

# Tidewater Community College

## Faculty Professional Development Committee

### Minutes

January 16, 2018

**Attending:** Tom Geary, Alice Hoey, Tom Lee (guest), David Wright, Dianne Stanbach, Amanda Burbage, Jenefer Snyder, Jeanne Hopkins, Fred Stemple, Laetitia Stone, Tiffany Puttman

- I. **Call to order.** Tom calls meeting to order at 3:16 pm.
- II. **Approval of minutes from last meeting.** Alice moves to approve; Jeanne seconds; Minutes approved unanimously.
- III. **Old Business**
  - a. New Faculty & Adjunct Academy reports
    - i. NFA (Monica McFerrin)- no update.
    - ii. AFA (Jeanne Hopkins)- AFA pilot cohort is now in Week 2. In just notifying deans, there were 14 volunteer participants that showed great interest. They will receive credit in VLC. We already have a summer enrollment list started. Despite the welcome e-mail and video, 7 participants have not yet logged on. Follow-up e-mail to go out by tomorrow. Only 5 participants participated in the Intro discussion. How can we fix this problem?
  - b. Batten Center topic brainstorming. Training on Photoshop. Google Sites.
  - c. Committee Vacancies (EGR & Tech, adjunct) and new representation (dean). Still looking for a EGR/Tech and adjunct. Dean Jenefer Snyder from Portsmouth campus has joined the committee.
  - d. Faculty Development Day speaker (**attachment**). Would like to get a video-speaker on list and a few graduates to share stories of impact from TCC. Amanda is concerned about the reliability of having students speak at FDD. Also, that Erin Gruwell's video chat is meant for a handful of faculty; not 400.
  - e. Digital Badging (**attachment**). Attendance *and* tasks to practice new ideas for badges. Incentive could be faculty recognition and rewards funds (FDEP). Tom offers to compile examples of how other colleges use digital badges. Would be great if we could incorporate badges into using it for portfolio/evaluation. Colorado Community College System has a great example of using badges with faculty.
  - f. Online Teaching Showcase with OLC (co-host? Proposed Feb. 23). Is not ready, but there is a conflict on that date for MLK awards. Postponed.

#### **IV. New business**

- a. New Horizons (college support for). College funding (registration, per diem) is only provided for presenters at New Horizons. Faculty will have to use PD funds if they are wanting to attend.
- b. Faculty Development Day- general planning. Will need to call for proposals before spring break. Due March 13 and extend until April 1. Need to review past call for proposal document.
- c. Vote on New Faculty Academy recommendations (**attachment**). Discussion on mandated no overload for Y1. Jenefer supports a limit of 15 credit hours per semester in Y1, with some flexibility contingent upon need. Jeanne suggests changing phrase in Y2 from “need to address more flexibility with TOP facilitators” to “need to review syllabus policy on late work.”
- d. Review Committee By-Laws (**attachment**). Tabled. Please review By-Laws to discuss next month.
- e. Minutes to Dropbox. Committee agrees that uploading approved Minutes within 7 days of approval is fine.
- f. Meeting dates. Tom checked to make sure meeting days/times are flexible. Tuesdays are flexible and Fridays could potentially be open.

#### **V. Next Meeting & Upcoming Events**

- a. Tuesday, February 13, 2018  
  
3:00 – 5:00 pm  
  
Portsmouth BCCTE, B204 (2<sup>nd</sup> floor)
- b. Assignment Design Charrette (participants include ODU, Virginia Wesleyan, NSU, VCU)  
  
Time TBD  
  
Virginia Beach Campus Student Center

- VI. **Adjournment.** Alice makes a motion to adjourn; Jeanne seconds; unanimous vote to adjourn at 5:07 pm.