

## Faculty Professional Development Committee Minutes

**Date:** Wednesday, May 13, 2015

**Time:** 4:00pm

**Location:** Chesapeake, CAB 4101

### **Attendance:**

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Rhonda Todoroff (VAC, Peer Group #2)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Tom Geary (Virginia Beach, Peer Group #10)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Joe Fairchild (Virginia Beach, Dean)

Olivia Reinhauer (Portsmouth, Library)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Absent:

Kimberly Lott (Portsmouth, Peer Group #6)

Frank Futyma (Virginia Beach, Peer Group #7)

(xxxx, Peer Group #9)

Cheryl Sharp (Virginia Beach, Counselor)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

### **I. Call to order**

David Wright called the meeting to order at 4:28pm.

### **II. Guest speakers**

N/A

### **III. Minutes**

The minutes from the April 28<sup>th</sup> meeting were approved.

### **IV. Reports**

N/A

### **V. Open business**

- A. Peer Group Leads Discussion
  - 1. Role at Learning Institute is to bounce around the discipline meetings (5/14)
  - 2. Have disciplines put forth names for FDD (have a rep for each discipline)
  - 3. Mobilize group – virtual meetings, communicate over the summer
  - 4. Call for PD proposals, topics, ideas
  - 5. Discuss PD block for FDD
- B. Faculty Development Day
  - 1. Date: week of August 17 (will be finalized by next meeting)
  - 2. Budget is still being determined
  - 3. Stephen Walker agreed to come and speak
  - 4. Theme: group suggested Student Engagement
  - 5. Location: Virginia Beach
    - a) Central location for keynote (ACT?)
    - b) Breakout buildings for 12 peer groups
    - c) Concurrent sessions (invited and proposed sessions)
  - 6. Rough schedule: 9 (key note, discipline meeting, lunch, PD sessions)
  - 7. Peer groups can design PD session block to meet their needs
  - 8. Some sessions can/may cover multiple disciplines
  - 9. Proposed Timeline
    - a) June 8: Call For Proposals
    - b) June 22: Reminder
    - c) July 1: Proposals due
    - d) August 1: schedule finalized
  - 10. FPD team will share proposal template and email template

**VI. New business**

**VII. Other**

A. Action Items:

- 1. Fred Stemple will compile peer group email lists
- 2. Fred Stemple will contact Stephen Walker (keynote and workshop?) and confirm commitment
- 3. FPD team: proposal template, email template

**VIII. Next meeting**

Friday, June 5<sup>th</sup> at 3pm, Virginia Beach

**IX. Adjournment**

The meeting was adjourned at 5:23pm.

Submitted by  
Kristen Gregory, Recorder