

TCC General Education Committee Meeting Minutes

Date: Friday, September 22, 2017

Time: 3 pm

Location: Chesapeake Campus, New Academic Building, Room 4318

In attendance:

Brandt, David (QR); Bryant, Sandra (OC); Duffy, Debra (SR); Fairchild, Joseph (Dean); Ferguson, Jennifer (AA); Fitzgerald, Heather (Librarians); Goudy, Rhonda (Counseling); Hosang-Alleyne, Renee (CC); Kiracofe, David (IL); Lansing, Maura (Adjuncts); Leo, Amanda (IC); Ryan, Diane (Dean); Tedrow, Lara (PD); Thiele, Douglas (WC); Wilson, Emily (CT)

Absent:

Laura Soulsby (CSU)

Guests:

Kevin Brady (HIS, Chesapeake Campus)

I. Call to order

- David Kiracofe called the meeting to order at 3:02pm.
- Quorum was established.
- Committee members introduced themselves and identified the competency or group that they represented.

II. Guest speakers

- None

III. Minutes

- There were no minutes to approve as this was the first meeting of the General Education Committee (GEC).

IV. Reports

- David Kiracofe provided a review of the ad hoc task force on General Education. This task force was charged with reviewing policies and procedures as related to general education.

V. Open business

A. SCHEV Policy on Assessment

- Jennifer Ferguson provided an overview on the policy and current status.
- SCHEV's Assessment Policy was approved in July of 2017.
- Four competencies are required to be assessed across the VCCS: Quantitative Reasoning, Written Communication, Critical Thinking, and Civic Engagement (new). Two additional competencies will be supported and determined by the VCCS.
- An ongoing discussion is occurring to determine next steps.

- It was mentioned that the GEC could draft a statement about how Civic Engagement could be addressed and assessed.
- A timeline for implementation of these competencies has not been determined.

VI. New business

A. Election of Officers

- David Kiracofe was unanimously elected as Chair.
- Heather Fitzgerald was unanimously elected as Recorder.

B. Committee Charges

- The Committee reviewed the below charges proposed by Dr. DeMarte.
 - Review and recommend any revisions to policies, procedures, plans, or other relevant documents that are germane to the purpose of the General Education Task Force; assist in drafting new policy and procedures, if needed.
 - Implement general education course selection procedures.
 - Participate in focused discussion(s) regarding general education assessment results with faculty and academic deans each semester.
 - Note: The Committee discussed whether this charge was more appropriate for the Instruction Committee.
 - As part of advancing Guided Pathways redefine general education.
 - Note: The Committee suggested combining this charge with the below charge.
 - Determine the committee's role in advancing Guided Pathways: Develop criteria (e.g., transferability, enrollment trends, college-wide offerings/implications for other programs) and a review process to narrow the list of general education choices (e.g., 5 to 7 courses in Humanities, Social Sciences, etc.); the remaining gen education courses do not have to go away.
 - Note: The Committee suggested combining this charge with the above charge.

C. Instruction/Curriculum handbooks

- The GEC should determine where conflicting language is found related to general education.

D. HUM 220 Proposal

- Dr. Leah Hagedorn (N) and Dr. Jennifer Dixon-McKnight (N) submitted a proposal to have HUM 220-Introduction to African American Studies added to the list of general education courses.
- Guided by the seven established criteria, GEC members will review the packet and discuss at the next meeting.

VII. Next meetings

- The next meeting will be at the Chesapeake Campus on Friday, October 27th from 2:30-4:00pm.
- Another meeting will occur at the Chesapeake Campus on Friday, December 1st from 2:30-4:00pm.

VIII. Adjournment

- The meeting adjourned at 4:30pm.

Submitted by
Heather Fitzgerald