeting

Tuesday, September 5

3:00 - 5:00 p.m.

Norfolk, BCTE (will start rotating in alphabetical orders- B, C, N, P)

VI. Adjournment. Jeanne motions to adjourn the meeting at 4:46 PM. Dianne seconds. Unanimous vote.

VII. Attachments:

Faculty Development Day Agenda

Faculty Development Day Presenter Grid