

# TIDEWATER COMMUNITY COLLEGE BOARD

MEETING NO. 307

JANUARY 15, 2019

Meeting number three hundred and seven of the Tidewater Community College Board was held on Tuesday, January 15, 2019, in the Student Center on the Chesapeake Campus.

**Members Present:** Barry C. Brown  
Lynn B. Clements  
Paulette D. Franklin-Jenkins  
James (Jay) N. Lucado  
John M. Murray  
Terri N. Thompson  
Jerome A. Bynum  
Gregory T. DeCinque  
Cynthia (Cindy) S. Free  
Delceno C. Miles  
John D. Padgett

**Members Absent:** William (Bill) W. Crow

**Others Present:** Curtis K. Aasen, Vice President for Information Systems and Institutional Effectiveness  
Marian Anderfuren, Vice President for Institutional Advancement  
Matthew J. Baumgarten, Executive Director of Real Estate Foundation/COO of Facilities & Public Safety  
Emanuel Chestnut, Interim Provost of Norfolk Campus  
Stacey Deputy, Chair of College Faculty Senate  
Kelly Gillerlain, Professor  
Matthew Gorris, Professor  
Latesha D. Johnson, Executive Assistant to the President  
Steve Jones, Interim Chief Fundraising/Chief Development Officer  
Sarah (Beth) Lunde, Associate Vice President for Human Resources  
Corey L. McCray, Interim Executive Vice President for Academic & Student Affairs and Vice President for Workforce Solutions  
Karen Miller, Program Coordinator  
Phyllis F. Milloy, Vice President for Finance  
Diane Ryan, Dean  
Thomas Stout, Dean  
Michael D. Summers, Provost of Virginia Beach Campus

**1. Welcome and Call to Order**

Ms. Thompson, chair, determined the presence of a quorum and called the meeting to order at 4:21 p.m., and welcomed guests.

**2. Program Highlight**

At the invitation of Ms. Thompson, Mr. Stout and Ms. Miller updated the board on Transfer Engineering and the Advanced Engineering Program as the featured program highlight.

TCC has a great partnership with Newport News Shipbuilding. Individuals apply to the Apprentice Program and choose one of 19 skill trades. During the first year, they complete the World Class Shipbuilding Curriculum while learning their skill trade at the waterfront. The second year, they have an opportunity to apply for the Advanced Program. And the third year, they have a choice to apply for Engineering at TCC or Business Administration at TNCC. The Engineering students transfer to TCC for Mechanical, Electrical & Modeling & Simulation Engineering.

As a part of TCC's partnership with Newport News Shipbuilding, an articulation agreement was put in place for Engineering. There are 67 (normally an average of 90-100) students enrolled in spring semester. All qualify for the Virginia Vocational Incentive Scholarship for Shipyard Workers. The total credit hours for 2017/18 was 1460. Students are paid while attending class. They have access to a study hall, tutoring labs, and faculty while completing a full-time academic load. Upon graduation, most students continue to ODU to earn a Bachelor's of Science in Electrical or Mechanical Engineering. The number of students that graduated in 2017/18 was 25.

**3. Adoption of Consent Agenda**

Ms. Thompson inquired if there were requests to remove any item(s) from the consent agenda to the full agenda. Hearing none, she asked for a motion to accept the consent agenda. On a motion by Ms. Miles, seconded by Mr. Padgett, the board approved the consent agenda as presented.

**4. Approval of Action Items on Consent Agenda**

Referring to Tabs 4a through 6g of the meeting packet, the board approved Meeting Minutes #306 for November 13, 2018, Discontinuance of the Career Studies Certificate in Cloud Computing, Discontinuance of the Career Studies Certificate in Virtualization, Discontinuance of the Associate of Applied Science: Information Systems Technology (Virtualization), Discontinuance of the Associate of Applied Science: Information Systems Technology (Cloud Computing), Proposed Increase in Auxiliary Capital Fee, and Six-Year Capital Outlay Plan (attached).

**5. Curriculum & Student Development Committee Report – Mr. John M. Murray, Chair**

a. Nothing to report.

**6. Finance & Facilities Committee Report – Mr. James (Jay) Lucado, Chair**

a. Routine Financial Statements for Month Ending November 30, 2018. Ms. Milloy provided the routine local financial statements reflecting activity for five months of the fiscal year. Referring to Tab 6b of the meeting packet, she highlighted expenditures for the Student Activities Budget (40%), Institutional Auxiliary Budget (79%), Student Center Budget (62%), and the Auxiliary Services Budget (54%). Local investments and contributions from Chesapeake, Norfolk and Virginia Beach remained as expected. Ms. Milloy provided an update that the City of Portsmouth will contribute this fiscal year. Investments of approximately \$41.5 million have earned \$212,593 since July 2018.

**7. Advocacy Committee Report – Ms. Cynthia (Cindy) Free, Chair**

- a. General Assembly Visit. Ms. Free noted that the General Assembly visit is confirmed for Thursday, January 31. Meetings are scheduled with most of the legislators. A few board members, cabinet members, and students will attend. The van will depart from Workforce Solutions Center in Suffolk.

**8. Education Foundation Liaison Report – Ms. Delceno Miles**

At the invitation of Ms. Miles, Mr. Jones provided an update for the Education Foundation. He reported that the ribbon-cutting ceremony for the Skilled Trades Academy in Portsmouth was a success. He shared photos of elected officials, Rep. Robert “Bobby” Scott and Senator Tim Kaine and others who attended. Mr. Jones also reported the seven-figure donation from Mr. Hu Odom to support the Patricia & Douglas Perry TCC Center for Visual & Culinary Arts and Hospitality Management building. The donation will also be used to provide scholarships for dual enrollment students from Norfolk Public Schools studying restaurant management. Ms. Miles reported that the Education Foundation will continue to meet with potential donors.

**9. Real Estate Liaison Report – Mr. John Padgett**

Mr. Padgett reported that the college owns properties that are being put to use. He hopes that the college will be able to sell some of the properties and invest the funds in the future of Hampton Roads.

**10. Discussion & Approval of Action Item(s) Removed from the Consent Agenda**

- a. Nothing to report.

**11. President’s Report**

- a. Fall Enrollment Update (w/Mr. Aasen). Mr. Aasen noted that TCC had a very poor 2018 fall semester. The college declined in Full-time Equivalent (FTE) -9.1%, which is more than the college has declined in previous fall semesters. He also noted that student headcount declined -8.1%. Students have enrolled in fewer credits every semester. Therefore, the FTE enrollment declines faster than the headcount enrollment. Workforce enrollment, FY2019 Quarters 1& 2, had a -4.9% decline in student headcount. Although Workforce had fewer students, those students enrolled in more courses. The number of registrations remained the same from the previous year. The college has experienced seven fall semesters of continuous decline, which puts the college back between fall 2000 and fall 2001 with FTE enrollment. The headcount enrollment is similar. The rate of students for fall 2018 comprised of a -7.6% decline for first-time-in-college students; a -6.3% decline for recent high school graduates; a +12.2% increase for high dual enrollment students; and a -9.4% decline for returning students. A 2.9 percentage point drop in the spring-to-fall re-enrollment rate resulted in 480 fewer students. Although the college declined in enrollment overall, the online FTE increased and the number of online students remained the same. Unfortunately, the fall enrollment decline puts TCC at the bottom within the VCCS.

Dr. DeCinque stated that emphasis will be focused on solutions for enrollment matters during the first hour of every Cabinet meeting. Areas that will be discussed include on-line programs, dual enrollment, customer service, and retention.

Pathways. Dr. DeCinque reported that the college will continue to finalize the full implementation of pathways and initiate Phase II.

Interim Provost Position. A committee was formed to initiate the process to fill the Interim Provost position at the Chesapeake Campus. Ten qualified applicants expressed interest in the position. The committee completed interviews and provided Dr. DeCinque with feedback. A decision will be made sometime next week.

## 12. Chair's Report & Announcements

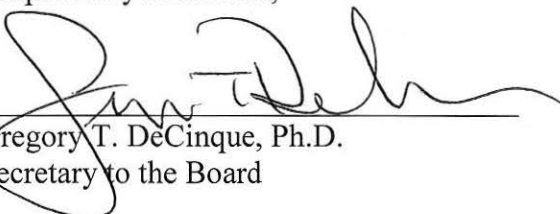
- a. New Board Member. The city of Portsmouth appointed Mr. Steven Cantrell, retired USCG and current Veteran Recruiter at Smithfield Foods, to replace Ms. Linda Ridenour. His board orientation is scheduled for February 12.
- b. Resolution. Ms. Thompson noted that the board will honor Ms. Linda Ridenour with a resolution for her years of service.
- c. Closed Session. At the November 13, 2018 College Board meeting, Ms. Thompson stated that she would update the board on the presidential selection. And so, in accordance with section 2.2-33711(A) of the code of Virginia, Ms. Thompson moved that the board convene in closed session to discuss matters relating to the Chancellor's presidential selection process. The President's Cabinet, Liaison to the board, and constituents in attendance were excused from the meeting.
- d. Open Session. Later, the board concluded its closed session and reconvened the open session. Ms. Johnson returned to the meeting. A roll call vote was taken and board members Terri Thompson, Paulette Franklin-Jenkins, Barry Brown, Jerome Bynum, Lynn Clements, Cynthia Free, James Lucado, Delceno Miles, John Murray, and John Padgett were present certifying that to the best of each member's knowledge (I) only public business matters lawfully exempted from open requirements under the Freedom of Information Act and (II) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the board.

A vote was not required to take any action on the discussion of the presidential selection process in closed session.

## 13. Adjournment


There being no further business to come before the board, Ms. Thompson adjourned the executive session at 6:30 p.m.

Respectfully submitted,



Gregory T. DeCinque, Ph.D.  
Secretary to the Board

APPROVAL



Terri N. Thompson  
Chair