

## Faculty Professional Development Committee Minutes

**Date:** Tuesday, November 10, 2015

**Time:** 3:00pm

**Location:** Portsmouth, Building B, Room 204

### **Attendance:**

In attendance:

Bert Fox (Chesapeake, Peer Group #1)

Abe Arispe (RAC, Peer Group #3)

David Wright, Chair (Virginia Beach, Peer Group #4)

Joe Joyner (Norfolk, Peer Group #5)

Nancy Prather-Johnson (Portsmouth, Peer Group #8)

Patricia Stevens (Virginia Beach, Peer Group #10)

Olivia Reinhauer (Portsmouth, Library)

Deniz Hackner (Norfolk, Adjunct)

Joe Fairchild (Virginia Beach, Dean)

Kristen Gregory, Recorder (Chesapeake, Faculty Professional Development Manager)

Fred Stemple, Ex-Officio (AVP Faculty Professional Development)

Guests:

Amanda Burbage (Portsmouth, Faculty Professional Development Manager)

Tom Lee (Virginia Beach, Faculty Professional Development Coordinator)

Absent:

Elizabeth Briggs (Chesapeake, Peer Group #2)

Kimberly Lott (Portsmouth, Peer Group #6)

Frank Futyma (Virginia Beach, Peer Group #7)

Vacant (Peer Group #9)

Dianne Stanbach (Virginia Beach, Peer Group #11)

Laetitia Stone (Virginia Beach, Peer Group #12)

Vacant (Counselor)

### **I. Call to order**

David Wright called the meeting to order at 3:06pm

## II. Minutes

Minutes were approved with minor changes.

## III. Old Business

A. Renaming of FDD – the group brainstormed about possible names and voted

1. Round 1 (everyone vote for 2)
  - a) Faculty Collaboration Day - 2
  - b) ProGro (Professional Growth): Grow the Professional in You - 5
  - c) Learning and Collaboration Day - 1
  - d) Creative Exchange - 2
  - e) EduCollab – 0
  - f) EduCon - 2
  - g) CollabCon - 0
  - h) Collaboration Summit - 0
  - i) Teamwork TCC - 3
  - j) Pedagogy Partnership - 0
  - k) Collaborate College - 1
  - l) Teaching Expo - 2
  - m) Faculty Expo - 3
  - n) Faculty Fair(e) - 0
  - o) Faculty Renaissance - 2
  - p) Tag line – For You, By You
  - q) Tag line – For Faculty, By Faculty
2. Round 2 (vote for 2)
  - a) Faculty Collaboration Day - 4
  - b) ProGro (Professional Growth): Grow the Professional in You - 5
  - c) Creative Exchange - 0
  - d) EduCon - 2
  - e) Teamwork TCC - 1
  - f) Collaborate College -
  - g) Teaching Expo - 3
  - h) Faculty Expo -4
  - i) Faculty Renaissance - 2
3. 4 to put to faculty for vote
  - a) Faculty Collaboration Day - 4
  - b) ProGro (Professional Growth): Grow the Professional in You - 5
  - c) Teaching Expo - 3

- d) Faculty Expo -4
- e) a/c/d – tag line: For You, By You OR For Faculty, By Faculty
- B. 2014-2015 Annual Report (FDD, LI, BCTE), Policies & Procedures review
  - 1. We've talked a lot about the items included in this report during our meetings, but it seems that there isn't a high priority for committee review
  - 2. All were in agreement that FPD Team will draft annual report and bring to committee for approval
  - 3. Student Course Evaluations Policy and Procedure – FPD to create a summary for public view and bring to committee
  - 4. Mission/Purpose Statement – is it necessary to keep OER in 2<sup>nd</sup> bullet point? The committee will continue to discuss whether to keep this in or take it out.
- C. Spacing options/choice for LI, FDD (reports)
  - 1. VB: No one big place to hold everyone, can hold large and small groups
  - 2. Norfolk: Roper, 16 rooms (35), 10 rooms (30), rest 18-24, ~5 computer labs, Student Center (60), 72 classrooms total, Roper classrooms (46-48)
  - 3. Portsmouth: Building A Forum (~150/200)
  - 4. Chesapeake: Chesapeake Room (400+), 4-6 rooms (36)
  - 5. Motion (1-Abe, 2-Joe): Roper FDD, Chesapeake LI; Vote - unanimous agreement (subject to verification of room numbers and space)
- D. Feedback on Charges for 2015-2016 (vision for the future)
  - 1. Suggestion: add 'Research Faculty Batten Endowed Fellow' (procedure for selecting individual, funding, position (research, release time for pd role in BCTE, release time to develop major revision to course/pilot/report out), how it would impact college mission
    - a) Committee Members interested: Fred, Joe, Bert, Nancy
  - 2. Do we have to have just 1-year charges or can we have a longer term charge? The committee discussed having both 1-year and longer term charges.
  - 3. Fred will pull information and bring to our next meeting for discussion
  - 4. Possible wording: Explore the concept of a Batten Faculty Endowed Fellow and draft a model plan with recommendations for implementation**
- E. Membership: Need Counselor, Health Sciences

#### IV. New Business

- A. FPDC spot on TCC governance website is up and running
  - 1. Kristen - Send minutes to Christine Damrose-Mahlmann to post
- B. RCTE debrief and survey results (next fall's event?)
  - 1. Morning presentation by Dr. Stonerock, afternoon sessions by various VCCS faculty on what VCCS PD had to offer (designed by RCTE chair)

2. Given that an October Tuesday is in the schedule for a PD day, what is the best use of the day for 2016? Ideas:
    - a) Host an RCTE event that someone else controls/plans?
    - b) Plan something ourselves?
    - c) Hybrid – plan with RCTE
    - d) Partner with non-VCCS partners?
    - e) Revisit past RCTE events/topics
    - f) Speaker/Workshop on one topic
    - g) Reading Day/Fall Break/Independent Work Day
    - h) Open Day – faculty can choose amongst a variety of items
  3. The committee will talk with colleagues, think about this more and discuss more next month
- C. Announce Jan 5<sup>th</sup> and 6<sup>th</sup> RCTE event at TNCC
1. Faculty Innovation Colloquium
  2. Proposal Deadline 11/13/15
  3. Registration Deadline 11/24/15
- D. Learning Institute 2016
1. Speakers (list of potential speakers on drive): committee members – listen to speakers, add comments to Google Doc before next meeting so we can discuss at December meeting
  2. Learning Institute Planning meeting December 1<sup>st</sup> before FPDC meeting
- E. Info from Fred
1. FDEP/SPPDP FPD program alignment-team retreat (11/17) – team will immerse in process of aligning courses with faculty needs/evaluation, focusing on key teaching domains, connection to student course evaluation reports
  2. FDEP Faculty Senate subcommittee
  3. ODU Community College Leadership & Educational Psychology program and faculty have agreed to develop courses that address pedagogy, instructional strategies for our faculty. Faculty can implement in classes and gain graduate credit toward promotion. Could potentially be tied in to Summer Institute. Could potentially become a collection of courses.
- F. TEDMED – 11/19-11/20 at VB Planetarium
1. Dianne Stanbach coordinating
  2. Faculty, students and public are invited to attend

**V. Next meeting**

The next meeting will be on Tuesday, December 1<sup>st</sup> at 3:30 pm in Norfolk. The LI planning committee (with other departments) will meet from 2:30-3:30 – Norfolk/District

**VI. Adjournment**

Motion to adjourn (1-Abe, 2-Bert). The meeting was adjourned at 4:49 pm.

Submitted by

Kristen Gregory, Recorder