

Tidewater Community College
Faculty Professional Development Committee
Agenda

November 14, 2017

Attendance: Tom Geary, Fred Stemple, David Wright, Elizabeth Briggs, Tiffany Puttman, Amanda Burbage, Rhonda Goudy

Guests: Tom Lee, Monica McFerrin

- I. Call to order.** Tom calls meeting to order at 3:11 pm.
- II. Approval of minutes from last meeting.** David moves to accept October 2017 minutes. Jeanne seconds. Unanimous vote to approve.
- III. Old Business**
 - a. New Faculty & Adjunct Academy reports
 - i. NFA (Monica McFerrin)
 1. Both cohorts have been meeting regularly; Y2 meets this Friday. Y1 = 5 members. Very engaged. Working with mentors establishing individual goals.
 2. Y2 is teaching squares, finished TOP-Elite and General Ed assessments. Next semester, will take OER Pathways. Will identify project by end of next semester (for Y3)
 3. Jeanne asks if NFA meets monthly. Monica replies Y1 meets monthly; Y2 checks in online while doing coursework (TOP-Elite, etc)
 4. Tom asks if Y3 participants have considered presenting their projects at FDD. Monica and Fred have discussed a showcase at FDD.
 5. Fred discusses need for an alternative course or TOP-Elite, as all new faculty do not plan to teach online

ii. AFA (Jeanne Hopkins)

1. Weeks 1-9 completed. Second round of reviews was very detailed and helpful.
 2. Once completed, I would like committee to browse course to see if they have any work samples they could share. I want samples to reflect versatile disciplines, but most of these samples are mine (aside from syllabi).
 3. Mentoring/Collaboration with peers (Week 9)- assessment will be coming up with 3 goals to learn from mentor(s), find answers, and “report back” results. Will have a few discussion boards set up by topic (teaching, technology, curriculum & syllabi, and “general”). Participants will post their questions where appropriate and 5 “mentors” will check in at least 3 times that week to answer questions and create dialogue. Eventually, will use program/discipline leads for this. For now, committee members? Volunteers?
 4. Last week of AFA, Best Practices, is all left to do. Then, will spend next month or two organizing and implementing feedback. Will most likely employ help from Heather Brown (Instructional Designer). Fred and I will be discussing onboarding process for spring and how it will run (beta, live, or live beta).
 5. Lettie asked if there was a “time on task” estimate for the academy. Jeanne will work with Marsha Jurewicz, Amanda Goldstein, or Heather Brown
 6. Fred suggests an open invite for FPDC members to serve as mentors for AFA in the spring. Jeanne will send an e-mail invite with deadline to respond by next meeting (December 5)
- b. Batten Center topic brainstorming- none mentioned
- c. Committee Vacancies- Adjunct representation filled- Danny Stogsdill (not in attendance)
- d. Certificates & Badges- tabled

- e. New Horizons 2018- bringing NH back to TCC
 - i. Acceptance letters for presenters will be sent out in the next few weeks
 - ii. Similar topic- Jeanne and Amanda Burbage are submitting a proposal for the Paul Lee Grant (VCCS) to develop a faculty workshop on bringing active learning techniques to the online classroom. Will present at NH 2019 and make workshop available to VCCS employees as an OER.
 - iii. The VCCS Faculty Professional Development Committee “suspended.”
- f. Syllabus Builder Update (John Morea)
 - i. No pdf; now Word; html still available
 - ii. Can now add tables, bold font, etc
 - iii. Can now edit name, credentials, etc
- g. Governance Committee Blackboard Portal (not live)- John Morea
 - i. allows anyone to follow any committee and virtually attend a meeting, discussion board for each charge of committee, and much more.
 - ii. Jeanne makes a motion for Faculty Professional Development Committee to participate in the Governance Committee Blackboard porta. Elizabeth seconds. Unanimous vote. Motion carried.

IV. New business

- a. TCC Guided Pathways Briefing & Work Session (Fred Stemple)
 - i. January 4th work session organized by Dr. DeMarte
 - ii. General meeting will address program outcomes
 - iii. Anything to bring to the table? Monica suggests conveying the topics and handouts prior to attendees ahead of meeting time.

- b. Collaboration with Online Learning Committee (Fred Stemple)
 - i. Workshop to showcase excellent work faculty is doing online
 - ii. Tom asks it could be streamed online; Fred responds, “yes” and encouraged remote presenting
- c. Faculty Guild (see handout)

V. Next Meeting

- a. Tuesday, December 5, 2017
3:00 – 5:00 pm
Chesapeake BCTE

VI. Adjournment. Adjournment at 5:04 pm.