

**Faculty Professional Development Committee &
Learning Institute Subcommittee Joint Meeting Minutes**

Date: Tuesday, March 1, 2016

Time: 3:00pm

Location: District, CR502

Attendance:

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Frank Futyma (Virginia Beach, Peer Group #7)

Patricia Stevens (Virginia Beach, Peer Group #10)

Laetitia Stone (Virginia Beach, Peer Group #12)

Joe Fairchild (Virginia Beach, Dean)

Olivia Reinhauer (Portsmouth, Library)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

Tom Lee (Virginia Beach, Faculty Professional Development Coordinator)

John Morea (Learning Technologies)

Lara Tedrow (Faculty, Instruction Committee)

Donna Henderson (College Events)

Bridgett Passaeur (Auxiliary Services)

Mark Denison (Faculty, Music)

Forrest Crock (Faculty, Curriculum Committee)

Absent:

Elizabeth Briggs (Chesapeake, Peer Group #2)

Rita Bouchard (Portsmouth, Peer Group #6)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Vacant (Peer Group #9)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Deniz Hackner (Norfolk, Adjunct)

Vacant (Counselor)

Jeanne Natali (Academic Affairs; Office of Intercultural Learning)

Steve Litherland (Libraries)

Manisha Trivedi (Intercultural Governance)

Timmy Purkett, Jr. (Learning Technologies)

Jennifer Ferguson (Gen. Ed. Assessment)

I. Call to order

David Wright called the meeting to order at 3:05pm

II. Minutes

February meeting minutes for Learning Institute and Faculty Professional Development Committee joint meeting were approved with minor editing changes.

III. Agenda

A. Learning Institute discussion

1. Venue

- a) Norfolk Campus
- b) Roper Theater: Wednesday am until 11:30am and Thursday all day
- c) Roper Foyer and 2nd floor classrooms: all day both days
- d) Student Center: 5th floor for eating area both days

2. Proposed Agenda

a) Day 1: Wednesday, May 11th

- (1) 8:30-9:00am: Breakfast/Check in – Roper Foyer
- (2) 9:00-10:30am – Wabash Center of Inquiry Work Session – Roper Theater
- (3) 10:30-10:45am – break
- (4) 10:45-11:30am – Music/Curriculum Mapping
 - (a) Musical Demonstration – Mark Denison & jazz ensemble octet (to represent 8 competencies). The 8 pieces will represent moving parts of a larger whole, where if one piece is missing the overall production is altered. He will draw parallels to the 8 competencies and a soloist (highly skilled student) vs. orchestra (well-rounded/educated student).
 - (b) Curriculum Mapping/Gap Analysis (to lead into discipline meeting discussions/tasks)

- (c) Authentic Assignment Tool/Assignment Consultation
 - (5) 11:30-12:30/12:45pm – Technology Showcase
 - (a) Assessment Assignments (led by instruction committee members) – 2 faculty per 8 stations (1 per competency)
 - (b) 2nd floor of Roper – 5 classrooms, faculty can rotate through, good flow
 - (6) 12:00-1:00pm – lunch; Bridgett Passauer - faculty pick up boxed lunches from various stations and go to various places to eat/network/socialize (Student Center 5th floor = ~100 people, outside, classrooms)
 - (7) 1:00-2:00pm – work sessions in 8 competencies (Walker Bldg)
 - (8) 2:15-4:00pm – Discipline meetings – there will be specific tasks to guide the meetings
- b) Day 2: Thursday, May 12th
- (1) 8:30-9:00am – breakfast/check in
 - (2) 9:00-9:30am – Faculty Awards (Roper Theater)
 - (3) 9:30-9:35am – video to reflect upon 10 years of TCC Learning Institute (LT has produced this video)
 - (4) 9:35-10:00am – Push Comedy Theater – recognize 10 year anniversary with comedy/improv/laughter – positive message that involves the audience, incorporates team building, raises morale (Funded through Performing Arts funds). We will provide them with a theme and parameters/limits
 - (5) 10:00-10:15am – break
 - (6) 10:15-11:45am – Keynote – Wabash Center for Inquiry – “Prove vs. Improve”
 - (7) 11:45-1:00pm – Lunch – faculty pick up boxed lunches from various stations and go to various places to eat/network/socialize (Student Center 5th floor = ~100 people, outside, classrooms)
 - (8) 1:00-4:45pm – Afternoon Sessions
 - (a) 4 time slots for 45-minute concurrent sessions
 - (b) Wabash Center for Inquiry will hold a competency conversation during each time slot (each one will focus on 2 of the competencies) – Roper Theater
 - (c) PD sessions – classrooms
 - (i) We will put out a call for proposals for faculty
 - (ii) Topics – aligned with theme of the day (assessment, assignments, competencies)

(iii) Technology showcase topics could be further developed in these sessions

(iv) In lieu of a one hour Technology Showcase on Day 1, LT/CTLTC/Faculty could present during sessions (per competency?) ***John Morea will talk with LT staff and CTLTC to discuss this

(v) Possible topic – Guided Pathways information/updates

c) Learning Outcomes: Group discussed draft of 6 outcomes that came out of last month's discussions.

(1) Draft: Participants of the 2016 LI will be able to:

(a) Identify course design methods to improve classroom teaching;

(b) Utilize collaborative discussion to formulate action plans regarding student learning;

(c) Recognize gaps in curriculum support of general education competencies;

(d) Create meaningful assignments that promote student learning;

(e) Develop teaching strategies and applications for student learning, not just competencies;

(f) Apply general education and classroom assessment results to improve student learning

(2) Proposed: Participants of the 2016 Learning Institute will be able to:

(a) Recognize general education competency gaps in college curriculum;

(b) Identify critical components of course assignments that promote student learning;

(c) Develop teaching strategies and applications to strengthen student learning;

(d) Apply general education and classroom assessment results (as a discipline) to improve student learning

3. Discussion about proposed agenda and components of Learning Institute

a) Proposed agenda for event constitutes two days well spent for faculty (themes, consistent message, focused topics, experts (Wabash Center for Inquiry group)

b) The content focused on understanding the results and making use of them (closing gaps) – this makes faculty feel useful, valued, and involved

- c) The agenda will result in a productive use of time
- d) Faculty benefit from the hands-on work with colleagues
- e) Faculty will be able to leave with something tangible
- f) All of the pieces in the agenda are important and come together to provide a full package of useful information for faculty. It is all focused on results and application to the classroom.
- g) This is a transition year, so it would be good to focus on closing the loop with general education assessment before moving full force into Guided Pathways (perhaps a question/answer/updates Guided Pathways session could be provided as one of the Day 2 PD session options)

B. October 18, 2016 - optional faculty professional development day

1. SACSCOC will be on campus the entire week
2. Personnel will need to be in their departments in case they have questions.
3. The committee agreed that it was okay to shift the optional professional development day to another day in October or November

IV. Next meeting

Tuesday, March 29th at 3pm – combined FPD & LI – final details for LI

Tuesday, April 19th at 3pm – FPD committee only – Open business and FDD

V. Adjournment

The meeting was adjourned at 4:54 pm.

Submitted by

Kristen Gregory, Recorder