

Attending: Angela Bell (B); Stacey Deputy (C); Sarah DiCalogero (N); Jennifer Dixon-McKnight (N); Susan Dozier (B); Lorenz Drake (P); Tom Geary (B); Judy Gill (N); Richard Gill (N); Siabhon Harris (P); Alison Harwell (Counseling); David Kiracofe (C); John Krenzke (B); Sean LaCroix (C); Garrison Libby (B); Monica McFerrin (B); Nancy Prather-Johnson (P); Olivia Reinauer (Library); Tom Siegmund (P);

Non-attending: Kathy Buhner (B); Frank Futyma (B); Ellyn Hodgis (B);

Guests Present: Sylvia Ross, Diana Branton, Manisha Triredi, Laura Sanders, Matthew Gorris, Doug Thiele, Cameron Russell, Michael Tarpey, Maureen Cahill, Mike Kirby, Karin Pryor; Kevin Brady

I. Call to Order at 2:00 p.m.

II. Approval of Minutes – May minutes passed with edits

III. Chair Report – Judy Gill

Initiatives that are currently being worked on – Guided Pathways and the Pathway Dean reorganization, Academic Advising/Faculty Advising.

Online Course review by deans began this summer and is ongoing until all Spring 17 classes are reviewed
Professional Development Funds \$1675 per faculty member. There are new forms online.

College has a new Director of Safety, new food service (Elite Management Group)

College ID's must be worn beginning 9/1

TCC 50th Anniversary Fall 18

There was a FS roundtable during Faculty Development Day. Initiatives from items 1 and 2 were discussed

PACE rubrics have been developed

Budget - \$8 million deficit at TCC. Right now summer pay is not on chopping block but Dr. Kolovani will have budget information in October/November

OCRC – Webpages which are not compliant will need to be changed. There will be a faculty webpage template available to assist in the transition.

Judy is attending the Pathway Dean Council meetings along with the other Chairs.

IV. Secretary Report– No report

V. Treasurer Report – Meeting with budget manager this Friday to review documents; will report further at next meeting

VI. Campus Reports (20)

A. Chesapeake – Stacey Deputy

Met 8/29. Fred Stemple spoke on merger of Faculty Development and E-learning. Marcia Jurewicz spoke about syllabus generator, QM.

B. Norfolk – Sarah DiCalogero

Met 9/5. most discussion items are on the agenda today; Thomas Moss Scholar's award

C. Portsmouth – Nancy Prather-Johnson

Met 8/25. meetings will be every third Friday, 12-2 in Batten Center. Fred Stemple attended. Curt Aasen and Kim Bovee will present on performance-based funding at the next campus senate meeting. Scheduled Dr. DeMarte for 10/10 at 2. Update on the 6 new initiatives. Were not able to address PACE rubrics. Brief training on responsibilities of campus senators & communicating to all faculty.

D. Virginia Beach – Tom Geary

Met 8/31. Guests included Fred Stemple, student activities. Faculty pilot updates, PD funds, travel, enrollment, Will invite Provost Sommers & Matt Baumgarten to next meeting to discuss concerns about recent security incident. Testing Center hours (reduced). Concern about Saturday/evening hours. Will look at data. Academic restructure, communication, shared governance. Online audit, faculty advising, faculty salaries shelved for next time. Dr. DeMarte scheduled for 9/14.

VII. Committee and Representative Reports

A. Adjunct Committee – Frank Futyma

Unable to attend meetings this semester. Will need a replacement for this and Faculty Senate of Virginia.

B. Faculty Development and Evaluation Plan – Judy Gill

Need someone for this. Judy will not be able to continue no that she is Faculty Senate Chair.

C. Professional Development – Joe Joyner

Joe is continuing to administer funds.

D. CFAC – Ellyn Hodgis

Ellyn will continue as representative.

E. FSVA – Frank Futyma

No report.

F. PAPC – Nancy Prather-Johnson

First meeting will be 9/29. No report at this time.

G. VCCS Professional Development Committee – Fred Stemple

No report. Tom Geary noted that Abbie Stonerock will be leaving, and Office of Professional Development will be under Student Services, led by Shauna Davis.

H. Rewards and Recognition & Awards – Staci Forgey

Staci will not be continuing on the committee. 54 nominations for faculty award, and gave out 52 and awarded 30 (out of the 48 that were nominated) for reward. Only 6 self-nominated, 5 of those were selected. The few self-nominations did not pose a problem for the committee. Only one award was given in instances where faculty were nominated (or self-nominated) for awards in multiple categories. It would be helpful for submissions to include any documentation that can help the committee to better understand the achievement.

VIII. Initiative Updates (15)

A. Advising – Monica McFerrin

Meeting 9/14. Faculty Advising Subcommittee tasked with developing advising plan. Holding off since additional faculty members have been asked to join. Taskforce – the three faculty representatives (Monica, Peter Shaw, Lynette Hauser) are all transfer program. Would like career/tech representation. Looking for faculty that already do some advising. More variety. Meetings are at least one Friday a month all day. Taskforce is appointed by Dr. Kolovani. Monica would like more faculty feeding in to subcommittee (can meet separately, whenever). Three appointees to task force. Can have more volunteers to participate in subcommittee.

Mark Denison (N) would like to be part. He's on the list.

Counselors are on the taskforce, but not the subcommittee.

B. Faculty Lead pilot – Monica McFerrin

Program leads reviewing programs, talking to community partners, meeting 9/29 with reps from TNCC who've implemented this. Discipline leads looking at scheduling. Review of pilot pushed from summer to spring to give recommendations on aligning with program Pathways. Broader conversation will be broadcast to all faculty for feedback.

C. Pathway Deans – Judy Gill

Chosen end of July. Interview process. Judy single faculty on selection committee. Have been meeting on Fridays. Three items: staffing model, communication plan (how information will be distributed), and position description for associate dean (will replace campus dean at some point). PACE, advising, faculty lead pilot.

Minutes posted to Sharepoint.

D. Online Course Review – Judy Gill

In progress. Will add 2 faculty to review team. Will present data to Faculty Senate and to Online Learning Committee.

IX. Review of Old Business

1. PACE (4 faculty, one from each campus) This committee is implementing QEP

DiCalogero: Motion to delay appointment of nominees to the Advising Task force until faculty have a full understanding of the roles and responsibilities of the position. Each campus shall put forward a nominee within one week.

Motion passed unanimously.

Representatives will be selected through the faculty senate at each campus.

Send additional call clearly defining roles and responsibilities on both task force and subcommittee. To include commitment, and details of the work.

2. Advising Task Force (3 faculty + others for subcommittee)

Representatives will be selected through the faculty senate at each campus.

Nominees need to know the length of meetings (all day, at least one a month).

3. Calendar Committee (1 faculty) (see below)

Judy Gill will request that an additional faculty member be added.

DiCalogero: Moves that everyone vote for two people. 13 for, 2 opposed, no abstentions.

Motion passes.

Faculty voted. David Ring and Steve DeLong were elected.

4. Online Course Review Team – Cameron Russell (N), William Conner (P)

Prather-Johnson: Moved to accept. 1 opposed, 2 abstentions. Motion passes.

5. Web Advisory Council – Vincent Gary (C)

No vote needed.

6. Safety and Security Committee – Judy Gill (N)

Judy is the temporary placeholder. Put out a call for nomination at campuses.

Request for a formal description of committee each time a nominee is requested. Chair agrees to provide this.

7. 50th Anniversary Committee – one faculty

No volunteers at meeting. Please put this out to your campus faculty as well.

8. Recruitment Task Force

Sarah DiCalogero interested in serving. Motion to request one faculty representative to the Recruitment Task Force, and one additional faculty representative to the Advising Task Force. One abstention. Motion passes.

A. Norfolk Motion

Recommend that faculty discipline leads and faculty program leads are immediately included in the definition and implementation of the roles and responsibilities of the Pathway Deans and Associate Pathway Deans.

Motion revised to read: Recommend that faculty discipline leads and faculty program leads are immediately included in the discussion and planning of the roles and responsibilities of the Pathway Deans and Associate Pathway Deans.

See bolded motion under "D" below.

B. Norfolk Motion

The faculty senate convene an ad-hoc committee to report on the academic impact of the relationship between the Vice President of Academic Affairs/CAO/CEO office and shared governance over the last decade.

Motion tabled.

C. Virginia Beach Motions

1. An operational pause of the dean re-organization and pathways implementation until faculty can have a substantive voice.

(see bolded motion under "D" below)

2. A review and vetting of the online faculty review checklist by the Online Learning Committee. This is happening.

3. Collegial, respectful, civil, professional, courteous responses to our requests. Taking back to campus senate for clarification.

4. An apology to faculty for the tone and content of the email response sent July 25th in response to the Engineering faculty's email.

Resolved.

5. Use of Faculty professional development days to openly discuss upcoming plans that are clearly and completely identified.

Amended: The faculty members request use of Faculty professional development days to openly, clearly, and completely discuss upcoming plans.

One abstention. Motion passes.

D. Combining motions from multiple campuses on pathway dean implementation. Concerns about the effectiveness of this structure, hiring process, and insufficient faculty representation/input on process. Not sufficiently clear organizationally how this is to be implemented, how the authority is to be distributed among the deans, and the role of the faculty.

LaCroix: The faculty senate moves that work on the pathways dean restructuring be paused for a period of at least one month while the administration provides satisfactory clarification as to the direction, structure, and effectiveness of the plan, and to allow faculty, deans, and provosts to have a substantive voice in its development and implementation.

10 in favor, 2 opposed, 3 abstentions. Motion passes.

X. Other items –

A. Chesapeake Concerns for discussion –

1. Syllabus builder

Back to campus senate for a formal motion.

2. Faculty Advising - concerns about time, training, and the need for more professional advisors/counselors

Covered above.

3. Guided Pathways/Academic Reorganization-Need to ensure that faculty in the pathway are involved in determining the roles of the Deans (the Friday morning meetings). Concerns about the timeline and faculty involvement in the development of the pathways.

Covered above.

4. Online Course Review-Concerns that faculty were not involved in creating the checklist.

Covered above.

5. P.A.C.E. Experiential learning Rubrics-Would like the opportunity to revise the rubrics periodically. We have rubrics but the assignments don't exist yet.

Covered above.

6. Scheduling Policy concerns-Would like to change the language to allow classes more time to fill before canceling. Would like to ensure that the policy is used uniformly by all Deans. Would like to ensure that Deans consult with Discipline Leads before cancelling courses so that a student' ability to finish a degree isn't impacted.

Tabled.

B. Portsmouth Concerns for discussion –

1. TOPS and QM online certification. Faculty would like a schedule posted of certification classes and dates.

Tabled.

2. What is the grant process and does a policy exist to ensure that there are faculty representatives from each campus and each discipline that a grant may fund?

Tabled.

C. Virginia Beach Concerns for discussion –

1. How 'active gunman' situation was handled on June 28. The immediacy of the e-mail being sent to the TCC community (nearly an hour after the event: <https://www.tcc.edu/closings-emergencies>) and the way some places on campus responded have been concerns. For example, some centers on campus asked students to leave during a "shelter in place" situation. I know that Matt Baumgartner sent an e-mail that there is a review in place of the TCC Alerts and how this "security incident" was handled; what has come of this review?

Tabled.

XI. From the floor: College/VCCS policy on transgender restrooms.

XII. Close: The meeting closed at 5:34 p.m. Next meeting Thursday, October 5 at Portsmouth Campus.

Respectfully submitted,

Olivia Reinauer

Secretary, College Senate