

Faculty Professional Development Committee Minutes

Date: Friday, June 5, 2015

Time: 3:00pm

Location: Virginia Beach, Student Center, K304

Attendance:

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Elizabeth Briggs (Chesapeake, Peer Group #2)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Kimberly Lott (Portsmouth, Peer Group #6)

Frank Futyma (Virginia Beach, Peer Group #7)

Tom Geary (Virginia Beach, Peer Group #10)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Joe Fairchild (Virginia Beach, Dean)

Olivia Reinhauer (Portsmouth, Library)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Absent:

Abe Arispe (RAC, Peer Group #3)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Vacant (Peer Group #9)

Vacant (Counselor)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

I. Call to order

David Wright called the meeting to order at 3:10pm.

II. Minutes

The minutes from the May 13th meeting were approved.

III. Open business

A. Committee Membership Announcements

1. Rhonda Todoroff is no longer able to fulfill her role on the committee.

Elizabeth Briggs will assume her role through the rest of her term.

2. David Wright is still searching for a Counseling Representative

B. Faculty Development Day Review and Discussion

1. August 20, 2015
 2. Theme: Student Engagement
 3. Virginia Beach Campus – confirmed approval with Provost Summers
 4. Student Center: 3 large rooms (committee went to view all three rooms)
 - a) Café – 317 max
 - b) 3rd floor meeting room – 198 max
 - c) 2nd floor meeting room – 185 max
 5. Key Note Speaker – Stephen Walker, Master Teacher Seminar
 6. Key Note Speaker Options/Discussion
 - a) Speaker in one room, stream to other rooms
 - b) Two keynote speaker sessions - flip flop pd sessions or discipline meetings, everyone sees keynote live/in person
 - c) Committee needs to decide: live keynote/stream OR keynote/discipline meeting flop in morning
 7. Discipline Meetings – specific agenda/tasks as in the past, looking for committee’s recommendation
 8. Tentative Schedule
 - a) 9-11:45 – discipline meetings, keynote speaker
 - b) 11:45-1 – lunch
 - c) 1-4 – professional development sessions (3 45-minute session blocks; last session)
- C. Peer Group Leader Discussions/Brainstorms
1. Longer sessions (hour, 90 minutes)
 2. Ability to double up presenters in one 45-min session (2-3 presenters in 45-min block)
 3. Outside speakers from VA universities
 4. Ability to go to another peer group’s sessions
- D. Social Events after FDD (e.g., planetarium, open mic)
- E. Professional Development Session Proposals – proposal form is on FPD website
1. Timeline
 - a) June 8: Call For Proposals
 - b) June 22: Reminder
 - c) July 1: Proposals due
 - d) August 1: schedule finalized so FPD team can enter into SIS
- F. Committee Decisions for Faculty Development Day, 8/20/15
1. Include discipline meetings on Faculty Development Day
 2. Schedule – as above (adjust as needed as specifics are finalized)
 3. Flip flop discipline meeting and Keynote speaker in morning block (request Stephen Walker to present two speeches)
 4. 45-minute session blocks (peer groups have option of splitting one session for 2-3 presenters OR double up session for one 90-minute session)

IV. New business

V. Other

A. Action Items:

1. FPD will send peer group leaders email lists, template, link to proposal form
2. Peer group leader will modify email wording of email and send proposal link to peer group

VI. Next meeting

A. Friday, July 10th @ 9:00am, Virginia Beach campus

VII. Adjournment

The meeting was adjourned at 5:03pm.

Submitted by

Kristen Gregory, Recorder